

Received July 06, 2015

Mark Taylor

Campaign to Re-elect Mark Taylor  
23 Staten Way, Ottawa ON K2C 4E7

Ms. Leslie Donnelly, Deputy City Clerk  
c/o City of Ottawa  
110 Laurier Avenue W.  
Ottawa, ON K1J 1P1

July 6, 2015

Dear Ms. Donnelly,

Further to our conversation on Friday June 3, 2015, please find attached a revised Auditor's Report for my 2014 Re-Election Campaign along with a revised Form 4.

The reason for filing amended documentation is to provide clarification tying the 2010 actual deficit amount carried forward to the 2014 Auditor's Report and respective Form 4.

As we are submitting a minor revision to our filing, I would like to confirm that I am aware the revised documentation will be posted online and would ask this be processed as soon as possible. Additionally I would also like to request that these revised documents be circulated to the members of the Election Compliance Audit Committee prior to their July 10, 2015 meeting.

Should anything further be required on our part, please do not hesitate to advise.

Respectfully,

Signature of Mark Taylor

Mark Taylor  
2014 Candidate for City Councillor – Bay Ward (Ward 7)

Encl.

## **Attachment – Auditor’s Report**

PPL

Parker Prins Lebano  
Chartered Accountants  
Professional Corporation

Independent Auditors’ Report

To Mr. Taylor of:  
Mark Taylor Municipal Election Campaign

Report on the Financial Statement

We have audited the accompanying Financial Statement of Mark Taylor Municipal Election Campaign, which comprise the Statements of Campaign Income And Expenses, and Calculation Of Deficit for the period ended December 31, 2014, and other explanatory information.

Candidate’s Responsibility

The Candidate is responsible for the preparation of this Financial Statement in accordance with the financial reporting provisions of the Municipal Elections Act, 1996, and for such internal control as the Candidate determines is necessary to enable the preparation of the Financial Statement that is free from material misstatement, whether due to fraud or error.

Auditors’ Responsibility

Our responsibility is to express an opinion on this Financial Statement based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Financial Statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Financial Statement. The procedures selected depend on the auditor’s judgment, including the assessment of risks of material misstatement of the Financial Statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the campaign’s preparation of the Financial Statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the campaign’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Candidate, as well as evaluating the overall presentation of the Financial Statement.

We believe that the audit evidence we have obtained, including verifying campaign contributions to the campaign bank account statement, is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

Due to the inherent nature of campaign transactions, the completeness of the various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of income and expenses was limited to the amount recorded in the records of Mark Taylor Municipal Election Campaign and we were not able to determine whether any adjustments might be necessary to income, expenses, and period deficit for the period ended December 31, 2014.

#### Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the Financial Statement of Mark Taylor Municipal Election Campaign for the period ended December 31, 2014 is prepared, in all material respects, in accordance with the financial reporting provisions of the Municipal Elections Act, 1996.

#### Basis of Accounting and Restriction on Distribution and Use

Without modifying our opinion, the Financial Statement is prepared to assist Mark Taylor Municipal Election Campaign to comply with the financial reporting provisions of the Municipal Elections Act, 1996. As a result, the Financial Statement may not be suitable for another purpose. Our report is intended solely for use of the Candidate of Mark Taylor Municipal Election Campaign and the Ontario Ministry of Municipal Affairs and Housing and should not be distributed to or used by parties other than Mark Taylor Municipal Elections Campaign and Ontario Ministry of Municipal Affairs and Housing.

#### Other Matter

Subsequent to the release of the original audit report dated March 24, 2015, an error which existed at that time was identified and is corrected in the attached Financial Statement – Auditor's Report Form 4. The error consists of a revision to the opening deficit figure per line D2 which was revised from \$4,049.69 to \$5,121.10 and the resultant adjustment to the closing deficit per line D3 which was revised from (\$1,317.04) to (\$2,388.45). The audit procedures subsequent to March 24, 2015 were restricted solely to the amendment of these line items.

#### Signature of Chartered Accountant

Parker Prins Lebano Chartered Accountants Professional Corporation  
Authorized to practice public accounting by the Chartered Professional Accounts of Ontario

Ottawa, Ontario

March 24, 2015, except as to lines D2 and D3, which are as of June 30, 2015

1796 Courtwood Crescent, Ottawa, Ontario K2C 2B5

Tel: (613) 727-7474 Fax: (613) 727-3716 [www.parkerprinslebano.com](http://www.parkerprinslebano.com)

REVISED

Municipal Elections Act, 1996 (Section 78)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2014/01/08 to 2014/21/31

Check box marked: Primary filing reflecting finances to December 31 (or 45<sup>th</sup> day after voting day in a by-election)

Check box unmarked: Supplementary filing including finances after December 31 (or 45<sup>th</sup> day after voting day in a by-election)

**Box A: Name of Candidate and Office**

Candidate’s name as shown on the ballot

Last name: Taylor

Given Name(s): Mark

Name of office for which the candidate sought election: Councillor

Ward name or number (if any): Bay – Ward 7

Name of Municipality: City of Ottawa

Spending limit issued by clerk: \$ 29,982.35

Check box unmarked: I did not accept any contributions or incur expenses other than the nomination fee (Complete Box A and B only)

**Box B: Declaration**

I, Mark Taylor, a candidate in the municipality of the City of Ottawa, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before Not Provided in the City of Ottawa on Not Provided

Date Filed in the Clerk's Office (Year/Month/Day): Not Provided

Signature of Candidate

## **Box C: Statement of Campaign Income and Expenses**

### **Loan**

Name of bank or recognized lending institution: Not Provided

Amount borrowed: \$0.00

### **Income**

Total amount of all contributions (From line 1A in Schedule 1): \$ 35,731.16

Refund of nomination filing fee: \$ 0.00

Sign deposit refund: \$ 0.00

Revenue from fund-raising events not deemed a contribution (from Part 3 of Schedule 2): \$ 0.00

Interest earned by campaign bank account: \$ 0.00

Other (provide full details): No Other Income

Line C1: Total Campaign Income (Do not include loan): \$ 35,731.16

### **Expenses (Note: Include the value of contributions of goods and services)**

#### **Expenses subject to spending limit**

Nomination filing fee: \$ 100.00

Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1): \$ 2,345.70

Advertising: \$ 4,216.46

Brochures/flyers: \$ 4,475.71

Signs (including sign deposit): \$ 1,132.33

Meetings hosted: \$ 258.98

Office expenses incurred until voting day: \$ 452.30

Phone and or Internet expenses incurred until voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred until voting day: \$ 5,667.46

Bank charges incurred until voting day: \$ 487.95

Interest charged on loan until voting day: \$ 0.00

Other (provide full details):

1. Volunteer and Community Hospitality :\$ 6,657.94
2. Transportation :\$ 744.82

Line C2: Total Expenses subject to spending limit: \$ 26,539.65

**Expenses not subject to spending limit**

Accounting and audit: \$ 3,729.00

Cost of fund-raising events or activities (list details in Part 4 of Schedule 2): \$ 714.76

Voting day party/appreciation notices: \$ 1,976.71

Office expenses incurred after voting day: \$ 7.05

Phone and or Internet expenses incurred after voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred after voting day: \$ 0.00

Bank charges incurred after voting day: \$ 31.34

Interest charged on loan after voting day: \$ 0.00

Expenses related to recount: \$ 0.00

Expenses related to controverted election: \$ 0.00

Expenses related to compliance audit: \$ 0.00

Expenses related to candidate's disability (provide full details): No expenses related to candidate's disability.

Other (provide full details): No other expenses not subject to spending limit.

Line C3: Total expenses not subject to spending limit: \$ 6,458.86

Line C4: Total Campaign Expenses (Line C2 + Line C3): \$ 32,998.51

**Box D: Calculation of Surplus of Deficit**

Line D1: Excess (deficiency) of income over expenses (Income – Total Expenses) (Line C1 – Line C4): \$ 2,732.65

Line D2: Eligible deficit carried forward by the candidate from the last election: \$ 5,121.10

Total (Line D1-Line D2): \$ (2,388.45)

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign: \$ 0.00

Line D3: Surplus (or deficit) for the campaign: \$ (2,388.45)

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of \$ 0.00 paid to municipal clerk in the municipality of the City of Ottawa.



## Schedule 1 – Contributions

### Part 1 – Summary of Contributions

Contribution from candidate (include the value of inventory listed in Table 5): \$ 2,350.70

Contribution from spouse: \$ 0.00

Total value of contributions not exceeding \$100 per contributor (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse)): \$ 6,961.00

Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 1-4) (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (Do not include contributions from candidate or spouse)): \$ 26,419.46

Less: Contributions returned or payable to the contributor: \$ 0.00

Less: Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$10: \$ 0.00

Line 1A: Total amount of contributions (Record in Box C): \$ 35,731.16

### Part 2 – List of contributions from Each Single Contributor totalling more than \$100

**Table 1: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Amount \$
Obeng Afram	1867 Lenester Avenue, Ottawa ON K2A 3X5	\$ 200.00
Susan Au	630 Fraser Avenue, Ottawa ON K2A 2R5	\$ 250.00
Caroline Audet	1754 Arrowgrass Way, Orleans ON K4A 0C8	\$ 200.00
Bhagat Bhandal	601 Amelia Place, Ottawa ON K1W 0A3	\$ 200.00
Sukhjinder Bhandari	476 Meadowbreeze Drive, Kanata ON K2M 2T6	\$ 200.00
Jay Bhatt	21 Marble Arch Crescent, Nepean ON K2G 5S3	\$ 250.00
Hardial Brar	2134 Apple Leaf Way, Ottawa ON K1W 1J9	\$ 200.00
Phil Castro	79 Armstrong Street, Ottawa ON K1Y 2V6	\$ 500.00
Manjeet Singh Chanil	27 Burntwood Avenue, Nepean ON K2J 4P4	\$ 200.00
Sarbjit Chauhan	101 Woodgate Way, Ottawa ON K2J 4E6	\$ 200.00

Name	Full Address	Amount \$
Robert Chiarelli	8 Muirfield Gardens, Ottawa ON K2R 1B8	\$ 200.00
Murray Chown	43 Spruce Crescent, Arnprior ON K7S 3V8	\$ 300.00
William Davidson	3574 Timmins Road, Pakenham ON K0A 2X0	\$ 200.00
Mary de Toro	2823 Mozart Court, Ottawa ON K1T 2P6	\$ 150.00
Jagir Dhami	332 Edgemoore Crescent, Kanata ON K2W 1H9	\$ 200.00
Dickie Brenda	42 Banting Way, Ottawa ON K2K 1P8	\$ 250.00
J. Blair Erskine	1606-265 Poulin, Ottawa ON K2B 7Y8	\$ 175.00
Wayne Foster	108-1171 Ambeside Drive, Ottawa ON K2B 8M1	\$ 500.00
Julia Goodman	140 Lincoln Heights Road, Ottawa ON K2B 8A6	\$ 120.00
David Gourlay	200 Badgeley Avenue, Kanata ON K2T 0A4	\$ 250.00
June Grandmont	201-2208 St. Laurent Blvd, Ottawa ON K1G 4K1	\$ 500.00
Kanwaljit Grewal	44 Castlekirk Crescent, Kanata ON K2K 3M6	\$ 200.00
Colleen Hendrick	522 Hillcrest Avenue, Ottawa ON K2A 2M9	\$ 150.00
David Hill	891 Tavistock, Ottawa ON K2B 5N7	\$ 300.00
Savita Jain	397 Beatrice Drive, Nepean ON K2J 4Y7	\$ 200.00
Steve Karanikollas	2587 Roman Avenue, Ottawa ON K2B 7Y1	\$ 750.00
Morris Kertzer	2294 Wildlife Way, Kemptville ON K0G 1J0	\$ 250.00
Kuljit Khela	32 Palmadeo Drive, Nepean ON K2J 5A2	\$ 200.00
Carol Kolbus	707 Sherbourne, Ottawa ON K2A 3H4	\$ 200.00
Marc Landry	21 Amberwood Crescent, Ottawa ON K2E 7B7	\$ 500.00
Cyril Leeder	180 Ironstone Court, Stittsville ON K2S 0L4	\$ 500.00
James Lennox	2 Nesbitt Street, Ottawa ON K2H 8C5	\$ 500.00
Konrad Lewinski	174 Kehoe Street, Ottawa ON K2B 6A5	\$ 150.00

Name	Full Address	Amount \$
Satnam Singh Mann	5 Taj Court, Ottawa ON K1G 5K6	\$ 200.00
D.J. McCashin	1409-30 McEwen Avenue, Ottawa ON K2B 5K8	\$ 150.00
McGuinty Brendan	473 Piccadilly Avenue, Ottawa ON K1Y 0H5	\$ 250.00
Tony Mikhael	P.O. Box 23106 RPO Carlingwood, Ottawa ON K2A 4E2	\$ 200.00
Brenda Morrissey	458 Ancaster Avenue, Ottawa ON K2B 5B7	\$ 300.00
Mila Mucha	21 Felstead Garden, Nepean ON K2G 3G6	\$ 300.00
Meenakshi Narang	411 Beatrice Drive, Nepean ON K2G 3G6	\$ 300.00
Derek Nighbor	20 Fulton Avenue, Toronto ON M4K 1X5	\$ 150.00
Betty Obas	2019 Oakbrook Circle, Gloucester ON K2H 1E8	\$ 500.00
Shane Paulin	34 Tyrell Place, Nepean ON K2H 1E8	\$ 500.00
Beatrice Ross	908-100 Island Lodge Road, Ottawa ON K1N 0A2	\$ 300.00
Sukhjinder Sangha	117 Daglan Street, Orleans ON K4A 0W7	\$ 200.00
Daljit Sekhon	86 Upney Drive, Nepean ON K2J 5G6	\$ 200.00
Poonam Setia	513 Canotia Drive, Orleans ON K4A 2J2	\$ 200.00
Jay Shaw	2616-103 The Queensway, Toronto ON K6S 5B3	\$ 750.00
Rupinder Sidhu	330 Cresthaaven Drive, Ottawa ON K2G 6W3	\$ 200.00
Girts Sipolins	2778 Rowatt Street, Ottawa ON K2B 6P1	\$ 500.00
Jeff Smith	259 Second Avenue, Ottawa ON K1S 2H9	\$ 500.00
Richard Solomon	813 Taradale Drive, Nepean ON K2J 0H8	\$ 250.00
Alaina Spec	1606 Westhall Way, Ottawa ON K2M 0G8	\$ 300.00
Lisa Stillborn	60 Robert Street, Ottawa ON K2P 1G4	\$ 250.00
Walia Rekha	8 Kentsdale Drive, Ottawa ON K2G 6K2	\$ 200.00
Nhanci Wright	P.O. Box 305, Carp ON K0A 1L0	\$ 300.00

Total amount of monetary contributions from individuals other than candidate or spouse:  
\$ 15,785.00

**Table 2: Monetary contributions from corporations or unions**

Name (legal and carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Amount \$
Campbell Steel & Iron Works Ltd.	1801 Woodward Drive, Ottawa ON K1P 5T6	Not Provided	Not Provided	\$ 500.00
Capital Sports & Entertainment Inc.	100 Palladium Drive, Kanata ON K2V 1A5	Not Provided	Not Provided	\$ 300.00
Colonnade Developments Inc.	200-16 Concourse Gate, Ottawa ON K2E 7S8	Not Provided	Not Provided	\$ 500.00
DCR Phoenix Development	16A Bentley Avenue, Ottawa ON K2E 6T8	Not Provided	Not Provided	\$ 500.00
Ferguslea Properties Limited	292 St. Patrick Street, Ottawa ON K1N 5K5	Not Provided	Not Provided	\$ 750.00
Geospace Research Associates	491 Edgeworth Avenue, Ottawa ON K2B 5L2	Not Provided	Not Provided	\$ 200.00
Main and Main Developments Inc.	400-85 Hannah Avenue, Toronto ON M6K 3S3	Not Provided	Not Provided	\$ 300.00
Meloshe & Associates	14 Colonnade Road, Suite 150, Ottawa ON K2E 7M6	Not Provided	Not Provided	\$ 150.00
Minto Group Inc.	200-180 Kent Street, Ottawa ON K1P 0B6	Not Provided	Not Provided	\$ 200.00
Monarch Corporation	200-2550 Victoria Park Ave, Toronto ON M2J 5A9	Not Provided	Not Provided	\$ 250.00
Paramount Property Management Inc.	205-35 O'Connor Street, Ottawa ON K1P 5M4	Not Provided	Not Provided	\$ 750.00
Regional Group of	1737 Woodward	Not Provided	Not Provided	\$ 500.00

Name (legal and carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Amount \$
Companies	Drive, Ottawa ON K2C 0P9			
Richcraft Homes Ltd.	201-2280 St. Laurent Blvd, Ottawa ON K1G 4K1	Not Provided	Not Provided	\$ 250.00
Safety Labs	20 Kentsdale Drive, Ottawa ON K2G 6K2	Not Provided	Not Provided	\$ 452.00
SGM Investments Ltd.	205-305 O/Connor Street, Ottawa ON K1P 5M4	Not Provided	Not Provided	\$ 500.00
The Original Baja Burger Shack	100 Greenview Avenue, Ottawa ON K2B 8J8	Not Provided	Not Provided	\$ 750.00
Thomas Cavanagh Construction Ltd.	9094 Cavanagh Road, Ashton ON K0A 1B0	Not Provided	Not Provided	\$ 500.00
Tiang Jewellers Ltd.	810 Greenbank Road, Ottawa ON K2J 1A2	Not Provided	Not Provided	\$ 300.00
Tim Hortons 1517	993 Richmond Road, Ottawa ON K2B 6R1	Not Provided	Not Provided	\$ 750.00
Timbercreek Asset Management Inc.	500-1000 Yonge Street, Toronto ON M4W 2K2	Not Provided	Not Provided	\$ 750.00
Vic 20 Management	Suite 300, Box # 88, Toronto ON M5C 2W5	Not Provided	Not Provided	\$ 250.00
Walton International Group Inc.	100-20 Carlson Court, Toronto ON M9W 7K6	Not Provided	Not Provided	\$ 350.00
UA Canadian Political Action Fund	600-225 Metcalf Street, Ottawa ON K2P 1P9	Not Provided	Not Provided	\$ 500.00
RC Realty	890 Churchill Avenue S, Ottawa ON K1Z 5H2	Not Provided	Not Provided	\$ 250.00

Total amount of monetary contributions from corporations or unions: \$ 10,502.00

**Table 3: Contributions in goods or services from individuals other than candidate or spouse (Note: Must also be recorded as expenses in Box C)**

Name	Full Address	Description of Goods or Services	Value \$
David Hill	981 Tavistock Toad, Ottawa ON K2B 5N7	Food & Beverages for Fundraising Event	\$ 132.46

Total value of goods or services from individuals other than candidate or spouse: \$ 132.46

**Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)**

Name of Corporation (Legal and Carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value \$
Not Provided	Not Provided	Not Provided	Not Provided	Not Provided	\$ 0.00

Total value of goods or services from corporations or unions: \$ 0.00

Line 1B – Total Part 2 Contributions (Add totals from Tables 1-4) (Record in Part 1 – Summary): \$ 26,419.46

### Part 3 – Inventory

**Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign (Note: value must be recorded as a contribution from the candidate as an expense)**

Description	Date Acquired Year/Month/Day	Supplier	Current Market Value \$	Quantity	Total Value \$
16x24 Signs	2010/08/13	Hawley Sings Inc.	4.15	240	\$ 996.00
32x48 Signs	2010/08/13	Hawley Sings Inc.	11.53	90	\$ 1,037.70
Stakes	2010/08/13	Hawley Sings Inc.	1.30	240	\$ 312.00

Total value of Campaign Goods and Materials from Previous Campaign used in this Campaign: \$ 2,345.70

### Schedule 2 – Fundraising Events and Activities

#### Fundraising Event or Activity

Complete a separate schedule for each event or activity held

Check box marked: Additional schedule(s) attached

Description of fundraising event/activity: FIFA World Cup Final Event

Date of event/activity (Year/Month/Day): 2014/07/13

**Part 1 – Ticket Revenue**

Line 2A - Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales) See attachment

Line 2B – Number of tickets sold: 46

Total Ticket Revenue (Line 2A x 2B) (Include in Schedule 1) \$ 995.00

**Part 2 – Other revenue deemed a contribution**

(Provide details (e.g. revenue from goods sold in excess of fair market value))

1. Contributed Goods:\$ 132.46

Total Part 2 Revenue (Include Schedule 1): \$ 132.46

**Part 3 – Other revenue not deemed a contribution**

(Provide details (e.g. contributions of \$10 or less; market value of goods or services sold) Not Provided

Total Part 3 Revenue (Include in Box C): \$ 0.00

**Part 4 – Expenses related to fundraising event or activity (provide details).**

1. Time Out Bar and Grill :\$ 528.90
2. Hand Stamp :\$ 14.46
3. Ticket Rolls :\$ 22.58
4. Paypal Charges: \$ 16.36
5. Contributed Goods:\$ 132.46

Total Part 4 Expenses (Include in Box C): \$ 714.76

**Schedule 2 – Fundraising Events and Activities Attachment**

Admission charge (per person) – Advance purchases: \$ 20.00

Number of advance purchase tickets sold: 29

Total of advance purchases: \$ 580.00

Admission charge (per person) – Event Date: \$ 25.00

Number of event date tickets sold: 16

Total of event date purchases: \$ 400.00

Admission charge (per person) – Volunteer: \$ 15.00

Number of volunteer tickets sold: 1

Total of volunteer purchases: \$ 15.00

Total number of tickets: 46

Total of all ticket purchases: \$ 995.00



**Auditor's Report**

Municipal Elections Act, 1996 (section 78)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor: Chartered Professional Accountant (CPA), CA

Municipality: City of Ottawa

Date (Year/Month/Day): 2015/03/24

Contact information

Last Name: Prins

First Name: Christine

Licence Number: 1-17636

Address - Suite or Unit Number. Street number and Street Name: 1796 Courtwood Crescent

City or Town, Province and Postal Code: Ottawa, ON K2C 2B5

Telephone Number (Including area code): (613) 727-7474 Ext. 26

Fax number: (613) 727-3715

Email Address: Christine.prins@ppl-ca.com

The report must be done in accordance with generally accepted auditing standards and must set out the scope of the examination and provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Check box marked: Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the Municipal Elections Act, 1996. Under section 88 of the Municipal Elections Act, 1996 (and despite anything in the Municipal Freedom of Information and Protection of Privacy Act) documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act, 1996 are public records and until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.