Ontario **Ministry of Municipal Affairs and Housing**

Financial Statement – Auditor's Report Form 4

Municipal Elections Act, 1996 (Section 78)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of $10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2014/06/16 to 2014/12/31

Check box marked: Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

Check box unmarked: Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office
Candidate's name as shown on the ballot

Last name: Seward

Given Name(s): Shirley

Name of office for which the candidate sought election: Public School Trustee

Ward name or number (if any): Zone 11

Name of Municipality: Ottawa

Spending limit issued by clerk: $ 24.900.00

Check box unmarked: I did not accept any contributions or incur expenses other than the nomination fee (Complete Box A and B only)

Box B: Declaration
I, Shirley Seward, a candidate in the municipality of the City of Ottawa, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before Catherine Grace Bergeron in the City of Ottawa on 2015/03/27

Signature of Clerk or Commissioner

Date Filed in the Clerk's Office (Year/Month/Day): 2015/03/27 12:50 pm

Signature of Candidate

Box C: Statement of Campaign Income and Expenses

Loan
Name of bank or recognized lending institution: Royal Bank of Canada

Amount borrowed: $0.00

Income
Total amount of all contributions (From line 1A in Schedule 1): $ 6,440.00

Refund of nomination filing fee: $ 100.00

Sign deposit refund: $ 0.00

Revenue from fund-raising events not deemed a contribution (from Part 3 of Schedule 2): $ 0.00

Interest earned by campaign bank account: $ 0.00

Other (provide full details): No Other Income

Line C1: Total Campaign Income (Do not include loan): $ 6,540.00

Expenses (Note: Include the value of contributions of goods and services)

Expenses subject to spending limit
Nomination filing fee: $ 100.00

Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1): $ 2,564.10

Advertising: $ 0.00

Brochures/flyers: $ 2,166.05

Signs (including sign deposit): $ 2,111.59

Meetings hosted: $ 0.00

Office expenses incurred until voting day: $ 21.52

Phone and or Internet expenses incurred until voting day: $ 376.57

Salaries, benefits, honoraria, professional fees incurred until voting day: $ 0.00

Bank charges incurred until voting day: $ 18.00

Interest charged on loan until voting day: $ 0.00

Other (provide full details):

1. Postal Walk : $ 1,965.38
2. Stakes, Posts and Hardware for Signs : $ 341.83

3. Ward Map and Voters List : $ 55.00

Line C2: Total Expenses subject to spending limit: $ 9,720.04

Expenses not subject to spending limit
Accounting and audit: $ 0.00

Cost of fund-raising events or activities (list details in Part 4 of Schedule 2): $ 0.00

Voting day party/appreciation notices: $ 0.00

Office expenses incurred after voting day: $ 0.00

Phone and or Internet expenses incurred after voting day: $ 7.00

Salaries, benefits, honoraria, professional fees incurred after voting day: $ 0.00

Bank charges incurred after voting day: $ 18.00

Interest charged on loan after voting day: $ 0.00

Expenses related to recount: $ 0.00

Expenses related to controverted election: $ 0.00

Expenses related to compliance audit: $ 0.00

Expenses related to candidate's disability (provide full details): No expenses related to candidate's disability.

Other (provide full details): No other expenses not subject to spending limit.

Line C3: Total expenses not subject to spending limit: $ 25.00

Line C4: Total Campaign Expenses (Line C2 + Line C3): $ 9,745.04

Box D: Calculation of Surplus of Deficit
Line D1: Excess (deficiency) of income over expenses (Income – Total Expenses) (Line C1 – Line C4): $ (3,205.04)

Line D2: Eligible deficit carried forward by the candidate from the last election: $ 0.00

Total (Line D1-Line D2): $ 0.00

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign: $ 0.00

Line D3: Surplus (or deficit) for the campaign: $ (3,205.04)

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of $ 0.00 paid to municipal clerk in the municipality of the City of Ottawa.

Schedule 1 – Contributions

Part 1 – Summary of Contributions
Contribution from candidate (include the value of inventory listed in Table 5): $ 3,000.00

Contribution from spouse: $ 1,000.00

Total value of contributions not exceeding $100 per contributor (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is $100 or less (do not include contributions from candidate or spouse)): $ 335.00

Total value of contributions exceeding $100 per contributor (from line 1B; list details in Tables 1-4) (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds $100 (Do not include contributions from candidate or spouse)): $ 2,105.00

Less: Contributions returned or payable to the contributor: $ 0.00

Less: Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding $10: $ 0.00

Line 1A: Total amount of contributions (Record in Box C): $ 6,440.00

Part 2 – List of contributions from Each Single Contributor totalling more than $100

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Amount $
Elizabeth Melanson	4 Ingelwood Place Ottawa ON K1Y 4C3	$ 200.00
Dr. Christopher Carruthers	3540 Paul Anka Drive Ottawa ON K1V 9K8	$ 150.00
Karen A. Gilbert-Greenberg	1250 Royal Palm Crescent Manotick ON K4M 1J5	$ 150.00
Christopher Shaw	5498 South Island Park Drive Manotick ON K4M 1J2	$ 105.00

Total amount of monetary contributions from individuals other than candidate or spouse: $ 605.00

Table 2: Monetary contributions from corporations or unions

Name (legal and carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Amount $
Ottawa Carleton Elementary Teachers Federation (OCETF)	1150 Morrison Drive Ottawa ON K2H 8S9	Peter Giuliani	Janet Fraser	$ 750.00

Name (legal and carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Amount $
Ontario Secondary School Teachers' Federation	67 Jamie Avenue Ottawa ON K2E 7Y6	Dan Maxwell	Dan Maxwell	$ 750.00

Total amount of monetary contributions from corporations or unions: $ 0.00

Table 3: Contributions in goods or services from individuals other than candidate or spouse (Note: Must also be recorded as expenses in Box C)

Name	Full Address	Description of Goods or Services	Value $
Not Provided	Not Provided	Not Provided	$0.00

Total value of goods or services from individuals other than candidate or spouse: $ 0.00

Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)

Name of Corporation (Legal and Carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value $
Not Provided	Not Provided	Not Provided	Not Provided	Not Provided	$0.00

Total value of goods or services from corporations or unions: $ 0.00

Line 1B – Total Part 2 Contributions (Add totals from Tables 1-4) (Record in Part 1 – Summary): $ 2105.00

Part 3 – Inventory

Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign (Note: value must be recorded as a contribution from the candidate as an expense)

Description	Date Acquired Year/Month/Day	Supplier	Current Market Value $	Quantity	Total Value $
Large Signs	2010/08/16	Plantagenet Printing	37.02	30.00	$ 1110.60
Small Signs	2010/08/16	Plantagenet Printing	5.31	250.00	$ 1327.50
Stakes for Small Signs	2010/08/20	Kelly Signs	1.02	100	$ 102.00
Wooden Stakes for	2010/08/22	Home Depot	2.40	10	$ 24.00

Large Signs					

Total value of Campaign Goods and Materials from Previous Campaign used in this Campaign: $ 2564.10

Schedule 2 – Fundraising Events and Activities

Fundraising Event or Activity
Complete a separate schedule for each event or activity held

Check box unmarked: Additional schedule(s) attached

Description of fundraising event/activity: Not Provided

Date of event/activity (Year/Month/Day): Not Provided

Part 1 – Ticket Revenue
Line 2A - Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales) $ 0.00

Line 2B – Number of tickets sold: 0

Total Ticket Revenue (Line 2A x 2B) (Include in Schedule 1) $ 0.00

Part 2 – Other revenue deemed a contribution
(Provide details (e.g. revenue from goods sold in excess of fair market value)) Not Provided

Total Part 2 Revenue (Include Schedule 1): $ 0.00

Part 3 – Other revenue not deemed a contribution
(Provide details (e.g. contributions of $10 or less; market value of goods or services sold) Not Provided

Total Part 3 Revenue (Include in Box C): $ 0.00

Part 4 – Expenses related to fundraising event or activity (provide details).
Not Provided

Total Part 4 Expenses (Include in Box C): $ 0.00

Auditor's Report
Municipal Elections Act, 1996 (section 78)

A candidate who has received contributions or incurred expenses in excess of $10,000 must attach an auditor's report.

Professional Designation of Auditor: Not Provided

Municipality: Not Provided

Date (Year/Month/Day): Not Provided

Contact information

Last Name: Not Provided

First Name: Not Provided

Licence Number: Not Provided

Address - Suite or Unit Number. Street number and Street Name: Not Provided

City or Town, Province and Postal Code: Not Provided

Telephone Number (Including area code): Not Provided

Fax number: Not Provided

Email Address: Not Provided

The report must be done in accordance with generally accepted auditing standards and must set out the scope of the examination and provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Check box unmarked: Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the Municipal Elections Act, 1996. Under section 88 of the Municipal Elections Act, 1996 (and despite anything in the Municipal Freedom of Information and Protection of Privacy Act) documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act, 1996 are public records and until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.