

Emergency and Protective Services Security and Emergency Management 2018 Budget Briefing Note

Description

- Support a secure environment for citizens of Ottawa to live, work and play
- Lead the coordination of City services to prevent, mitigate, prepare, respond and recover from major emergencies and planned events
- Create a secure work environment for staff through training, assessment, monitoring and response as well as through the delivery of security services, advice and guidance
- Lead corporate and community emergency preparedness and planning activities
- Manage the corporate radio program and coordinate the transition to a new radio system

Programs/Services Offered

Office of Emergency Management

- Administer the City of Ottawa Emergency Management Program
- Provide the public emergency preparedness education program: "Are You Ready?"
- Provide Emergency Management training and exercise to staff and external stakeholders
- Administer hazard identification and mitigation programs
- Manage the Emergency Management Accreditation Program (EMAP) ensuring ongoing compliance

- Manage Urban Search and Rescue (USAR) and Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Task Forces
- Provide corporate coordination of major events and emergencies including the notification and event escalation through the Corporate Duty Officer Network

Corporate Security

- Manage Corporate security systems
- Provide incident management and investigation services
- Provide security education and training
- Provide event security planning and onsite security for special events
- Provide threat and risk assessments at City facilities
- Manage Security Operations Centre
- Manage access control and alarm monitoring at City facilities
- Provide Photo ID services

Event Central

- First point of contact for event organizers planning an event within Ottawa and requiring the assistance of City services
- Coordinate the Special Events Advisory Team (team of City services and external agencies):
 - Oversee the logistical requirements for special events
 - Provide planning and resource coordination with internal and external representatives
 - Ensure safe and successful events by working with event organizers to adhere to the requirements outlined within the Special Events on Public and Private Property By-law No. 2013-232
- Assess the cumulative effect of special events and significant municipal projects, and manage City services, external agencies and event organizers to mitigate potential conflicts and minimize impact to residents and tourists

- Coordinate municipal notifications and permissions required by the Alcohol and Gaming Commission of Ontario in relation to the sale and service of alcohol

9-1-1 Service Level Agreement

- Manage Service Level Agreement with the Ottawa Police Service Board
- Manage funding agreement and provide governance and performance oversight

Corporate Radio System

- Manage the transition of approximately 5,500 radios from current system to a new radio system
- Manage the new radio system post implementation
- Provide governance and performance oversight

Protective Measures Program

- Formally define four protective measures: Building Evacuation, Shelter in Place, Secure Facility and Lockdown
- Provide employees with information on what to do and what to expect when there is a security or emergency situation affecting a City facility
- Aim to minimize or eliminate risk of danger, injuries or accidents to elected officials, employees and visitors during a security or emergency situation affecting a City facility