

**Parking Stakeholder Consultation Group
Draft Meeting Minutes
September 23, 2021, 1-4pm
Virtual Meeting hosted on Microsoft Teams**

As approved at the meeting of January 27, 2022.

Regular Members

| Name | Representative | Organization | Present |
|-----------------------|--|--|----------------|
| Alain Gonthier | PSCG Chair (Director, Roads and Parking Services) | City of Ottawa – Public Works & Environmental Services | No |
| Scott Caldwell | Parking Services (Area Manager, Transitway & Parking) | City of Ottawa – Public Works & Environmental Services | Yes |
| Dennis Van Staaldunen | BIA | Wellington West BIA | Yes |
| Jasna Jennings | BIA | ByWard Market BIA | No |
| Christine Leadman | BIA | Bank Street BIA | No |
| Andrew Peck | BIA | Glebe BIA | Yes |
| Alice Nakanishi | Community Association | Centretown Citizens Community Association | Yes |
| James Grant | Community Association | Old Ottawa South Community Association | Yes |
| John Verbaas | Community Association | Federation of Citizen's Associations | Yes |
| Vania Karam | Accessibility | Accessibility Advisory Committee | Yes |
| Daniel Spence | TDM / Cycling / Pedestrian | University of Ottawa | Yes |
| Greg Fyffe | Places of Worship | Knox Presbyterian Church | No |
| Kelly Haussler | Tourism and Convention Authority Representative | Ottawa Tourism | Yes |
| Dean Karakasis | Development Industry / Building Owner / Manager | Building Owners and Managers Association | Yes |
| John Woodhouse | Older Adults | Council on Aging | Yes |

City Staff and Presenters

| Name | Title | Department / Organization | Present |
|-----------------|--------------------------------------|---------------------------------------|----------------|
| Brandon Pollard | Project Coordinator | Parking Services | Yes |
| Jessica Kennedy | Project Officer | Parking Services | Yes |
| Katie Vaughan | Program & Project Management Officer | Public Works & Environmental Services | Yes |

Item 1 – Introductions, Overview, Review of Previous Minutes

Meeting opened by Acting Chair Scott Caldwell, who welcomed everyone to the meeting.

- Minutes of the PSCG meeting of May 6, 2021 were approved.

Item 2 – Program Update

Presentation led by Scott Caldwell that provided an update regarding ongoing projects and programs currently being undertaken by Parking Services.

Discussion and comments:

- Is improved efficiency the reason behind the desire to increase the number of PayByPhone transactions?
 - Staff noted that Parking Services will continue to offer a variety of payment channels but that there are some opportunities with PayByPhone especially related to customer convenience. Operational efficiency with less cash being processed is another potential outcome.
- With respect to the proposed on-street electric vehicle (EV) charging stations, will there be a fee associated with using the chargers?
 - Staff confirmed that there will be a cost to use the electricity, and if any chargers are located in paid spaces, then payment will also be required when parking during paid hours.

Item 3 – Public Bike Parking Program Update

Presentation led by Brandon Pollard that provided an update regarding the development of the Public Bike Parking Program and the implementation of the Public Bike Parking Program.

Discussion and comments:

- Is Transportation Planning involved in the cross-departmental collaboration related to bike parking?
 - Staff confirmed that Transportation Planning is regularly engaged and was involved in the development of the Strategy.
- In 2021, the Glebe got more Velocity racks than other types, and more Velocity racks than in previous years. Having more bike parking supply is desired

however the size of the Velocity racks and the advertising on them can and to sidewalk clutter.

- Staff clarified that Velocity racks are generally temporary options where there are limited locations for permanent bike rack installations. The type of relatively small interlocking bricks common in the south part of the Glebe can also pose a challenge for the installation of permanent racks. Staff are looking for solutions that will address these issues.
 - Staff will work with Velocity to improve consultation on the placement of their racks in future years.
- How many new bike racks and how soon can we get them in Wellington West?
 - Staff explained that an assessment of the number of existing racks in the area has been completed and the results will be shared. There are some challenges related to the condition of the pavers so some temporary solutions may be necessary in the short-term.
 - Wellington West noted that it prefers permanent installations and not temporary racks such as Velocity.
- Is there a budget to install the new racks?
 - Staff confirmed that there is funding to install racks as per the Council-approved Capital Program Plan for Parking Services.
- Has Parking Services taken over management of the bike corral program? For example, there are a few maintenance/condition issues such as end pieces missing and re-painting needed.
 - Staff confirmed that Parking Services has taken over management of the corral program and will target both expansion and renewal of the facilities in 2022.
- With respect to the installation of new corrals, are there any options for less “folksy” racks? Perhaps some local artists and manufacturers could be used to develop custom corral designs.
 - Staff noted that they have researched other options from other cities and vendors and have identified some potential designs.
- It’s clear that there’s an appetite for more bike parking, but many of the potential locations are hostile to cyclists. For example, the mainstreets have lots of attractive shops and services but are not pleasant to cycle on. Are there more opportunities to remove vehicle parking and replace with bike parking?
 - The Glebe BIA noted that there is strong interest in more bike corrals throughout the area. Feedback from customers indicates that they typically do prefer bike parking outside the shop or service they’re visiting.

- Staff will be looking to expand the bike corral program. In doing so, it will be important to achieve an appropriate balance between all road users.

Item 4 – Wrap-Up

- The Chair thanked everyone for their participation
- Members were invited to propose topics or speakers from areas they'd like to hear more about.
- Staff will follow up to schedule the next meeting.