

**Parking Stakeholder Consultation Group  
Meeting Minutes  
March 10, 2022, 1-2:30pm  
Virtual Meeting hosted on Microsoft Teams**

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As approved at the meeting on September 21, 2022.

**Regular Members**

<b>Name</b>	<b>Representative</b>	<b>Organization</b>	<b>Present</b>
Quentin Levesque	PSCG Chair (Director, Roads and Parking Services)	City of Ottawa – Public Works Dept	Yes
Scott Caldwell	Parking Services (Area Manager, Transitway & Parking)	City of Ottawa – Public Works Dept	Yes
Dennis Van Staaldouin	BIA	Wellington West BIA	Yes
Kalin McCluskey	BIA	ByWard Market BIA	Yes
Christine Leadman	BIA	Bank Street BIA	Yes
Patrick Burke	BIA	Glebe BIA	Yes
Alice Nakanishi	Community Association	Centretown Citizens Community Association	Yes
James Grant	Community Association	Old Ottawa South Community Association	No
John Verbaas	Community Association	Federation of Citizen's Associations	Yes
Vania Karam	Accessibility	Accessibility Advisory Committee	Yes
Daniel Spence	TDM / Cycling / Pedestrian	University of Ottawa	No
Greg Fyffe	Places of Worship	Knox Presbyterian Church	Yes
Kelly Haussler	Tourism and Convention Authority Representative	Ottawa Tourism	Yes
Dean Karakasis	Development Industry / Building Owner / Manager	Building Owners and Managers Association	No
John Woodhouse	Older Adults	Council on Aging	No

## **Item 1 – Introductions, Overview, Review of Previous Minutes**

Meeting opened by Chair Quentin Levesque, who welcomed members.

- Minutes of the PSCG meeting of January 27, 2022 were approved.

## **Item 2 – Member’s Item: Rideau Street Para Transpo Drop-Off Zones**

Presentation led by Vania Karam regarding illegal parking in the Para Transpo drop-off zones near the Rideau Centre. The issue is that people regularly park in the Para Transpo spaces for extended periods of time, even after receiving a parking ticket. The issue is a problem for people who need the space for loading and unloading, especially those who use accessible vans that require space to extend their ramps to enter and exit their vehicle.

Discussion and comments:

- Anecdotal observation that non-accessible parking permit holders sometimes use accessible spaces.
- Suggestion to follow-up with Accessibility Advisory Committee to see if they are aware of any best practices and what other municipalities are doing to address this issue.
- **ACTION ITEM** – Parking Services to follow-up with By-law and Regulatory Services to discuss the issue and will bring findings back to the next PSCG meeting.

## **Item 3 – Program Update**

Presentation led by Scott Caldwell that provided an update regarding ongoing projects and programs currently being led by Parking Services.

Discussion and comments:

- With respect to the secure bike parking at Jack Purcell Park, is it being situated where a covered picnic table area is currently located?
  - Staff confirmed that the identified location at Jack Purcell is currently an unused space and won't displace any current park uses.

## **Item 4 – Parking Services 2021 Annual Report**

Presentation led by Scott Caldwell that provided an overview of the 2021 Annual Report and Capital Program Plan.

#### Discussion and comments:

- Regarding parking fee revenue, when did rates increase from \$3 to \$3.50?
  - Staff noted that it was in January 2020, and confirmed that the increase is accounted for when analyzing changes to on-street revenue.
- With respect to secure bike parking, what will they look like? Will they be located only in off-street locations or on-street?
  - Staff confirmed that they will be located off-street at this time. Identified locations currently include the Gloucester garage, ByWard garage, and at Jack Purcell Park. Based on research and best practices, the preferred installation type are smart lockers. The smart lockers could potentially be rolled out to on-street locations in the future.
- Will secure bike parking require payment?
  - Staff confirmed that there will be a minimal cost associated with using secure bike parking.
- Will the BIA Parking Initiatives Grant be available in 2022?
  - Staff confirmed that the \$10,000 grant will be available in 2022 to those BIAs with paid parking.

#### **Item 5 – Wrap-Up**

Wrap-up led by Chair Quentin Levesque where he invited members to raise any final items or topics.

- Members were reminded that they are welcome to propose topics for future meeting agendas.
- It was noted that the previously raised topic regarding the impact of parking policy in the context of climate change will be brought forward to a future meeting.
- Next meeting: expected to be in June.

#### Final questions:

- Has there been any changes to on-street enforcement practices lately? Some BIAs have been receiving complaints from businesses claiming increased enforcement.
  - Parking staff explained that they are not aware of any changes.