

**Parking Stakeholder Consultation Group
Meeting Minutes
May 7, 2024, 1:00 pm – 3:00 pm
Virtual Meeting hosted on Microsoft Teams**

As approved at the meeting on October 24, 2024.

Regular Members

Name	Representative	Organization	Present
Quentin Levesque	PSCG Chair (Director, Roads and Parking Services)	City of Ottawa – Public Works Dept	Yes
Scott Caldwell	Parking Services (Manager, Parking Services)	City of Ottawa – Public Works Dept	Yes
Judy Lincoln	BIA	Westboro Village BIA	Yes
Colleen Gyori	BIA	Downtown Rideau BIA	Yes
SabriNa C. Lemay	BIA	Centretown BIA	No
Darrell Cox	BIA	Glebe BIA	No
Ken Hahn	Community Association	Wellington Village Community Association	Yes
James Grant	Community Association	Old Ottawa South Community Association	No
Derrick Simpson	Community Association	Federation of Citizen's Associations	Yes
Ana Maria Cruz-Valderrama	Accessibility	Accessibility Advisory Committee	Yes
Daniel Spence	TDM / Cycling / Pedestrian	University of Ottawa	Yes
Greg Fyffe	Places of Worship	Knox Presbyterian Church	No
Kelly Haussler <i>for Julia Cosentino</i>	Tourism and Convention Authority Representative	Ottawa Tourism	Yes
Dean Karakasis	Development Industry / Building Owner / Manager	Building Owners and Managers Association	Yes
Janet Luloff	Older Adults	Council on Aging	Yes

City Staff and Presenters

Name	Title	Department / Organization	Present
Amber Dray	Prg & Prj Coordinator (BSS)	Public Works Dept. – Business Support Services	Yes
Katie Vaughan	Prg & Prj Mgmt Officer (BSS)	Public Works Dept. – Business Support Services	Yes
Bryan Babbs	Coordinator, Parking Studies	Public Works Dept. – Parking Services	Yes
Gaby Davilus	Project Officer, Parking	Public Works Dept. – Parking Services	Yes

Item 1 – Introductions, Welcome, Round Table

The meeting was opened by Quentin Levesque, who welcomed new members, introduced returning members, and provided an overview of the agenda.

- Janet Luloff was introduced as a temporary replacement representing Council on Aging Ottawa, in place of Asaf Mitta.
- Kelly Haussler represented Ottawa Tourism on behalf of Julia Cosentino, who had a scheduling conflict.
- Meeting minutes for the PSCG meeting on January 18, 2024, were approved.

Item 2 – Program Update

Scott Caldwell presented an update on the Parking Services program highlighting planned Council reports, updating lifecycle / facility upgrade projects, providing new information related to EV charging expansion / use and updating various projects including the Technology Road Map update and the procurement of a new parking payment system.

Discussion and comments:

- Is reporting data for individual EV charging stations available?
 - Staff confirmed that reporting data is available for each individual charging station and will be provided. Following the meeting, Scott contacted Judy Lincoln to clarify what data was required and shared it.
- Will the on-street parking rate report recommend implementing flexible pricing strategies such as escalating rates?
 - Staff confirmed that the current on-street pricing strategy will shift to a demand-based model aiming to be more responsive and easier to communicate, with the goal of influencing parking behavior through pricing.

Item 3 – Kitchissippi Parking Study Update

Bryan Babbs presented a status update on the Kitchissippi Parking Study, addressing key issues like parking availability, time limits, development impacts, and employee parking identified during data collection and consultation. The draft outcomes include adding on-street parking spaces, introducing paid parking, increasing time limits, promoting off-street parking, exploring secure bike parking, enhancing micro-mobility connections, and commenting on zoning applications.

Discussion and comments:

- Did you receive any feedback with regards to the need for additional accessible parking spaces on-street or off-street?
 - Staff confirmed that during the consultation process feedback was received to address and provide designated on-street accessible parking space.
- Will designating on-street accessible parking space be part of the Kitchissippi Parking Study?
 - Staff confirmed that the City does not currently provide designated on-street accessible parking as per the Traffic and Parking by-law.
 - It was clarified that Accessible Parking Permit holders are exempt from certain regulations (e.g. parking in 'no parking' spaces and not having to pay in paid parking spaces)
 - At the last Transportation Committee meeting on March 28, 2024, there was a Councillor Inquiry regarding options for adding designated reserved accessible on-street parking spaces. Staff will respond to this inquiry and any resulting initiatives are expected to occur at a broader city-wide level.
 - Participants commented that the reduction of on-street parking, particularly in the core areas for bicycle lanes and other purposes is limiting the accessibility of downtown areas for individuals with accessibility issues who rely on available convenient parking.
- Participants commented that the 90-minute parking time limit along the main business corridor can be too short for attending medical and clinical appointments. Increasing time limits to 2-hours if paid parking is introduced to the area will be beneficial.
- Will promoting off-street parking options for employee parking include the public use of residential parking lots and garages?
 - Staff confirmed that there can be zoning barriers and restrictions when trying to leverage existing residential parking, however staff will work with the BIA and various stakeholders to explore all available options.

Item 4 – 2023 Annual Report

Scott Caldwell led a presentation which captured some of the key aspects of the 2023 Parking Services Annual Report, highlighting accomplishments, performance measures, parking rate and inventory changes, and the Capital Program Plan.

Discussion and comments:

- What type of sustainable transportation initiatives does parking revenue fund?
 - Staff confirmed that parking revenues fund EV charging investments, the Public Bike Parking Program, Park & Ride operations among other things.
- Are there ring and post bike parking rack replacement retrofits available for businesses located in front interlock or paver sidewalks?
 - Staff confirmed that retrofit options to replace ring and post bike racks located on interlock or paver sidewalks, such as a base sleeve to swap out the racks are being tested and reviewed.
- Does the Annual Report's consultation section capture the stakeholder feedback received throughout the year, such as key issues, what was heard, and areas for improvement?
 - Staff confirmed that consultation feedback related to individual projects would be presented to Council as part of those specific reports (as applicable). PSCG comments / feedback are captured through meeting minutes and these are published on ottawa.ca to make them publicly available.
 - It was clarified that the Annual Report represents a summary of the initiatives that have been the focus of Parking Service's efforts spanning the previous year.

Item 5 – Public Bike Parking Program Update

Gaby Davilus led a presentation providing a status update on implemented initiatives, including integrated bike parking management, bike corral expansion, Bike Racks for Businesses, bike repair stations, and the abandoned bike framework. New initiatives in progress, such as secure bike parking and event bike parking, were also presented.

Discussion and comments:

- Who was consulted and what type of consultation was undertaken for event bike parking?
 - Staff confirmed that a former local event bike parking provider (Wheel-Up Bike Parking) and the internal city Event Central group have been consulted and that a survey has been provided to 280 event organizers and responses are due the end of May.
- Will additional bike corrals and secure bike parking lockers reduce on-street parking spaces needed by seniors with disabilities who must drive?

- Staff confirmed that the City's approach to locating bike corrals or secure bike parking lockers is to minimize or avoid any impact on parking spaces. This has been increasingly possible with the introduction of a half-size bike corral which can fit into spaces such as where curbs taper or there is a bulb out.
- It was clarified that the two most recent bike corrals in the ByWard Market have not removed any vehicle parking.
- Staff confirmed that while there may be occasions where the locations of bike corrals or secure bike parking lockers will utilize an existing parking space, the approach is to find a balance between vehicle parking and curbside uses.

Item 6 – Wrap-Up

Wrap-up led by Quentin Levesque where he invited members to raise any final items or suggest topics for future sessions. He noted the next PSCG meeting would take place in September or October 2024.

- No final items or topics were raised.