

Parking Stakeholder Consultation Group
Meeting Minutes
June 5, 2025, 2:00 pm – 4:00 pm
Virtual Meeting hosted on Microsoft Teams

Approved on Wednesday, October 21, 2025.

Regular Members

Name	Representative	Organization	Present
Quentin Levesque	PSCG Chair (Director, Roads and Parking Services)	City of Ottawa – Public Works Dept	Yes
Scott Caldwell	Parking Services (Manager, Parking Services)	City of Ottawa – Public Works Dept	Yes
Judy Lincoln	BIA	Westboro Village BIA	Yes
Colleen McIlquham	BIA	Downtown Rideau BIA	No
SabriNa C. Lemay (Adam Schaffer)	BIA	Centretown BIA	Yes
Darrell Cox	BIA	Glebe BIA	No
TBD	Community Association	<i>Seat currently vacant</i>	
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Derrick Simpson	Community Association	Federation of Citizen's Associations	Yes
Ana Maria Cruz-Valderrama	Accessibility	Accessibility Advisory Committee	No
Daniel Spence	TDM / Cycling / Pedestrian	University of Ottawa	Yes
Greg Fyffe	Places of Worship	Knox Presbyterian Church	Yes
Julia Cosentino	Tourism and Convention Authority Representative	Ottawa Tourism	Yes
Dean Karakasis	Development Industry / Building Owner / Manager	Building Owners and Managers Association	No
Janet Luloff	Older Adults	Council on Aging	No

City Staff and Presenters

Name	Title	Department / Organization	Present
Katie Vaughan	Program & Project Management Officer (BSS)	Public Works Dept. – Business Support Services	Yes
Gaby Davilus	Project Coordinator, Parking	Public Works Dept. – Parking Services	Yes
Bryan Babbs	Coordinator, Parking Studies	Public Works Dept. – Parking Services	Yes

Item 1 – Introductions, Welcome, Round Table

The meeting was opened by Quentin Levesque, who welcomed members, addressed the vacant Community Association member seats, the process to fill them and provided an overview of the meeting agenda.

- Minutes for the PSCG meeting held on January 28, 2025, were approved.

Item 2 – Program Update

Scott Caldwell provided an update on the Parking Services program highlighting several key initiatives. Updates included:

- Ongoing rate review for both on-street and off-street parking
- Changes to the Evening and Weekend Parking Review, along with next steps
- Timing for the Kitchissippi paid parking implementation
- New On-Street Accessible Parking Pilot
- Central Area Parking Study (CAPS)
- BIA Parking Initiatives Grant program
- Lifecycle updates for parking facilities
- Progress on the On-Street Sensor Pilot
- Procurement status for new parking payment systems

Discussion and comments:

- Will Parking Services monitor how changes in on-street hourly rates in neighboring zones like Little Italy North and South impact each other due to demand-based pricing adjustments?
 - Yes, impacts will be monitored and measured through our spring and fall data collection program.
- From a business perspective what insights can BIAs and local businesses provide regarding the impacts of evening parking? For example, can they collect data on average visit duration, parking patterns before and after evening hours, and changes in average customer spending?
 - This is an opportunity to build on the Kitchissippi Paid Parking Monitoring Plan and use it as a model to identify the most effective approach for other areas. We're beginning to map out the process and determine what needs to be considered.

- The Centretown Community Association noted challenges in obtaining business and parking behavior insights but suggested that surveying how customers travel to businesses will be beneficial.
- Westboro currently lacks access to LRT and municipally managed off-street parking, therefore customers rely on paid third-party transportation services to visit the area.
- How is paid on-street parking treated during holidays and special events such as Canada Day which falls on a Tuesday in 2025?
 - All City of Ottawa parking regulations and restrictions apply on statutory holidays. Paid on-street parking is treated the same as it would be on a regular weekday or Saturday depending on which day the holiday falls.
- Will designated on-street accessible parking spaces be marked with blue paint?
 - The City will follow the Ontario Traffic Manual and other official standards for identifying on-street accessible parking spaces.

Item 3 – 2024 Annual Report

Scott Caldwell led a presentation overviewing the 2024 Parking Services Annual Report, highlighting accomplishments, performance measures, parking rate and inventory changes, and the capital program plan.

Discussion and comments:

- The capital project plan appears unchanged year to year. Does it factor in inflation and rising construction costs?
 - The future values are intended as placeholders to ensure there is an appropriate level of funding available. These amounts will be adjusted as is required to reflect changing plans and to specify costs.
 - We're still finalizing spending details for the project however we are flexible to cover inflation and unexpected costs.
- What role does Parking Services play in the Transportation Master Plan which projects an increase of 10,000 cars entering downtown, which is concerning.
 - Parking Services does contribute input but on a broader scale. We need to review how our comments related to the growth projections.
 - It was suggested that the City to stop referring to electric vehicles (EVs) as "sustainable transportation". While EVs use cleaner energy, they are still single-occupancy vehicles that require roads and parking, contributing to congestion and land use issues. Simply switching to EVs does not reduce overall car dependence.

Item 4 – Bike Parking Update

Gaby Davilus presented an update on public bike parking initiatives, covering the 2025 bike rack maintenance program, the secure bike locker initiative, the Hello Vélo subsidized rack program for private properties, and the event bike parking services.

Discussion and comments:

- The subsidized bike rack program is very affordable, however, information about it is hard to find on ottawa.ca. As a result, the program is not well known, and many property managers are unaware of it.
 - Parking Services is currently working on a communications plan to raise awareness of the program through social media and other means and will also be looking at opportunities to improve access to the information on ottawa.ca.
- On June 22, 2023, a [Bike Share Program Recommendation and Direction](#) report was presented to the Transportation Committee, with a commitment to report back in 2025 with recommendations on a suitable bike share model for the City. What is the current status of this report?
 - The City is currently working with the National Capital Commission and the City of Gatineau through EnviroCentre to complete a feasibility study. The project remains on track to report back in 2025.

Item 5 – Wrap-Up

Quentin Levesque led the wrap-up, thanking the presenters and members for their time. He invited members to raise any final items, suggest topics for future sessions, and send any questions to the PSCG team before the next meeting. He noted that the next PSCG meeting will likely take place in September 2025.

- No final items or topics were raised.