

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
2 0 2 2	0 8	0 5

to

YYYY	MM	DD
2 0 2 3	0 1	0 3

- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name Sabourin	Given Name(s) Ethan
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Office for Which the Candidate Sought Election City Council - <i>Councillor</i>	Ward Name or Number (if any) River Ward 16
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Municipality
Ottawa

Spending Limit General \$33,070.40	Parties and Other Expressions of Appreciation \$3,307.04	Contribution Limit Contributions from Candidate and Spouse \$11,604.80
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I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

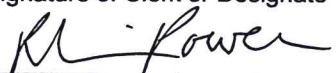
I, Ethan Sabourin, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.



Signature of Candidate

2023/02/13

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd) <i>2023/04/27</i>	Time Filed <i>10:07</i>	Initial of Candidate or Agent (if filed in person) <i>ES</i>	Signature of Clerk or Designate 
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Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution

Amount borrowed
\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	9,781.58	
Revenue from items \$25 or less	+ \$		
Sign deposit refund	+ \$		
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$		
Interest earned by campaign bank account	+ \$		
Other (provide full details)			
1. _____	+ \$		
Total Campaign Income (Do not include loan)			= \$ 9,781.58 C1

EXPENSES (Note: Include the value of contributions of goods and services)**1. Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$		
Advertising	+ \$	113.00	
Brochures/flyers	+ \$	678.00	
Signs (including sign deposit)	+ \$	2,242.10	
Meetings hosted	+ \$		
Office expenses incurred until voting day	+ \$	44.00	
Phone and/or internet expenses incurred until voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	5,247.31	
Bank charges incurred until voting day	+ \$	262.04	
Interest charged on loan until voting day	+ \$		
Other (provide full details)			
1. _____	+ \$		
Total Expenses subject to general spending limit		= \$ 8,586.45	C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1. Snacks for Party	+ \$	35.13	
Total Expenses subject to spending limit for parties and other expressions of appreciation		= \$ 35.13	C3

3. Expenses not subject to spending limits

Accounting and audit	+ \$	1,130.00	
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$		
Office expenses incurred after voting day	+ \$		
Phone and/or internet expenses incurred after voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$		
Bank charges incurred after voting day	+ \$	30.00	
Interest charged on loan after voting day	+ \$		

Expenses related to recount	+ \$		
Expenses related to controverted election	+ \$		
Expenses related to compliance audit	+ \$		
Expenses related to candidate's disability (provide full details)			
1. _____	+ \$		
Other (provide full details)			
1. _____	+ \$		
Total Expenses not subject to spending limits	= \$	1,160.00	C4
Total Campaign Expenses (C2 + C3 + C4)			= \$ 9,781.58 C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$ 0		D1
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$		
Surplus (or deficit) for the campaign		= \$ 0	D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 – Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$	1,438.40	
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$		
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	1,993.18	
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	6,350.00	
Less: Ineligible contributions paid or payable to the contributor	– \$		
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	– \$		
Total Amount of Contributions (record under Income in Box C)	= \$	9,781.58	1A

Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total		

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
(Note: Value must be recorded as a contribution from the candidate and as an expense.)**

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Zachary Rosen	25 Newman Avenue Toronto ON M4C 5A5	2022/08/26	150.00	
Paul Gross	29 Rideauview Terrace Ottawa ON K2C 3R9	2022/08/26	100.00	
Ethan Smith-Johnson	124 First Ave Ottawa ON K1S 2G4	2022/08/27	100.00	
Isabelle Moy	1459 Glenwatson Drive Mississauga ON L5E2V8	2022/08/30	100.00	

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Sophie O'Reilly	29 Esquimault Avenue Ottawa ON K2H0B5	2022/08/30	200.00	
Dina Sokoloff	3789 Revelstoke Dr. Ottawa ON K1V7C2	2022/08/31	1,200.00	
Kenneth Sabourin	3789 Revelstoke Dr. Ottawa ON K1V7C2	2022/08/31	800.00	
Jenna Roundell	570 Hilson Avenue Ottawa ON K1Z 6E1	2022/08/31	200.00	
Judith Gelbman	29 Esquimault Avenue Ottawa ON K2H0B5	2022/09/04	200.00	
Christopher Lee	33 Bell St. N Ottawa ON K1R 7c5	2022/09/05	100.00	
Dwayne Hodgson	86 Stevenson Ave Ottawa ON K1Z 6N2	2022/09/12	100.00	
Elise Ondet	720 Luc Street Ottawa ON K1K 3M6	2022/09/13	100.00	
Jonathan Aronowitz	605 Oriole parkway Toronto ON M4r2b9	2022/09/15	100.00	
Mark Pintar	1054 Arnot Road Ottawa ON K2C 0h4	2022/09/18	200.00	
Maddy Ewins	270 Wright Ave Toronto ON M6R 1L5	2022/09/19	200.00	
Joseph Parchelo	407-3580 Rivergate Way Ottawa ON K1V 1V5	2022/09/20	100.00	
Dave Robertson	1111 Gladstone Avenue Ottawa ON K1Y3H2	2022/09/20	100.00	
Linda Seguin	108 Leopolds Dr. Ottawa ON K1V 7E3	2022/09/20	200.00	
Morgan Gay	2139 Alta Vista Dr Ottawa ON K1H 7L7	2022/09/21	100.00	
Justin Piche	885 Thorndale Drive Ottawa ON K1V6Y1	2022/09/25	100.00	
Brian Tansey	14 Willard St. Ottawa ON K1S1T5	2022/09/29	200.00	
Kate Reekie	270 Fifth Avenue Ottawa ON K1S 2N5	2022/10/01	500.00	
Paul Gross	29 Rideauview Terrace Ottawa ON K2C 3R9	2022/10/06	200.00	
Brendan Lamble	18 Houlahan Street Ottawa ON K2J 3W9	2022/10/07	100.00	
Harvey Glatt	201 Latchford Road Ottawa ON K1Z 5W1	2022/10/07	100.00	
Miles Krauter	1216 Carling Avenue Ottawa ON K1Z 7K7	2022/10/11	100.00	
Joseph Parchelo	407-3580 Rivergate Way 407 Ottawa ON K1V 1V5	2022/10/11	100.00	

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Brian Tansey	14 Willard St. Ottawa ON K1S1T5	2022/10/11	100.00	
Nicholas Harrison	421 Chapel Street Ottawa ON K1N7Z7	2022/10/12	100.00	
Angella MacEwen	559 Gladstone Ave Ottawa ON K1R 5P2	2022/10/12	100.00	
Aidan Power	850 Chapman Blvd Ottawa ON K1G 1V2	2022/10/15	100.00	
Ethan Smith-Johnson	124 First Ave Ottawa ON K1S 2G4	2022/10/16	100.00	
Jake Morrison	22 Bellwood Ave Ottawa ON K1S1S7	2022/12/19	100.00	
Total			6,350.00	

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse
(Note: Must also be recorded as Expenses in Box C.)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor
(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)** \$ 6,350.00 1B

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held. Additional schedule(s) attached, if completed manually.**Fundraising Event/Activity 1**

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenueAdmission charge (per person) \$ _____ **2A**

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ **2B****Total Part I (2A X 2B) (include in Part I of Schedule 1)** = \$ _____**Part II – Other revenue deemed a contribution**

Provide details (e.g., revenue from goods sold in excess of fair market value)

1. _____ + \$ _____

Total Part II (include in Part I of Schedule 1) = \$ _____**Part III – Other revenue not deemed a contribution**

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1. _____ + \$ _____

Total Part III (include under Income in Box C) = \$ _____**Part IV – Expenses related to fundraising event or activity**

Provide details

1. _____ + \$ _____

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

CHARTERED PROFESSIONAL ACCOUNTANT, LICENSED PUBLIC ACCOUNTANT

Municipality OTTAWA	Date (yyyy/mm/dd) 2023/04/24
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Contact Information

Last Name or Single Name POOLE	Given Name(s) ANDREA	Licence Number 3-30502
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Address

Suite/Unit Number	Street Number 48	Street Name DUNVEGAN ROAD
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Municipality OTTAWA	Province ONTARIO	Postal Code K1K 3G3
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Telephone Number 613-218-5931	Email Address info@numeriscpa.com
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The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

AUDITOR'S REPORT –FORM 4: FINANCIAL STATEMENTS

To: Ethan Sabourin, and
The City Clerk of The City of Ottawa re: Ethan Sabourin Municipal Election Campaign

Qualified Opinion

I have audited the accompanying Form 4: Financial Statement - Auditor's Report Candidate of the Ethan Sabourin Municipal Election Campaign (the "Form 4"), for the campaign period August 24, 2022 to January 3, 2023 relating to the City of Ottawa Municipal Election held on October 24, 2022, prepared in accordance with Section 88 of the Municipal Elections Act, 1996.

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of my report, the accompanying Form 4 present fairly, in all material respects, the Statement of income and Expenses of the Campaign as at January 3, 2023, and the results of its operations for the campaign period then ended in accordance with the accounting treatment prescribed in the Municipal Elections Act, 1996.

Basis for Qualified Opinion

Due to the nature of the types of transactions inherent in any election campaign, the completeness of the various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, my verification of income and expenses was limited to the amounts recorded in the candidate's election campaign records and I was not able to determine whether any adjustments might be necessary to income, expenses, or campaign period surplus/deficit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. my responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Form 4 section of my report. I am independent of the Campaign in accordance with the ethical requirements that are relevant to my audit of the Form 4 in Canada, and I have fulfilled my other ethical responsibilities in accordance with those requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Other Matter

Without modifying my opinion, I note that the Form 4 is prepared for the information and use of the Candidate and the City Clerk to comply with the Municipal Elections Act, 1996, and as such, may not be suitable for another purpose. The attached Form 4 is not intended to be and should not be used by anyone other than the specified users or for any other purpose.

Responsibilities of the Candidate for the Financial Statements

The Candidate is responsible for the preparation and fair presentation of the Form 4 in accordance with the accounting treatment prescribed in the Municipal Elections Act, 1996.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the Form 4 as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the Form 4. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the Form 4, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Campaign's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

I communicate with the Candidate regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Numeris CPA

Numeris CPA Professional Corporation
Chartered Professional Accountant
Licensed Public Accountant

Ottawa, Ontario
April 24, 2023

Explanation

By-law No. 2022-76 authorizes the payment of rebates to individuals who make contributions to participating candidates for office on the municipal council who comply with the provisions of the by-law. Under Subsection 7(d) of the by-law, “a participating candidate shall submit an additional form, one established for that purpose by the City Clerk, upon which the auditor confirms that he or she has verified all contributions against a bank statement for the campaign account.”

Name of Auditor: Andrea Poole NUMERIS CPA PROFESSIONAL CORPORATION

Professional Designation of Auditor: CPA, LICENSED PUBLIC ACCOUNTANT

Name of Candidate: Ethan Sabourin
(Please print candidate’s full name)

Nominated candidate for the office of:

- Mayor
- Councillor, Ward 16

I, the undersigned, confirm that I have verified all contributions against the bank statement for the campaign account.

Andrea Poole, CPA, CA
Signature of Auditor

2023/04/24
Date (yyyy/mm/dd)