

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
2 0 2 2	0 5	0 2

 to

YYYY	MM	DD
2 0 2 3	0 1	0 3

- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name Carr	Given Name(s) Martha
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Office for Which the Candidate Sought Election City Councillor	Ward Name or Number (if any) Ward 18 - Alta Vista
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Municipality
Ottawa

Spending Limit General \$31,356.80	Parties and Other Expressions of Appreciation \$3,135.68	Contribution Limit Contributions from Candidate and Spouse \$11,201.60
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I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration


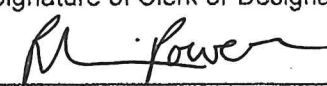
I, Martha Carr, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.



Signature of Candidate

2023/03/06

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd) 2023/03/17	Time Filed 10:05	Initial of Candidate or Agent (if filed in person) 	Signature of Clerk or Designate 
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Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution

Amount borrowed
\$

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	14,852.00
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

Total Campaign Income (Do not include loan)

= \$ 14,852.00 C1

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$	
Advertising	+ \$	2,788.18
Brochures/flyers	+ \$	2,167.35
Signs (including sign deposit)	+ \$	5,846.74
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	427.28
Phone and/or internet expenses incurred until voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	967.64
Bank charges incurred until voting day	+ \$	382.53
Interest charged on loan until voting day	+ \$	

Other (provide full details)

1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

Total Expenses subject to general spending limit

= \$ 12,579.72 C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1. Election Day Pizza	+ \$	216.37
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2.		+ \$	
3.		+ \$	
4.		+ \$	
5.		+ \$	
Total Expenses subject to spending limit for parties and other expressions of appreciation		= \$	216.37 C3

3. Expenses not subject to spending limits

Accounting and audit	+ \$	2,000.00	
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$		
Office expenses incurred after voting day	+ \$	300.58	
Phone and/or internet expenses incurred after voting day	+ \$		
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	18.06	
Bank charges incurred after voting day	+ \$	70.55	
Interest charged on loan after voting day	+ \$		
Expenses related to recount	+ \$		
Expenses related to controverted election	+ \$		
Expenses related to compliance audit	+ \$		
Expenses related to candidate's disability (provide full details)			
1.	+ \$		
2.	+ \$		
3.	+ \$		
4.	+ \$		
5.	+ \$		
Other (provide full details)			
1.	+ \$		
2.	+ \$		
3.	+ \$		
4.	+ \$		
5.	+ \$		
Total Expenses not subject to spending limits	= \$	2,389.19	C4

Total Campaign Expenses (C2 + C3 + C4) = \$ 15,185.28 C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 - C5)	+ \$	-333.28	D1
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$		
Surplus (or deficit) for the campaign	= \$	-333.28	D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

Schedule 1 -- Contributions

Part I -- Summary of Contributions

Contributions in money from candidate and spouse	+ \$ 500.00
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$ 235.00
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$ 5,250.00
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$ 8,867.00
Less: Ineligible contributions paid or payable to the contributor	- \$
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	- \$
Total Amount of Contributions (record under Income in Box C)	= \$ 14,852.00 1A

Part II -- Contributions from candidate or spouse

Table 1: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Cell Phone for Campaign	2022/06/01	160.00
Hardware for Sign Stakes	2022/08/15	75.00
Total		235.00

Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign
(Note: Value must be recorded as a contribution from the candidate and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
Total				

Additional information is listed on separate supplementary attachment, if completed manually.

Part III -- Contributions exceeding \$100 per contributor -- individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Geof, Dudding	317 Cunningham Ave. Ottawa, Ont K1H 6B1	2022/06/24	250.00	
Hoye, Kate	1335 Dowler Ave. Ottawa, Ont. K1H 7R8	2022/06/24	200.00	
Lisak, Darko	231 Crestview Rd. Ottawa, Ont. K1H 5G1	2022/07/05	200.00	
Breton, Pat	2673 Traverse Drive Ottawa, Ont. K1V 8B5	2022/07/05	250.00	
Gay, Morgan	2139 Alta Vista Dr. Ottawa, Ont. K1H 7L7	2022/07/05	300.00	
Schroeder, Janice	152 Crocus Ave. Ottawa, Ont. K1H 6E6	2022/07/05	200.00	
Brooks, Lori	2268 Utah St. Ottawa, Ont. K1H 7W8	2022/07/18	250.00	
Fast, Eleanor	1391 Wesmar Dr. Ottawa, Ont. K1H 7T4	2022/07/18	250.00	
Pooley, Maria	119 Lees Ave. Ottawa, Ont. K1S 0C2	2022/07/18	250.00	
Azadeh, Mehrdad	11 Aldridge Way Ottawa, Ont. K2G 4H9	2022/07/18	200.00	
Crosby, Adair	1392 Orillia St. Ottawa, Ont. K1H 7N7	2022/07/18	200.00	
Lindberg, Gary	2145 Alta Vista Dr. Ottawa, Ont. K1H 7L7	2022/07/18	300.00	
Lark, John	1462 Cavendish Rd Ottawa, Ont. K1H 8J1	2022/07/25	1,000.00	
MacAllister, Elizabeth	730 Eastbourne Ave. Ottawa, Ont. K1K 0H7	2022/08/03	1,000.00	
Gustatsson, Judith	151 Bay St. #411 Ottawa, Ont. K1R 7T2	2022/08/07	200.00	

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Tannis, Michael	20 Robert Kemp St. Ottawa, Ont. K1T 3W9	2022/08/07	250.00	
Menard, Shawn	65 Belmont Ave. Ottawa, Ont. K1S 0V2	2022/09/06	150.00	
Zaifman, Len	2177 Delmar Dr. Ottawa, Ont. K1H 5P6	2022/09/10	300.00	
McLean, Carol	101 Villa Cres. Ottawa, Ont. K2C 0H7	2022/08/31	325.00	
Delanoe, Deva	2295 Alta Vista Dr. Ottawa, Ont. K1H 7M4	2022/09/11	200.00	
MacKenzie, Carolyn	6 Monkland Ave. Ottawa, Ont. K1S 1Y9	2022/09/15	200.00	
Nevraumont, Adam	1335 Dowler Ave. Ottawa, Ont. K1H 7R8	2022/09/17	200.00	
Schroeder, Janice	152 Crocus Ave. Ottawa, Ont. K1H 6E6	2022/09/18	200.00	
Murphy, Joseph	1484 Caverley St. Ottawa, Ont. K1G 0Y1	2022/09/22	250.00	
Bowie, Peter	2377 Evans Place Ottawa, Ont. K1H 7V2	2022/09/29	300.00	
Blogg, Kenneth	1705 Playfair Dr. Ottawa, Ont. K1H 8P6	2022/10/07	150.00	
Davidson, Mark	495 McLeod St Ottawa, On K1R 5P7	2022/10/20	200.00	
Lark, John	1462 Cavendish Rd Ottawa, Ont. K1H 8J1	2022/10/20	200.00	
Total			7,975.00	

Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse
(Note: Must also be recorded as Expenses in Box C.)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
Pond, Edward William Joseph	328 Bessborough Dr. Toronto, Ont. M4G 3L2	Introductory Video	2022/06/04	300.00

Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

Additional schedule(s) attached, if completed manually.

Fundraising Event/Activity 1

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket revenue

Admission charge (per person) \$ _____ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x _____ 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$ _____

Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part II (include in Part I of Schedule 1) = \$ _____

Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part III (include under Income in Box C) = \$ _____

Part IV – Expenses related to fundraising event or activity

Provide details

1.	_____	+ \$	_____
2.	_____	+ \$	_____
3.	_____	+ \$	_____
4.	_____	+ \$	_____
5.	_____	+ \$	_____

Total Part IV Expenses (include under Expenses in Box C) = \$ _____

Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Chartered Professional Accountant

Municipality

Ottawa

Date (yyyy/mm/dd)

2023/03/06

Contact Information

Last Name or Single Name

Hughes

Given Name(s)

Kevin

Licence Number

3-3190993

Address

Suite/Unit Number

200A

Street Number

401

Street Name

MacLaren Street

Municipality

Ottawa

Province

Ontario

Postal Code

K2P 2H3

Telephone Number

613-369-5064

Email Address

khughes@vaive and associates.ca

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

VAIVE AND ASSOCIATES

Professional Corporation

INDEPENDENT AUDITOR'S REPORT

Martha Carr, Candidate

Report on Form 4 Financial Statement

Qualified Opinion

We have audited the accompanying Form 4 Financial Statement of Martha Carr, Candidate, which comprise the Statement of Campaign Income and Expenses, Calculation of Surplus or Deficit and the Schedules of Contributions and Fundraising Events and Activities for the period from the date of filing of nomination May 2, 2022, to January 3, 2023. The financial statements have been prepared by the candidate Martha Carr, Ward 18 – Alta Vista.

In our opinion, except for the possible effects of the matter described below in the Basis for Qualified Opinion, the Form 4 Financial Statement presents fairly, in all material respects, the financial information reflected in the accounting records of Candidate Martha Carr in accordance with the financial reporting requirements outlined in the 2022 Candidates' guide for Ontario municipal council and school board elections by the Ministry of Municipal Affairs and Housing and the Municipal Elections Act, 1996.

Basis for Qualified Opinion

Candidates derive revenues from donations, including donations of goods and services, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, in accordance with the guidance outlined in the 2022 Candidates' guide for Ontario municipal council and school board elections provided by the Ministry of Municipal Affairs and Housing, our verification of these transactions was limited to ensuring that the financial statement reflected the amounts recorded in the accounting records of the Candidate in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and we were not able to determine whether any adjustments might be necessary to campaign income and expenses, surplus/deficit, contributions and fundraising.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are independent of the Martha Carr Election Campaign in accordance with the ethical requirements that are relevant to our audit of the financial statement in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

The Form 4 Financial Statement is prepared to assist Candidate Martha Carr in meeting the financial reporting requirements outlined in the 2022 Candidates' guide for Ontario municipal council and school board elections provided by the Ministry of Municipal Affairs and Housing and the Municipal Elections Act, 1996. As a result, the financial statement may not be suitable for another purpose.

Responsibilities of the Candidate for the Financial Statement

The Candidate is responsible for the preparation and fair presentation of the financial statement in accordance with those requirements of the Financial Reporting Framework in Municipal Elections Act, 1996.

Auditor's Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial statement.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Candidate's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, and related disclosures made by management.
- Evaluate the overall presentation, structure and content of the financial statement, including the disclosures, and whether the financial statement represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Vaive and Associates

Ottawa, Ontario
March 6, 2023

Vaive and Associates Professional Corporation
(Authorized to practice public accounting by the
Chartered Professional Accountants of Ontario)

Explanation

By-law No. 2022-76 authorizes the payment of rebates to individuals who make contributions to participating candidates for office on the municipal council who comply with the provisions of the by-law. Under Subsection 7(d) of the by-law, "a participating candidate shall submit an additional form, one established for that purpose by the City Clerk, upon which the auditor confirms that he or she has verified all contributions against a bank statement for the campaign account."

Name of Auditor: Kevin Hughes - Veive and Associates

Professional Designation of Auditor: Chartered Professional Accountant

Name of Candidate: Martha Carr
(Please print candidate's full name)

Nominated candidate for the office of:

- Mayor
- Councillor, Ward 18

I, the undersigned, confirm that I have verified all contributions against the bank statement for the campaign account.


Signature of Auditor

2023 / 03 / 06
Date (yyyy/mm/dd)