

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

	YYYY	MM	DD		YYYY	MM	DD						
For the campaign period from (day candidate filed nomination)	2	0	1	8	to	2	0	1	8	1	2	3	1

 Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)

 Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name or Single Name

Hubley

Given Name(s)

Allan

Office for which the candidate sought election

City Councillor

Ward name or no. (if any)

Ward 23

Municipality

Ottawa

Spending Limit - General

~~\$32,178.75~~ 33,044.90

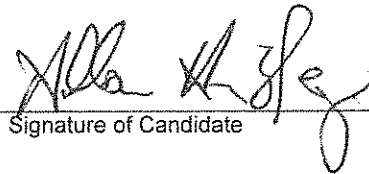
Spending Limit - Parties and Other Expressions of Appreciation

~~\$3,217.88~~ 3,304.49

 I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**



I, Allan Hubley, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.



Signature of Candidate

2019/03/28

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)	Time Filed	Initial of Candidate or Agent (if filed in person)	Signature of Clerk or Designate
2019/03/28	2:58		

**Box C: Statement of Campaign Income and Expenses****LOAN**

Name of bank or recognized lending institution \_\_\_\_\_

Amount borrowed \$ \_\_\_\_\_

**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	32,140.28
Revenue from items \$25 or less	+ \$	80.00
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1. _____	+ \$	
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
<b>Total Campaign Income (Do not include loan)</b>	<b>= \$</b>	<b>32,220.28 C1</b>

**EXPENSES (Note: include the value of contributions of goods and services)****Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1)	+ \$	5,540.28
Advertising	+ \$	8,360.92
Brochures/flyers	+ \$	2,145.61
Signs (including sign deposit)	+ \$	2,375.20
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	1,366.63
Phone and/or internet expenses incurred until voting day	+ \$	721.46
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	40.00
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1. Meals and entertainment	+ \$	1,096.94
2. Gas	+ \$	1,360.99
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
<b>Total Expenses subject to general spending limit</b>	<b>= \$</b>	<b>23,008.03 C2</b>

**EXPENSES****Expenses subject to spending limit for parties and other expressions of appreciation**

1. Voting day - Meals, travel, equipment rentals, office supplies	+ \$	2,721.32
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
<b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b>	<b>= \$</b>	<b>2,721.32 C3</b>

**Expenses not subject to spending limits**

Accounting and audit	+ \$	2,966.25
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$	
Office expenses incurred after voting day	+ \$	
Phone and/or internet expenses incurred after voting day	+ \$	
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$	
Bank charges incurred after voting day	+ \$	
Interest charged on loan after voting day	+ \$	
Expenses related to recount	+ \$	
Expenses related to controverted election	+ \$	
Expenses related to compliance audit	+ \$	
Expenses related to candidate's disability (provide full details)		
1. _____	+ \$	
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
Other (provide full details)		
1. _____	+ \$	
2. _____	+ \$	
3. _____	+ \$	
4. _____	+ \$	
5. _____	+ \$	
<b>Total Expenses not subject to spending limits</b>	<b>= \$</b>	<b>2,966.25 C4</b>

**Total Campaign Expenses (C2 + C3 + C4)** = \$ 28,695.60 C5

**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 - C5)	+ \$	3,524.68 D1
Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only)	- \$	D2
<b>Total (D1 - D2)</b>	<b>= \$</b>	<b>3,524.68</b>
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$	3,502.40
Surplus (or deficit) for the campaign	<b>= \$</b>	<b>22.28 D3</b>

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.

**Schedule 1 - Contributions**

**Part I – Summary of Contributions**

Contributions in money from candidate and spouse	+ \$	
Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4)	+ \$	5,540.28
Total value of contributions not exceeding \$100 per contributor		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	80.00
Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2)		
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	26,600.00
<b>Less:</b> Contributions returned or payable to the contributor	– \$	
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	– \$	
<b>Total Amount of Contributions (record under income in Box C)</b>	<b>= \$</b>	<b>32,220.28 1A</b>

**Part II – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse**

**Table 1: Monetary contributions from individuals other than candidate or spouse**

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
Michael Casey	306 Faircrest Road, Ottawa, ON, K1H 5E8	2018/07/31	500.00	
Kenneth MacGowan	5 Speers Crescent, Kanata, ON, K2M 1W1	2018/12/09	200.00	
Keven McCrann	404-428 Sparks Street, Ottawa, ON, K1R 0B3	2018/08/01	500.00	
Donna Riddell	11 Oakbriar Cres, Nepean, ON, K2J 5E9	2018/07/18	1,200.00	
Fairouz Wahab	190 Fifth Avenue, Ottawa, ON, K1S 2M9	2018/07/04	600.00	
Monica Singhal	266 Second Avenue, Ottawa, ON, K1S 2H9	2018/07/04	600.00	
Steve Grandmont	1856 Mickelberry Cres, Orleans, ON, K4A 0P2	2018/07/04	600.00	
Michelle Taggart	202 Faraday Street, Ottawa, ON, K1Y 3M6	2018/05/31	1,200.00	
Teresa Parkes	7 Second Avenue, Ottawa, ON K1S 2H2	2018/05/24	1,200.00	
			<b>Total</b>	<b>6,600.00</b>

Additional information is listed on separate supplementary attachment

Part II - Contributions exceeding \$100 per contributor

Table 1: Monetary contributions from individuals other than candidate or spouse - ADDENDUM

Name	Full Address	Date Received	Amount Received \$	Amount \$ Returned to Contributor or Paid to Clerk
John Stirling	1148 Julia Crt Dunrobin, ON, K0A1T0	09/07/2018	250.00	-
R Douglas Lazier	137 Willingdon Road Ottawa, ON, K1M0C6	09/07/2018	1,200.00	-
Eva Downing	51 Bernier Terr Kanata, ON, K2L2V1	17/07/2018	200.00	-
Madhu Kochar	3759 Revelstoke Dr Ottawa, ON, K1V7C2	06/07/2018	300.00	-
Andrew McNeely	9 Creek's End Lane Nepean, ON, K2H1C7	08/07/2018	750.00	-
Jacob Shabinsky	103 Stonebriar Dr Ottawa, ON, K2G5Y1	04/07/2018	1,200.00	-
Ian Shabinsky	525 Piccadilly Ave Ottawa, ON, K1Y0H7	04/07/2018	1,200.00	-
Mark Shabinsky	165 Clemow Ave Ottawa, ON, K1S2B3	09/07/2018	1,200.00	-
Bonnie Gardner	1360 Merkley Rd Winchester, ON, K0C2K0	09/07/2018	1,200.00	-
Joy Kardish	16 Ossington Ave Ottawa, ON, K1S3B4	09/07/2018	1,200.00	-
Gibson Patterson	8481 Parkway Rd Metcalfe, ON, K0A2P0	10/07/2018	300.00	-
Daniel Fernandes	506 Mayfair Ave Ottawa, ON, K1Y0L3	09/07/2018	250.00	-
Timothy Chadder	980 Kingsmere Ave Ottawa, ON, K2A3K4	07/07/2018	300.00	-
Jeffrey Cavanagh	1965 Stittsville Main Stittsville, ON, K2S1B8	09/07/2018	750.00	-
Murray Chown	43 Spruce Cres Arnprior, ON, K7S3V8	09/07/2018	200.00	-
Robert Greenberg	485 Richmond Rd Ottawa, ON, K2A3W9	11/06/2018	1,200.00	-
Cindy Feingold	45 Saddlebrook St Ottawa, ON, K2G5N5	11/06/2018	1,200.00	-
John Macdougall	5515 Wicklow Dr Manotick, ON, K4M1C4	09/07/2018	1,200.00	-
David Renfroe	523 Roosevelt Ave Ottawa, ON, K2A1Z9	09/07/2018	300.00	-
Douglas Kelly	16 Malcom Pl Nepean, ON, K2G1P5	09/07/2018	700.00	-
Christopher Simpson	155 Balmoral Dr Carleton Place, ON, K7C0C4	15/10/2018	250.00	-
Terry Nichols	13 Rivergreen Cres Kanata, ON, K2M2E1	16/10/2018	1,200.00	-
Hugh Gorman	14 Lynwood Ave Ottawa, ON, K1Y2B3	12/10/2018	500.00	-
John Edmund Ruddy	8 Grouse Nest Gloucester, ON, K1J7G1	24/08/2018	520.00	-
Bianca O'Shea	16 Stonebriar Dr Nepean, ON, K2G5Y2	01/08/2018	1,000.00	-
Jennifer Ruddy	8 Grouse Nest Gloucester, ON, K1J7G1	27/08/2018	230.00	-
William Davidson	3574 Timmins Rd Pakenham, ON, K0A2X0	10/09/2018	200.00	-
Dennis Eberhard	91 Langford Cres Kanata, ON, K2K2N6	27/09/2018	1,000.00	-
			20,000.00	-
Add: Table 1 from Form 4			6,600.00	
<b>Total Contributions over \$100</b>			<b>26,600.00</b>	



Description of Goods or Services	Date Received (yyyy/mm/dd)	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment	<b>Total</b>	

**Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign**  
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value \$
Signs - 4x4	2010/09/29	Koffman Signs	20	900.00
Signs - 2x4	2010/09/29	Koffman Signs	10	285.00
Signs - 2x4	2010/10/04	Koffman Signs	60	1,350.00
Signs - 2x4	2010/10/25	Koffman Signs	10	285.00
Signs - 16"x24"	2010/09/01	Koffman Signs	300	1,011.00
Signs - 16"x24"	2010/10/14	Koffman Signs	50	168.50
Signs - 18"x24"	2010/10/25	Koffman Signs	60	202.20
<input checked="" type="checkbox"/> Additional information is listed on separate supplementary attachment			<b>Total</b>	<b>4,201.70</b>

Part III - Contributions from candidate or spouse

Table 4: Inventory of campaign goods & materials from previous municipal campaign used in this campaign

Description	Date Acquired	Supplier	Quantity	Current Market Value
Signs - 4x8			50	213.58
Metal Stakes			50	1,125.00
				<hr/>
Add: Table 4 from Form 4				1,338.58
				<hr/>
Total Inventory Contributed from previous Campaign for Part 2 table 4 of Form 4				4,201.70
				<hr/> <hr/>
				5,540.28



**Schedule 2 – Fundraising Events and Activities**

**Fundraising Event/Activity**

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity \_\_\_\_\_

Date of event/activity (yyyy/mm/dd) \_\_\_\_\_

**Part I – Ticket revenue**

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold

\$ \_\_\_\_\_ 2A  
X \_\_\_\_\_ 2B

**Total Part I (2A X 2B) (include in Part 1 of Schedule 1)** = \$ \_\_\_\_\_

**Part II – Other revenue deemed a contribution**

(e.g. revenue from goods sold in excess of fair market value)

Provide details

1. \_\_\_\_\_ + \$ \_\_\_\_\_  
2. \_\_\_\_\_ + \$ \_\_\_\_\_  
3. \_\_\_\_\_ + \$ \_\_\_\_\_  
4. \_\_\_\_\_ + \$ \_\_\_\_\_  
5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part II (include in Part 1 of Schedule 1)** = \$ \_\_\_\_\_

**Part III – Other revenue not deemed a contribution**

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

1. \_\_\_\_\_ + \$ \_\_\_\_\_  
2. \_\_\_\_\_ + \$ \_\_\_\_\_  
3. \_\_\_\_\_ + \$ \_\_\_\_\_  
4. \_\_\_\_\_ + \$ \_\_\_\_\_  
5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part III (include under Income in Box C)** = \$ \_\_\_\_\_

**Part IV – Expenses related to fundraising event or activity**

Provide details

1. \_\_\_\_\_ + \$ \_\_\_\_\_  
2. \_\_\_\_\_ + \$ \_\_\_\_\_  
3. \_\_\_\_\_ + \$ \_\_\_\_\_  
4. \_\_\_\_\_ + \$ \_\_\_\_\_  
5. \_\_\_\_\_ + \$ \_\_\_\_\_  
6. \_\_\_\_\_ + \$ \_\_\_\_\_  
7. \_\_\_\_\_ + \$ \_\_\_\_\_  
8. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part IV Expenses (include under Expenses in Box C)** = \$ \_\_\_\_\_

**Auditor's Report**  
*Municipal Elections Act, 1996 (Section 88.25)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

CPA, CA

Municipality

Ottawa

Date (yyyy/mm/dd)

2019/03/28

**Contact Information**

Last Name or Single Name

Dimitriou

Given Name(s)

Michael

Licence Number

1-18260

Address

Suite/Unit No.

800

Street No.

1600

Street Name

Carling Avenue

Municipality

Ottawa

Province

Ontario

Postal Code

K1Z 1G3

Telephone No. (including area code)

613 691-4200

Email Address

Michael.Dimitriou@mnp.ca

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

## Independent Auditor's Report

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To the Ministry of Municipal Affairs  
With respect to the campaign of Allan Hubley:

### Qualified Opinion

We have audited the financial statements of Allan Hubley (the "Municipal Elections Campaign"), which comprise the statement of calculation of surplus or deficit as at December 31, 2018, and the statement of campaign income and expenses for the period then ended.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements of Allan Hubley for the period ended December 31, 2018, are prepared, in all material respects, in accordance with the Municipal Elections Act, 1996.

### Basis for Qualified Opinion

Due to the nature of the types of transactions inherent in an election campaign, it is impractical through auditing procedures to determine that the accounting records include a complete listing of all contributions of goods and services. Accordingly, our verification of these transactions was limited to ensuring that the statements reflect the amounts recorded in the accounting records of Allan Hubley, Candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 we were not able to determine whether any adjustments might be necessary to income and expenses, and surplus or deficit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipal Elections Campaign in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### Emphasis of Matter – Basis of Accounting and Restriction on Distribution and Use

These financial statements have been prepared in accordance with the Municipal Elections Act, 1996. The financial statements are prepared to assist the Municipal Elections Campaign in validating that the financial statements are free from material misstatement. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the Municipal Elections Campaign, and should not be distributed to or used by parties other than the Municipal Elections Campaign. Our opinion is not modified in respect of this matter.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the Municipal Elections Act, 1996 and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipal Elections Campaign's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Ottawa, Ontario

March 28, 2019

*MNP LLP*

Chartered Professional Accountants

Licensed Public Accountants