



Corporate Resource Library

Research Guide: 203

Most Recent Update: February 2019

Getting started

The Corporate Resource Library is a collection of reports on wide-ranging topics that were published, gathered or commissioned by the former municipalities that now make up the City of Ottawa prior to 2004 (including Ottawa). This material was housed by the City's Planning Department as a reference library before it was transferred to the Archives. The reports provide historical information on many relevant subjects including studies on the environment, transportation, housing, and other social programs.

Resources

The Corporate Resource Library is stored at the Archives and reports must be consulted on-site. To search the catalogue for this collection, use the Corporate Resource Library's online database: <http://www.ottawa.ca/cgi-bin/archive/archive.pl?lang=en>

Via the database, researchers can keyword search for studies that pertain to a particular subject, the name of a consulting firm, or a specific department. If the search turns up a large number of results, it is possible to narrow the search by specifying a year.

To access the reports listed in the catalogue, contact Reference Services with a list of the reports to be consulted, making note of the box number and classification number. It is advisable to contact the Archives prior to visiting so that material can be prepared in advance.

Please Note: The database for the Corporate Resource Library provides a catalogue for this collection only. There may be additional materials at the Archives that are relevant to your research topic. Contact Reference Services for further support.

Additional services

We do not provide research services, however our reference staff are willing to assist. Researchers may telephone, write by mail or email, or visit the City of Ottawa Archives in-person. Please note there may be a delay in accessing certain materials; it is recommended that you contact Reference Services well before the date of your intended visit.

Central Branch

Tel: 613-580-2857

Fax: 613-580-2614

Email: archives@ottawa.ca

Address: City of Ottawa Archives, 100 Tallwood Drive, Ottawa, ON K2G 4R7

Hours:

Tuesday to Friday: 9 am to 4 pm

Saturday: 10 am to 5 pm

Website

For information about the Archives' holdings, as well as access to research guides and other customer service materials available through the City of Ottawa Archives, please access our website, ottawa.ca/archives.