



Summary from Stage 2 Light Rail Project, Executive Steering Committee Meeting

Date: November 7, 2018

Time: 1:30-3:00pm

Location: City Manager's Office, Heritage Building, 2nd Floor

Attendees:

By Phone: Brian Guest – Boxfish Infrastructure Group (Executive Steering Committee, “ECS”)

In Person: Remo Bucci – Deloitte (Bid Evaluation Steering Committee “BESC”), Geoff Gilbert – NRF (BECS), Rick O’Connor – City Solicitor (ESC), John Manconi – GM Transportation City of Ottawa (ESC), Chris Swail – Director O-Train Planning (ESC), Jocelyne Begin – Transportation Department, Oliver Grant – P3 Advisors (Fairness Commissioner), Simon Dupuis, O-Train Planning (BESC), Steve Box – City Manager’s Office, Steve Kanellakos - City Manager (ESC), Isabelle Jasmin, Deputy City Treasurer (ESC – alternate for City Treasurer), Steve Cripps, Director O-Train Construction

Summary of Meeting:

Presentation

1. Geoff Gilbert - NRF, opened the meeting with a reminder that the City is still in a procurement process and that the information presented during today’s meeting is guided by the RFP and under the confidentiality provisions contained therein.
2. Geoff Gilbert – NRF, confirmed that all ESC members had been provided a list of the proponent parties and asked ESC members to confirm that there were no conflicts to declare. All ECS members confirmed there are no conflicts.
3. Geoff Gilbert, NRF, presented the presentation (as attached).

Discussion

1. ESC approved the selection of Transit Next as the First Negotiations Proponent (“FNP”);

2. Geoff Gilbert - NRF advised ESC that the next steps was the development of the FNP Letter which would advise the FNP of their ranking as well as a list of the non-conformances from their submission.
3. Remo Bucci - Deloitte, advised that the affordability caps were developed in concert with the City's Transportation Affordability Model. Both Remo and Isabelle Jasmin - City confirmed that the financing solution proposed by Transit Next was affordable but needed to be incorporated into the model to determine any impact on overall debt capacity.
4. Steve Kanellakos - City asked that once the financial impacts from the Confederation Line Extensions and the Trillium Line were included in the model that he would like to be briefed on the impacts.
5. BESC then presented the evaluation and negotiations schedule for both the Trillium Line and Confederation Line Extensions (attached).
6. Steve Kanellakos - City advised that the legislative approval meetings for the Confederation Line Extensions Preferred Proponent and the Trillium Line Preferred Proponent will be the first Finance and Economic Development Committee in February then the following Council Meeting.
7. Simon Dupuis - City advised that these dates could be accommodated however, there was some risk with the Trillium Line bid validity period which expires on March 20, 2019; so, BESC may request a comfort letter from ESC to proponents so that some preliminary closing activities could occur in advance of the Council approval.

Decision

1. ESC approved:
 - a. Transit Next as the FNP for Trillium Line;
 - b. the proponent ranking contained in the presentation; and
 - c. authorized BESC to provide a FNP letter and begin negotiations.

-End-