



# Tree Dedication Program

## Terms and Conditions

- The applicant is responsible for the cost of the Tree Dedication which includes supply and installation of the tree, watering for three (3) years, public utility locates, the tree tag and plaque, if applicable.
- The City remains the exclusive owner of the trees, tags, and plaques associated with the Tree Dedication program. The future maintenance and/or replacement of the tree is at the sole discretion and responsibility of the City.
- The City reserves the right to temporarily or permanently relocate the tree and/or plaque due to planned or unplanned conflicts with maintenance or construction on public property. The City will use every reasonable effort to notify applicants to impacted Tree Dedications within seven (7) years of the date of installation.
- Predetermined locations on the Tree Dedication interactive map are general indications of where the tree will be planted. Forestry Services will make every effort to plant the tree in the predetermined location however, adjustments to the location may be required due to underground utilities and/or other site considerations.
- Spring planting operations are generally between the start of May and the end of June; fall planting operations are generally between the start of October and the end of November. The City cannot accommodate requests for planting to occur at a specific time. Postponements due to weather events or other unforeseen circumstances may occur from time to time.
- As heavy equipment is used for planting operations, applicants or other members of the public are not permitted to be present on site during planting.
- Nothing is permitted to be buried in the ground at the base of the tree.
- As Tree Dedications are located in a public space, applicants should be aware that the space may change over time due to the installation/removal of facilities, changes to sight lines, maintenance practices, or other public uses of the site.
- Payment in full is required to consider the tree as dedicated in the City's Tree Dedication inventory.
- Replacement of tree tags is at the discretion of the City.
- Replacement of plaques is at the discretion of the City and will be on a cost recovery basis.
- During the first seven (7) years after planting, the City will make every effort to communicate with applicants if issues arise with the Tree Dedication. It is the applicant's responsibility to make the City aware of a change in their contact information.
- In order to grow our urban forest, Tree Dedications are only available for new tree plantings. Dedications will not be accepted for existing trees.
- After the tree is planted, it is protected under the City's Tree Protection By-law (No. 2020-340).
- At this time tree dedications for pets will not be considered.

For more information:



City  
services **3-1-1**  
TTY 613-580-2401

[ottawa.ca/treededication](http://ottawa.ca/treededication)