

For Office Use Only		
Reference Number	Initials	Date (yyyy/mm/dd)

General Information and Instructions

General

The information provided on this form is collected under the authority of the Ministry of the Environment, Conservation and Parks Transit Project Assessment Process as prescribed under Ontario Regulation 231/08 of *the Environmental Assessment Act*.

Instructions

- Questions regarding the completion and submission of this form should be directed to the Client Services and Permissions Branch at 416-314-8001 or 1-800-461-6290.
- Please send the completed form to:
Ministry of the Environment, Conservation and Parks
Director, Environmental Assessment Branch
135 St. Clair Avenue West, 1st Floor
Toronto ON M4V 1P5
Fax: 416-314-8452
- If additional space is needed, please attach a separate sheet.
- Please print or type all information clearly.

Proponent Information

Proponent Name (legal name of individual or organization)

City of Ottawa

Contact Person

Last Name Armstrong		First Name Jennifer	Middle Initial
Telephone Number 613-580-2424	ext. 72899	Fax Number N/A	Email Address jenniferm.armstrong@ottawa.ca

Proponent Type

- ☒ Municipal
 ☐ Provincial
 ☐ Crown Corporation
 ☐ Federal
 ☐ Private Sector
- ☐ Other (describe) ►

Co-proponent Information

☐ Check here if more than one proponent

Name(s) of Co-proponent(s)

Attach completed and signed Additional Proponent Information form for each co-proponent.

Description	File name

Attach File(s)	Remove File(s)	View File(s)
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Proponent Mailing Address

Civic Address

Unit Number	Street Number 110	Street Name Laurier Ave. West	PO Box
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Delivery Designator

☐ Rural Route ☐ Suburban Service ☐ Mobile Route ☐ General Delivery ☒ N/A

Delivery Identifier

Municipality/Unorganized Township Ottawa	Province Ontario	Country Canada	Postal Code K1P 1J1
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Project Information – If project is a building, complete A. If project is a linear facility, complete B.

Project Name

Barrhaven Light Rail Transit (Baseline Station to Barrhaven Town Centre) and Rail Grade-Separations

A. Site Address – Street information (applies to an address that has civic numbering and street information includes street number, name, type and direction)	Unit Identifier (identifies type of unit, such as suite & number)
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Non Address Information (includes any additional information to clarify client's physical site location)

B. Brief Project Description

The City of Ottawa is planning to extend Light Rail Transit (LRT) from Baseline Station to the Barrhaven Town Centre. This will include rail grade-separations of Woodroffe Avenue, the new LRT corridor (which is replacing the Southwest Transitway) and Fallowfield Road where these corridors cross the VIA Rail Smiths Falls Subdivision line. The Recommended Plan incorporates: 10 kilometres of twin-track, fully segregated electric LRT; 7 LRT stations; improved facilities for pedestrians and cyclists; and a Light Rail Train Storage and Servicing Facility. This Statement of Completion is accompanied by a letter which provides clarification about the TRPAP Notification Process.

Date Notice of Commencement distributed (yyyy/mm/dd) (date of first publication)	Date Notice of Completion of Environmental Project Report given (yyyy/mm/dd) (date of first publication)	Date Minister's Notice given (yyyy/mm/dd)
2024/06/29	2024/10/16	2024/12/23

Were any conditions imposed by the Minister?

☐ Yes ☒ No

Were any notices to suspend the 120-day period given?

☐ Yes ☒ No

If yes, provide number of days project timelines were suspended

Were any objections submitted to the Minister?

☐ Yes ☒ No

Was a Revised Environmental Project Report prepared?

☐ Yes ☒ No

If yes, enter the date below

Date Revised Environmental Project Report submitted (yyyy/mm/dd)	Date Minister's Notice given (yyyy/mm/dd)
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Location of Public Available Documentation

☒ Same as Site Address

Proponents are required to retain, either on site or in another location where they will be readily available, any publicly available pre-planning reports/information; Environmental Project Report; Revised Environmental Project Report; Addendum to Environmental Project Report; and all given or received notices and Statements of Completion prepared under the Transit Project Assessment Process, as well as documentation of any commitments made by the proponent to address concerns in any of the above-noted reports.

Contact Information about project documentation

Contact Person		
Last Name	First Name	Middle Initial
Siddique	Jabbar	
Telephone Number	Email Address	Website containing project documentation
613-580-2424 ext. 13914	Jabbar.siddique@ottawa.ca	www.ottawa.ca/Barrhavenlrt

Statement of Proponent

I, the undersigned hereby declare that, to the best of my knowledge, the information contained in this Statement is complete and accurate and I have complied with the Transit Project Assessment Process requirements set out in Ontario Regulation 231/08 under the *Environmental Assessment Act*, as further described in the accompanying letter.

I, the undersigned, intend to proceed with the above-noted project in accordance with the: (check only one)

- ☒ Environmental Project Report
- ☐ Environmental Project Report, subject to the conditions set out in a Minister's Notice
- ☐ Revised Environmental Project Report

I have the authority to bind the proponent.

☒ By checking this each of the undersigned acknowledge that in providing their name on the applicable line below in electronic form will constitute a signature for the purposes of the *Electronic Commerce Act, 2000*, S.O. 2000, c. 17.

Name	Title
Jennifer Armstrong	Acting Director, Transportation Planning
Signature	Date (yyyy/mm/dd)
	2025/05/23

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May 23, 2025

Ministry of the Environment, Conservation and Parks
Environmental Assessment Branch
135 St. Clair Avenue West, 7th Floor
Toronto, ON M4V 1P5

Re: Barrhaven LRT (Baseline Station to Barrhaven Town Centre) and Rail Grade-Separations Environmental Assessment (EA) Study - TRPAP Notification Process

The City of Ottawa completed the Barrhaven Light Rail Transit (LRT) and Rail Grade-Separations Planning and Environmental Assessment (EA) Study in accordance with the Transit and Rail Project Assessment Process (TRPAP) under *Ontario Regulation 231/08* of the *Environmental Assessment Act*. Mandatory notices were issued for the study as follows:

- Notice of Commencement issued on June 29, 2024
- Notice of Completion issued on October 16, 2024

Approximately one week prior to the close of the 30-day comment period for the Environmental Project Report (EPR) which ended on November 15, 2024, it was brought to our attention that we had inadvertently missed delivering the Notice of Commencement and Notice of Completion to property owners within 30 meters of the project site as required under the Regulation. The Ministry of Environment, Conservation, and Parks (MECP) was promptly notified of this omission. On December 23, 2024, the City received a letter from MECP advising that the City could proceed with issuing the Statement of Completion to complete the project assessment process.

While the City's preference would have been to extend the review period to allow the notices to be delivered, we were advised that this was not possible given the mandated timelines. However, we believe that we have met the intent of the Regulation to ensure broad-based engagement with stakeholders, including adjacent property owners. The City has carried out a comprehensive consultation program to support the study and has made significant modifications to the study – including a change in the corridor alignment – in response to concerns from adjacent residents.

An initial Notice of Commencement for the EA Study was issued on October 23, 2021. At this time, the City circulated the notice to approximately 2300 addresses along the corridor as required under the Regulation. The distribution coverage area ranged from 50 meters to 175 meters on either side of the project.

The TRPAP was later paused to address matters related to constitutionally protected Indigenous communities and the impact on affordable housing on the west side of Woodroffe Avenue between Knoxdale Road and West Hunt Club Road. The extended consultation period



allowed the City to strengthen engagement with Indigenous communities and other stakeholders including the residents of affordable housing units adjacent to the corridor which resulted in a realignment of the LRT corridor to the median of Woodroffe Avenue between Knoxdale Road and West Hunt Club Road. The remaining section of the recommended plan stayed unchanged. Consequently, the TRPAP was reinitiated on June 29, 2024.

During the planning phases of the project, buckslips were distributed to properties within and beyond a 30m buffer surrounding the corridor in advance of each public open house (for the third open house, the distribution of buckslips was limited to the section of the corridor where the alignment had changed). Information about the project was also advertised in local newspapers, on the project website, and through social media, and there was extensive media coverage of the project. Adjacent property owners were also represented in the stakeholder consultation groups and/or were part of the project mailing list for notices. Any property owner impacted by property acquisition requirements was contacted individually. Additional details on the consultation activities undertaken for this project are provided in Sections 1.4, 6, and Appendix A of the Environmental Project Report (EPR).

The City is committed to consulting with landowners and other stakeholders throughout the design and construction phases of the project. More specifically, the City commits to notifying all property owners within 30m of the project corridor at the start of the design phase, to ensure opportunities for meaningful engagement in the design process.

We are taking this matter very seriously and internal processes are under review to ensure this situation does not occur on future projects.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Armstrong". The signature is fluid and cursive, with a large, stylized 'J' and 'A'.

Jennifer Armstrong, P.Eng., Ph.D.
Acting Director, Transportation Planning