

Building Code Services Fee Schedule – Effective January 1, 2026

Construction Permit Fees	
Administrative Surcharge (construction commenced before permit issuance)	<p><u>All other</u> – 50% of permit fees calculated for regular Permits to Construct, Demolish or Change of Use up to a maximum of \$10,000</p> <p>-15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the Demolition Control By-law 2012-377: \$1,170</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the <i>Heritage Act</i>: \$3,510</p> <p><u>Partial Permit</u> – 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5,000 for each stage of construction</p>
Alternative Solution	<p><u>Tier I Review Process</u> - \$1,080 per application plus third-party evaluation costs as may be required</p> <p><u>Tier II Review Process</u> - \$430 per application</p>
Application for lot severances requiring plumbing inspections to ensure separate plumbing services can be provided	\$126 per application
Certification of Master Plan	\$1,068
Change of Use	\$126 per application
Conditional Permit	<p>(i) \$379 for single detached, semi-detached and row house units</p> <p>(ii) \$1,137 for all other</p>
Deferral of Revocation Fee	\$367 per application
Limiting Distance Agreement	\$406 per agreement.
Demolition Agreement	\$487 per agreement
Partial Permit	Regular Permit to Construct fee plus : \$295 per application
Permit to Construct (New buildings or additions to existing buildings)	Refer to Fee Schedule for Gross Floor Area
Permit to Construct (All other construction)	\$12.75 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$117.00

Permit to Construct (Farm buildings only)	\$9.00 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$117 (Proof of OFA membership or FBR required)
Permit to Demolish (Sewer disconnection fee may apply)	\$117 for the first 5,000 square feet (464.5 square metres) of gross floor area or portion thereof, plus \$12.75 for each additional 1,000 square feet (92.9 square metres) of gross floor area or part thereof
Transfer of Application or Permit	\$117 per application
Plumbing work only – where work includes plumbing only	\$117 per application
Re-examination Fee (application with certified master plan)	\$396 Customizing certified master plan or Change of one certified master plan for another
Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Refundable Inspection Fee for single detached, semi-detached, row house, or townhouse dwelling units	\$300 per unit
Re-Inspection Fee for single detached, semi-detached, row house or townhouse dwelling units	\$100 per inspection
Limited Authorization Building Permit	\$12.75 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$117
Revision to Permit – Master Plan	Change of one certified master plan for another - \$396
Revision to Permit – Other	\$12.75 per \$1,000 or part thereof of the assessed valuation of work with a minimum fee of \$117
Revision to Permit – Farm Building	\$9.00 per \$1,000 or part thereof of the assessed valuation of the work with a minimum fee of \$117
Municipal Addressing and Pool Enclosure	
9-1-1 Blade Sign and Post (Installed by City)	\$115
9-1-1 Replacement Blade Sign and Post (Installed by City)	\$115
9-1-1 Replacement Blade Sign and Post (Installed by Owner/Developer)	\$69
9-1-1 Replacement Blade Sign Only	\$39
Civic Number Change (per address)	\$283
Pool Enclosure Permit	\$257

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Private Road Naming	\$2,374
Private Road Naming (same day/property as Site Plan Control application)	\$1,705
Highway Name Dedication	\$2,057
Highway Name Change	\$3,429
Compliance	
Agency Letter of Approval – Building Code Services	\$513 (+ HST)
Schedule 26 Report – Rooming House	\$69
Compliance with Agreements	\$475 plus \$140 per amending agreement
Request for Release of Agreement	\$650 plus \$140 per amending agreement
Zoning Designation & List of Permitted Uses	\$242
Zoning Information Letter	\$242
Marijuana Grow Operation - Remediation Type 1	\$1,213
Marijuana Grow Operation - Remediation Type 2	\$2,153
Marijuana Grow Operation - Remediation Type 3	\$536
Marijuana Grow Operation - Remediation Type 4	\$1,344
Marijuana Grow Operation - Remediation Type 5	\$270
Compliance Summary Reports	
Residential – 4 suites (units) or less per building	\$140
Residential – more than 4 suites (units) per building	\$302
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$302
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$825 plus \$250 for each additional building
Pool Enclosure Compliance Report	\$236
Report on Compliance (Zoning)	
Residential – 4 suites (units) or less (plus mobile home, vacant land) per building	\$302
Residential – more than 4 suites (units) per building	\$774
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$774
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$2,245 plus \$685 for each additional building

Mobile Home Parks	\$2,245 plus \$685 for each additional building
Update Report on Compliance (within 90 days of original report)	
Residential – 4 suites (units) or less	\$140
Residential – more than 4 suites (units)	\$302
Commercial, Industrial, Institutional, Mixed Use	10 suites (units) or less \$302 More than 10 suites (units) \$575
Signs	
Administrative Surcharge (Sign installed prior to issuance of sign permit)	Permanent sign permit fee plus: 50% of the sign permit fee
Static Billboard Permit	\$2,668
Digital Billboard Permit	\$3538
Development Sign – Development area ≤ 1,000 m2 Development area 1,000 to 5,000 m2 Development area > 5000 m2	\$477 \$872 \$1,688
Digital Menu Board	\$557
Directional Development Sign	\$477
Encroachment Fee (per sign)	\$400
Encroachment Renewal Fee	\$158
Impound and Storage Fee	\$218 per month
Home-based Business and Bed and Breakfast	\$266
Permanent	\$426
Message Centre	\$677
Administrative Surcharge (Sign installed prior to obtaining variance approval)	Sign Minor Variance fee plus: 100% of the sign minor variance fee
Sign Minor Variance	\$2,487
Digital Billboard – Minor Variance	\$3,538
Access to Building and Sign Permit Information (All Fees Are Non-refundable)	
Application for Access to Building Permit and Sign Permit Records (excluding reproduction costs)	\$88
Copies - Paper (per page)	\$0.35 (+ HST)
Copies - Plan Sheet (per plan per sheet)	\$13.20 (+ HST)