

Building Code Services Fee Schedule – Effective January 1, 2026

Construction Permit Fees		Municipal Addressing and Pool Enclosure	
Administrative Surcharge (construction commenced before permit issuance)	<p><u>All other</u> – 50% of permit fees calculated for regular Permits to Construct, Demolish or Change of Use up to a maximum of \$10,000</p> <p>-15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the Demolition Control By-law 2012-377: \$1,170</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the <i>Heritage Act</i>: \$3,510</p> <p><u>Partial Permit</u> – 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5,000 for each stage of construction</p>	Permit to Construct (Farm buildings only)	\$9.00 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$117 (Proof of OFA membership or FBR required)
Alternative Solution	<p><u>Tier I Review Process</u> - \$1,080 per application plus third-party evaluation costs as may be required</p> <p><u>Tier II Review Process</u> - \$430 per application</p>	Permit to Demolish (Sewer disconnection fee may apply)	\$117 for the first 5,000 square feet (464.5 square metres) of gross floor area or portion thereof, plus \$12.75 for each additional 1,000 square feet (92.9 square metres) of gross floor area or part thereof
Application for lot severances requiring plumbing inspections to ensure separate plumbing services can be provided	\$126 per application	Transfer of Application or Permit	\$117 per application
Certification of Master Plan	\$1,068	Plumbing work only – where work includes plumbing only	\$117 per application
Change of Use	\$126 per application	Re-examination Fee (application with certified master plan)	\$396 Customizing certified master plan or Change of one certified master plan for another
Conditional Permit	<p>(i) \$379 for single detached, semi-detached and row house units</p> <p>(ii) \$1,137 for all other</p>	Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Deferral of Revocation Fee	\$367 per application	Refundable Inspection Fee for single detached, semi-detached, row house, or townhouse dwelling units	\$300 per unit
Limiting Distance Agreement	\$406 per agreement.	Re-Inspection Fee for single detached, semi-detached, row house or townhouse dwelling units	\$100 per inspection
Demolition Agreement	\$487 per agreement	Limited Authorization Building Permit	\$12.75 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$117
Partial Permit	Regular Permit to Construct fee plus : \$295 per application	Revision to Permit – Master Plan	Change of one certified master plan for another - \$396
Permit to Construct (New buildings or additions to existing buildings)	Refer to Fee Schedule for Gross Floor Area	Revision to Permit – Other	\$12.75 per \$1,000 or part thereof of the assessed valuation of work with a minimum fee of \$117
Permit to Construct (All other construction)	\$12.75 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$117.00	Revision to Permit – Farm Building	\$9.00 per \$1,000 or part thereof of the assessed valuation of the work with a minimum fee of \$117
Municipal Addressing and Pool Enclosure			
		9-1-1 Blade Sign and Post (Installed by City)	\$115
		9-1-1 Replacement Blade Sign and Post (Installed by City)	\$115
		9-1-1 Replacement Blade Sign and Post (Installed by Owner/Developer)	\$69
		9-1-1 Replacement Blade Sign Only	\$39
		Civic Number Change (per address)	\$283
		Pool Enclosure Permit	\$257

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Private Road Naming	\$2,374
Private Road Naming (same day/property as Site Plan Control application)	\$1,705
Highway Name Dedication	\$2,057
Highway Name Change	\$3,429

Mobile Home Parks	\$2,245 plus \$685 for each additional building
Update Report on Compliance (within 90 days of original report)	
Residential – 4 suites (units) or less	\$140
Residential – more than 4 suites (units)	\$302
Commercial, Industrial, Institutional, Mixed Use	10 suites (units) or less \$302 More than 10 suites (units) \$575

Compliance	
Agency Letter of Approval – Building Code Services	\$513 (+ HST)
Schedule 26 Report – Rooming House	\$69
Compliance with Agreements	\$475 plus \$140 per amending agreement
Request for Release of Agreement	\$650 plus \$140 per amending agreement
Zoning Designation & List of Permitted Uses	\$242
Zoning Information Letter	\$242
Marijuana Grow Operation - Remediation Type 1	\$1,213
Marijuana Grow Operation - Remediation Type 2	\$2,153
Marijuana Grow Operation - Remediation Type 3	\$536
Marijuana Grow Operation - Remediation Type 4	\$1,344
Marijuana Grow Operation - Remediation Type 5	\$270
Compliance Summary Reports	
Residential – 4 suites (units) or less per building	\$140
Residential – more than 4 suites (units) per building	\$302
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$302
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$825 plus \$250 for each additional building
Pool Enclosure Compliance Report	\$236
Report on Compliance (Zoning)	
Residential – 4 suites (units) or less (plus mobile home, vacant land) per building	\$302
Residential – more than 4 suites (units) per building	\$774
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$774
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$2,245 plus \$685 for each additional building

Signs	
Administrative Surcharge (Sign installed prior to issuance of sign permit)	Permanent sign permit fee plus : 50% of the sign permit fee
Static Billboard Permit	\$2,668
Digital Billboard Permit	\$3538
Development Sign – Development area \leq 1,000 m ² Development area 1,000 to 5,000 m ² Development area > 5000 m ²	\$477 \$872 \$1,688
Digital Menu Board	\$557
Directional Development Sign	\$477
Encroachment Fee (per sign)	\$400
Encroachment Renewal Fee	\$158
Impound and Storage Fee	\$218 per month
Home-based Business and Bed and Breakfast	\$266
Permanent	\$426
Message Centre	\$677
Administrative Surcharge (Sign installed prior to obtaining variance approval)	Sign Minor Variance fee plus : 100% of the sign minor variance fee
Sign Minor Variance	\$2,487
Digital Billboard – Minor Variance	\$3,538
Access to Building and Sign Permit Information (All Fees Are Non-refundable)	
Application for Access to Building Permit and Sign Permit Records (excluding reproduction costs)	\$88
Copies - Paper (per page)	\$0.35 (+ HST)
Copies - Plan Sheet (per plan per sheet)	\$13.20 (+ HST)