

Building Code Services Fee Schedule – Effective January 1, 2020

Construction Permit Fees	
Administrative Surcharge (construction commenced before permit issuance)	<p><u>All other</u> – 50% of permit fees calculated for regular Permits to Construct, Demolish or Change of Use up to a maximum of \$10,000</p> <p>-15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the Demolition Control By-law 2012-377: \$1,000</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the <i>Heritage Act</i>: \$3,000</p> <p><u>Partial Permit</u> – 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5,000 for each stage of construction</p>
Alternative Solution	<p><u>Tier I Review Process</u> - \$900 per application plus third-party evaluation costs as may be required</p> <p><u>Tier II Review Process</u> - \$360 per application</p>
Application for lot severances requiring plumbing inspections to ensure separate plumbing services can be provided	\$103 per application
Certification of Master Plan	\$103 per application
Change of Use	\$103 per application
Conditional Permit	(i) \$309 for single detached, semi-detached and row house units (ii) \$927 for all other
Deferral of Revocation Fee	\$300 per application
Limiting Distance Agreement	\$331 per agreement.
Demolition Agreement	\$396 per agreement
Partial Permit	Regular Permit to Construct fee plus : \$240 per application
Permit to Construct (New buildings or additions to existing buildings)	Refer to Fee Schedule for Gross Floor Area
Permit to Construct (All other construction)	\$10.50 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$96
Permit to Construct (Farm buildings only)	\$7.36 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$96 (Proof of OFA membership or FBR required)

Permit to Demolish (Sewer disconnection fee may apply)	\$96 for the first 5,000 square feet (464.5 square metres) of gross floor area or portion thereof, plus \$10.50 for each additional 1,000 square feet (92.9 square metres) of gross floor area or part thereof
Transfer of Application or Permit	\$96 per application
Plumbing work only – where work includes plumbing only	\$103 per application
Re-examination Fee (application with certified master plan)	Change of one certified master plan for another - \$323
Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Refundable Inspection Fee for single detached, semi-detached, row house, or townhouse dwelling units	\$300 per unit
Re-Inspection Fee for single detached, semi-detached, row house or townhouse dwelling units	\$100 per inspection
Limited Authorization Building Permit	\$10.50 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$96
Revision to Permit – Master Plan	Change of one certified master plan for another - \$323
Revision to Permit – Other	\$10.50 per \$1,000 or part thereof of the assessed valuation of work with a minimum fee of \$96
Revision to Permit – Farm Building	\$7.36 per \$1,000 or part thereof of the assessed valuation of the work with a minimum fee of \$96
Municipal Addressing and Pool Enclosure	
9-1-1 Blade Sign and Post (Installed by City)	\$94
9-1-1 Replacement Blade Sign and Post (Installed by City)	\$94
9-1-1 Replacement Blade Sign and Post (Installed by Owner/Developer)	\$57
9-1-1 Replacement Blade Sign Only	\$32
Civic Number Change (per address)	\$230
Pool Enclosure Permit	\$210
Private Road Naming	\$1,935

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Private Road Naming (same day/property as Site Plan Control application)	\$1,390
Highway Name Dedication	\$1,677
Highway Name Change	\$2,795

Compliance

Agency Letter of Approval – Building Code Services	\$421 (+ HST)
Schedule 26 Report – Rooming House	\$57
Compliance with Agreements	\$385 plus \$110 per amending agreement
Request for Release of Agreement	\$530 plus \$110 per amending agreement
Zoning Designation & List of Permitted Uses	\$198
Zoning Information Letter	\$198
Marijuana Grow Operation - Remediation Type 1	\$988
Marijuana Grow Operation - Remediation Type 2	\$1,755
Marijuana Grow Operation - Remediation Type 3	\$437
Marijuana Grow Operation - Remediation Type 4	\$1,095
Marijuana Grow Operation - Remediation Type 5	\$221

Compliance Summary Reports

Residential – 4 suites (units) or less per building	\$115
Residential – more than 4 suites (units) per building	\$247
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$247
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$675 plus \$205 for each additional building
Pool Enclosure Compliance Report	\$193

Report on Compliance (Zoning)

Residential – 4 suites (units) or less (plus mobile home, vacant land) per building	\$247
Residential – more than 4 suites (units) per building	\$634
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$634
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$1,840 plus \$560 for each additional building
Mobile Home Parks	\$1,840

Update Report on Compliance (within 90 days of original report)

Residential – 4 suites (units) or less	\$115
Residential – more than 4 suites (units)	\$247
Commercial, Industrial, Institutional, Mixed Use	10 suites (units) or less \$247 More than 10 suites (units) \$472

Signs

Administrative Surcharge (Sign installed prior to issuance of sign permit)	Permanent sign permit fee plus: 50% of the sign permit fee
Static Billboard Permit	\$2,187
Digital Billboard Permit	\$2,899
Development Sign – Development area ≤ 1,000 m2	\$392
Development area 1,000 to 5,000 m2	\$715
Development area > 5000 m2	\$1,383
Digital Menu Board	\$456
Directional Development Sign	\$392
Encroachment Fee (per sign)	\$328
Encroachment Renewal Fee	\$130
Impound and Storage Fee	\$179 per month
Home-based Business and Bed and Breakfast	\$218
Permanent	\$392
ePortal Permanent	\$349
Message Centre	\$556
Administrative Surcharge (Sign installed prior to obtaining variance approval)	Sign Minor Variance fee plus: 100% of the sign minor variance fee
Sign Minor Variance	\$2,039
Digital Billboard – Minor Variance	\$2,899

Access to Building and Sign Permit Information (All Fees Are Non-refundable)

Application for Access to Building Permit and Sign Permit Records (excluding reproduction costs)	\$71
Copies - Paper (per page)	\$0.30 (+ HST)
Copies - USB (per USB)	\$16.00 (+ HST)
Copies - Plan Sheet (per plan per sheet)	\$10.75 (+ HST)