

Building Code Services Fee Schedule – Effective April 1, 2019

Construction Permit Fees	
Administrative Surcharge (construction commenced before permit issuance)	<p><u>All other</u> – 50% of permit fees calculated for regular Permits to Construct, Demolish or Change of Use up to a maximum of \$10,000</p> <p>-15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the Demolition Control By-law 2012-377: \$1,000</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the <i>Heritage Act</i>: \$3,000</p> <p><u>Partial Permit</u> – 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5,000 for each stage of construction</p>
Alternative Solution	<p><u>Tier I Review Process</u> - \$750 per application plus third party evaluation costs as may be required</p> <p><u>Tier II Review Process</u> - \$300 per application</p>
Application for lot severances requiring plumbing inspections to ensure separate plumbing services can be provided	\$86 per application
Certification of Master Plan	\$86 per application
Change of Use	\$86 per application
Conditional Permit	(i) \$300 for single detached, semi-detached and row house units (ii) \$900 for all other
Deferral of Revocation Fee	\$300 per application
Limiting Distance Agreement	\$322 per agreement.
Partial Permit	Regular Permit to Construct fee plus: \$200 per application
Permit to Construct (New buildings or additions to existing buildings)	Refer to Fee Schedule for Gross Floor Area
Permit to Construct (All other construction)	\$8.75 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$80
Permit to Construct (Farm buildings only)	\$6.13 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$80 (Proof of OFA membership or FBR required)

Permit to Demolish (Sewer disconnection fee may apply)	\$80 for the first 5,000 square feet (464.5 square metres) of gross floor area or portion thereof, plus \$8.75 for each additional 1,000 square feet (92.9 square metres) of gross floor area or part thereof
Transfer of Application or Permit	\$80 per application
Plumbing work only – where work includes plumbing only	\$86 per application
Re-examination Fee (application with certified master plan)	Change of one certified master plan for another - \$269
Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Refundable Inspection Fee for single detached, semi-detached, row house, or townhouse dwelling units	\$300 per unit
Re-Inspection Fee for single detached, semi-detached, row house or townhouse dwelling units	\$100 per inspection
Limited Authorization Building Permit	\$8.75 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$80
Revision to Permit – Master Plan	Change of one certified master plan for another - \$269
Revision to Permit – Other	\$8.75 per \$1,000 or part thereof of the assessed valuation of work with a minimum fee of \$80
Revision to Permit – Farm Building	\$6.13 per \$1,000 or part thereof of the assessed valuation of the work with a minimum fee of \$80
Municipal Addressing and Pool Enclosure	
9-1-1 Blade Sign and Post (Installed by City)	\$92
9-1-1 Replacement Blade Sign and Post (Installed by City)	\$92
9-1-1 Replacement Blade Sign and Post (Installed by Owner/Developer)	\$56
9-1-1 Replacement Blade Sign Only	\$31
Civic Number Change (per address)	\$223
Pool Enclosure Permit	\$205
Private Road Naming	\$1,880

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Private Road Naming (same day/property as Site Plan Control application)	\$1,350
Highway Name Dedication	\$1,630
Highway Name Change	\$2,715

Compliance	
Agency Letter of Approval – Building Code Services	\$411 (+ HST)
Schedule 26 Report – Rooming House	\$56
Compliance with Agreements	\$375 plus \$110 per amending agreement
Request for Release of Agreement	\$515 plus \$110 per amending agreement
Zoning Designation & List of Permitted Uses	\$193
Zoning Information Letter	\$193
Marijuana Grow Operation - Remediation Type 1	\$960
Marijuana Grow Operation - Remediation Type 2	\$1,705
Marijuana Grow Operation - Remediation Type 3	\$425
Marijuana Grow Operation - Remediation Type 4	\$1,065
Marijuana Grow Operation - Remediation Type 5	\$215
Compliance Summary Reports	
Residential – 4 suites (units) or less per building	\$112
Residential – more than 4 suites (units) per building	\$241
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$241
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$660 plus \$200 for each additional building
Pool Enclosure Compliance Report	\$188
Report on Compliance (Zoning)	
Residential – 4 suites (units) or less (plus mobile home, vacant land) per building	\$241
Residential – more than 4 suites (units) per building	\$619
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$619
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$1,795 plus \$550 for each additional building
Mobile Home Parks	\$1,795

Update Report on Compliance (within 90 days of original report)	
Residential – 4 suites (units) or less	\$112
Residential – more than 4 suites (units)	\$241
Commercial, Industrial, Institutional, Mixed Use	10 suites (units) or less \$241 More than 10 suites (units) \$461
Signs	
Administrative Surcharge (Sign installed prior to issuance of sign permit)	Permanent sign permit fee plus: 50% of the sign permit fee
Static Billboard Permit	\$2,135
Digital Billboard Permit	\$2,830
Development Sign – Development area ≤ 1,000 m2	\$383
Development area 1,000 to 5,000	\$698
Development area > 5000 m2	\$1,350
Digital Menu Board	\$445
Directional Development Sign	\$383
Encroachment Fee (per sign)	\$320
Encroachment Renewal Fee	\$127
Impound and Storage Fee	\$175 per month
Home-based Business and Bed and Breakfast	\$213
Permanent	\$383
ePortal Permanent	\$341
Message Centre	\$543
Administrative Surcharge (Sign installed prior to obtaining variance approval)	Sign Minor Variance fee plus: 100% of the sign minor variance fee
Sign Minor Variance	\$1,990
Digital Billboard – Minor Variance	\$2,830
Access to Building and Sign Permit Information (All Fees Are Non-refundable)	
Application for Access to Building Permit and Sign Permit Records (excluding reproduction costs)	\$69
Copies - Paper (per page)	\$0.30 (+ HST)
Copies - DVD (per DVD)	\$10.50 (+ HST)
Copies - USB (per USB)	\$15.70 (+ HST)
Copies - Plan Sheet (per plan per sheet)	\$10.50 (+ HST)