

## Building Code Services Fee Schedule – Effective January 1, 2025

<b>Construction Permit Fees</b>	
Administrative Surcharge (construction commenced before permit issuance)	<p><u>All other</u> – 50% of permit fees calculated for regular Permits to Construct, Demolish or Change of Use up to a maximum of \$10,000</p> <p>-15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the Demolition Control By-law 2012-377: \$1,096</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the <i>Heritage Act</i>: \$3,288</p> <p><u>Partial Permit</u> – 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5,000 for each stage of construction</p>
Alternative Solution	<p><u>Tier I Review Process</u> - \$1010 per application plus third-party evaluation costs as may be required</p> <p><u>Tier II Review Process</u> - \$405 per application</p>
Application for lot severances requiring plumbing inspections to ensure separate plumbing services can be provided	\$118 per application
Certification of Master Plan	\$1000
Change of Use	\$118 per application
Conditional Permit	(i) \$355 for single detached, semi-detached and row house units (ii) \$1065 for all other
Deferral of Revocation Fee	\$344 per application
Limiting Distance Agreement	\$380 per agreement.
Demolition Agreement	\$456 per agreement
Partial Permit	Regular Permit to Construct fee <b>plus</b> : \$276 per application
Permit to Construct (New buildings or additions to existing buildings)	Refer to Fee Schedule for Gross Floor Area
Permit to Construct (All other construction)	\$12.00 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$110

Permit to Construct (Farm buildings only)	\$8.50 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$110 (Proof of OFA membership or FBR required)
Permit to Demolish (Sewer disconnection fee may apply)	\$110 for the first 5,000 square feet (464.5 square metres) of gross floor area or portion thereof, plus \$12.00 for each additional 1,000 square feet (92.9 square metres) of gross floor area or part thereof
Transfer of Application or Permit	\$110 per application
Plumbing work only – where work includes plumbing only	\$110 per application
Re-examination Fee (application with certified master plan)	\$371 Customizing certified master plan or Change of one certified master plan for another
Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Refundable Inspection Fee for single detached, semi-detached, row house, or townhouse dwelling units	\$300 per unit
Re-Inspection Fee for single detached, semi-detached, row house or townhouse dwelling units	\$100 per inspection
Limited Authorization Building Permit	\$12.00 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$110
Revision to Permit – Master Plan	Change of one certified master plan for another - \$371
Revision to Permit – Other	\$12.00 per \$1,000 or part thereof of the assessed valuation of work with a minimum fee of \$110
Revision to Permit – Farm Building	\$8.50 per \$1,000 or part thereof of the assessed valuation of the work with a minimum fee of \$110
<b>Municipal Addressing and Pool Enclosure</b>	
9-1-1 Blade Sign and Post (Installed by City)	\$108
9-1-1 Replacement Blade Sign and Post (Installed by City)	\$108
9-1-1 Replacement Blade Sign and Post (Installed by Owner/Developer)	\$65
9-1-1 Replacement Blade Sign Only	\$37
Civic Number Change (per address)	\$265
Pool Enclosure Permit	\$241

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Private Road Naming	\$2,224
Private Road Naming (same day/property as Site Plan Control application)	\$1,597
Highway Name Dedication	\$1,927
Highway Name Change	\$3,212

### Compliance

Agency Letter of Approval – Building Code Services	\$481 (+ HST)
Schedule 26 Report – Rooming House	\$65
Compliance with Agreements	\$445 plus \$130 per amending agreement
Request for Release of Agreement	\$610 plus \$130 per amending agreement
Zoning Designation & List of Permitted Uses	\$227
Zoning Information Letter	\$227
Marijuana Grow Operation - Remediation Type 1	\$1,136
Marijuana Grow Operation - Remediation Type 2	\$2,017
Marijuana Grow Operation - Remediation Type 3	\$502
Marijuana Grow Operation - Remediation Type 4	\$1,259
Marijuana Grow Operation - Remediation Type 5	\$253

### Compliance Summary Reports

Residential – 4 suites (units) or less per building	\$131
Residential – more than 4 suites (units) per building	\$283
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$283
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$775 plus \$235 for each additional building
Pool Enclosure Compliance Report	\$221

### Report on Compliance (Zoning)

Residential – 4 suites (units) or less (plus mobile home, vacant land) per building	\$283
Residential – more than 4 suites (units) per building	\$725
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$725
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$2,105 plus \$640 for each additional building

Mobile Home Parks	\$2,105 plus \$640 for each additional building
<b>Update Report on Compliance (within 90 days of original report)</b>	
Residential – 4 suites (units) or less	\$131
Residential – more than 4 suites (units)	\$283
Commercial, Industrial, Institutional, Mixed Use	10 suites (units) or less \$283 More than 10 suites (units) \$539

### Signs

Administrative Surcharge (Sign installed prior to issuance of sign permit)	Permanent sign permit fee <b>plus:</b> 50% of the sign permit fee
Static Billboard Permit	\$2,499
Digital Billboard Permit	\$3,314
Development Sign – Development area ≤ 1,000 m2	\$447
Development area 1,000 to 5,000 m2	\$817
Development area > 5000 m2	\$1,581
Digital Menu Board	\$522
Directional Development Sign	\$447
Encroachment Fee (per sign)	\$375
Encroachment Renewal Fee	\$148
Impound and Storage Fee	\$204 per month
Home-based Business and Bed and Breakfast	\$249
Permanent	\$399
Message Centre	\$634
Administrative Surcharge (Sign installed prior to obtaining variance approval)	Sign Minor Variance fee <b>plus:</b> 100% of the sign minor variance fee
Sign Minor Variance	\$2,330
Digital Billboard – Minor Variance	\$3,314

### Access to Building and Sign Permit Information (All Fees Are Non-refundable)

Application for Access to Building Permit and Sign Permit Records (excluding reproduction costs)	\$82
Copies - Paper (per page)	\$0.35 (+ HST)
Copies - Plan Sheet (per plan per sheet)	\$12.35 (+ HST)