



FOOD WASTE INTERCEPTOR MAINTENANCE LOG

The City of Ottawa Sewer Use By-law (2003-514) Section 15 requires that owners or operators of any premises in which there is commercial or institutional food preparation shall install a grease, oil and food waste interceptor to prevent the release of grease, oil or food waste directly or indirectly to a sewer. All interceptors shall be maintained by the owner, at the owner's expense, in continuously efficient operation at all times and the owner or operator is required to produce maintenance records for the preceding eighteen (18) month period.

In order to assist owners or operators of these types of premises to comply with their legal requirements, this Food Waste Interceptor Maintenance Log may be completed, kept onsite, and produced upon request. When required, this completed log may be addressed to Compliance Officer, Sewer Use Program and mailed to 800 Green Creek Drive Ottawa ON K1J 1A6; faxed to 613-745-9197; or scanned and emailed to SUP-PUE@ottawa.ca. Should you have questions regarding completion of this form, please call the Sewer Use Program Duty Officer at 613-580-2424 extension 23326.

Facility Name:

Primary Contact:

Facility Address:

Telephone No.:

Date of Service	Name of Employee or Cleaning Contractor	Inspection Conducted	Total amount of Grease / Oil / Food Waste in the interceptor greater than 25%	Cleaning Conducted	Quantity of Grease / Oil / Food Waste Removed (litres)	Disposal Location
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		

All interceptors shall be **INSPECTED WEEKLY** (once every 7 days) and professionally **CLEANED MONTHLY** (once every 4 weeks) or whenever the total amount of oil, grease, and food waste in the interceptor is greater than 25% of the effective capacity of the interceptor.

Date of Service	Name of Employee or Cleaning Contractor	Inspection Conducted	Total amount of Grease / Oil / Food Waste in the interceptor greater than 25%	Cleaning Conducted	Quantity of Grease / Oil / Food Waste Removed (litres)	Disposal Location
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		

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