

SCHEDULE NO. 6
Relating to All Night Dance Events
(added by By-law 2002-374)

LICENSE REQUIRED

1. A separate license shall be obtained for each all night dance event.

LICENSE EXPIRY

2. Every all night dance event license is valid only for the date and time of the all night dance event indicated on the license application.

CONDITIONS FOR ISSUANCE OF AN ALL NIGHT DANCE EVENT LICENSE

3. No applicant for an all night dance event license shall be issued a license unless:

- (a) the applicant is at least eighteen (18) years of age,
- (b) the applicant is the promoter of the event,
- (c) the applicant submits a detailed plan of the event that includes the information outlined in Appendix "A" at least 28 days before the all night dance event is scheduled to occur,
- (d) the Fire Chief has reported in writing that the premises complies with all applicable fire regulations,
- (e) the Chief Medical Officer of Health has reported in writing that the premises complies with all applicable public health regulations and that there are no objections to the detailed plan,
- (f) the Chief of Police has reported in writing as to the good character of the applicant and that there are no objections to the detailed plan,
- (g) the premises from which it is proposed to carry on the late night dance event complies with the zoning, building and property standards requirements of the City,
- (h) the applicant has agreed to obtain insurance and provide an indemnification as required by Section 10 of this Schedule, and

(amended by By-law 2004-491)
- (i) the applicant has paid the fees outlined in Schedule "A" of this by-law.

4. If the applicant is not the owner of the premises, he or she shall provide written evidence to the satisfaction of the Chief License Inspector that the owner of the premises is aware of and agrees with the use of the premises for the all night dance event.

GENERAL REGULATIONS

5. Every licensee shall post the license in a prominent location on the licensed premises so as to be clearly visible to the public.

6. No person shall hold an all night dance event in a building or place without first obtaining a license to do so.

7. Despite Section 6, no person shall hold an all night dance event in a building that is not licensed as an amusement place.

8. Every licensee shall:

- (a) ensure that patrons of the all night dance event comply with the applicable noise by-laws,
- (b) ensure that food preparation on the premises complies with Ontario Regulation 493/17 of the Health Protection and Promotion Act R.S.O. 1990, Chap. H7, as amended or any successor thereto,
(amended by By-law No. 2023-516)
- (c) keep the licensed premises free from any fire or other hazard,
- (d) ensure that the capacity of the room is not exceeded,
- (e) ensure that the number of tickets sold for the all night dance event does not exceed the capacity of the premises and the number of tickets indicated in the application form,
- (f) ensure that tickets for the all night dance event clearly indicate that the event is:
 - (i) restricted to people 16 years of age or older if alcohol is not served, or
 - (ii) restricted to people 19 years of age or older if alcohol is served,
- (g) ensure that the all night dance event complies with the Smoking and Vaping By-law,

(amended by By-law No. 2023-516)

- (h) ensure that no person under 16 years of age is allowed entry,
- (i) ensure that all exits are free and remain free of any obstruction,
- (j) ensure that all washroom facilities are maintained and operational,
- (k) ensure that free, cold, potable water under suitable pressure is available at all times to all sinks and sanitary devices in the premises,
- (l) ensure that patrons have access at all times to all sinks and sanitary devices in the premises,
- (m) ensure that all security and medical personnel are easily identifiable,
- (n) upon being so ordered by Police, Fire or Health, immediately terminate the event if there is non-compliance with any applicable regulations,
- (o) ensure that all security personnel can communicate directly with the licensee at all times during the all night dance event, and
- (p) ensure that the premises is kept suitably illuminated and ventilated in accordance with the detailed plan.

9. No person shall sell tickets to or advertise an all night dance event unless an all night dance event license has been issued.

INSURANCE

10. (1) Prior to the issuance of the license, the licensee shall file with the Chief License Inspector proof of insurance of Commercial General Liability or Special Events Liability coverage subject to limits of not less than Two Million Dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property.
- (2) If applicable to the licensed activity, such insurance shall be endorsed to include Liquor Licence Act Liability or Host Liability insurance.
- (3) The applicant shall indemnify and save harmless the City of Ottawa from any and all claims, demands, causes of action, losses, costs or damages that the City of Ottawa may suffer, incur or be liable for, resulting from the performance of the applicant as set out in the by-law whether with or without negligence on the part of the licensee, the licensee's employees, directors and agents.

(added by By-law 2004-491)

TRANSFERS

11. No all night dance event license shall be transferable.

APPENDIX "A"**INFORMATION TO BE INCLUDED IN THE DETAILED PLAN FOR AN ALL NIGHT DANCE EVENT LICENSE**

1. Date of the all night dance event (the "event").
2. Location of the event.
3. The name, address and phone number of the promoter.
4. The name, address and phone number of the registered owner of the premises.
5. If the promoter or registered owner is a corporate entity, the names, addresses and phone numbers of the directors.
6. Times of commencement and termination of the event.
7. Number of tickets to be issued for the event.
8. Capacity of the premises.
9. Expected attendance at the event.
10. A plan indicating the location and particulars of the entrances, exits, washrooms, lighting, ventilation and sound systems, DJ booth, stage and room dividers.
11. A first aid logistical plan including:
 - (a) the number of medical personnel on hand during the event,
 - (b) the type of medical equipment available during the event,
 - (c) provision of a cooling down space where patrons can rest from dancing, lights, heat and music, and
 - (d) the certification held by the medical personnel.
12. A security plan including:
 - (a) the name and address of the security firm hired for the event,
 - (b) the number of security personnel to be on duty during the event,
 - (c) the certification of the security personnel, and
 - (d) the methods of communication to be used between the security personnel and the promoter before, during and after the event.

13. If pyrotechnics are to be used at the event, a detailed description of its use and an outline of precautions being undertaken with respect to fire prevention and public safety.

(ss. 11, 12, 13 added by By-law 2003-311)