

**SCHEDULE NO. 8**  
**Relating to Exotic Animal Entertainment Events**  
**(added by By-law 2003-236)**

**LICENSE REQUIRED**

1. A separate license shall be obtained for each exotic animal entertainment event for each location at which such event occurs.

**LICENSE EXPIRY**

2. Every exotic animal entertainment event license is valid only for,
  - (a) the date or consecutive dates,
  - (b) the time or times of the exotic animal entertainment event indicated on the license application, and
  - (c) one building or place only.

**CONDITIONS FOR ISSUANCE OF AN EXOTIC ANIMAL ENTERTAINMENT EVENT LICENSE**

3. No applicant for an exotic animal entertainment event license shall be issued a license unless:
  - (a) the applicant is at least eighteen (18) years of age,
  - (b) the applicant is the promoter of the event,
  - (c) the applicant submits a detailed plan of the event that includes the information outlined in Appendix "A" at least twenty-eight (28) days before the exotic animal entertainment event is scheduled to occur,
  - (d) the Fire Chief has reported in writing that the premises complies with all applicable fire regulations and that there are no objections to the detailed plan,
  - (e) the Medical Officer of Health has reported in writing that the premises complies with all applicable public health regulations and that there are no objections to the detailed plan,
  - (f) the premises from which it is proposed to carry on the exotic animal entertainment event complies with the zoning, building and property standards requirements of the City,
  - (g) the applicant has agreed to obtain insurance as required by Section 9 of this Schedule,

- (h) the applicant agrees, in writing, to accept full responsibility for any exotic animal that escapes from custody and agrees to take the necessary action to contain the animal and to ensure public safety, and
- (i) the applicant has paid the fees outlined in Schedule “A” of this by-law.

4. If the applicant is not the owner of the premises, he or she shall provide written evidence to the satisfaction of the Chief License Inspector that the owner of the premises is aware of and agrees with the use of the premises for the exotic animal entertainment event.

### **GENERAL REGULATIONS**

5. Every licensee shall post the license in a prominent location on the licensed premises so as to be clearly visible to the public.

6. No person shall hold an exotic animal entertainment event in a building or place without first obtaining a license to do so.

7. Every licensee shall ensure that:

- (a) the exhibitor or the owner of the exotic animals in the exotic animal entertainment event is a member of, or accredited by either Canada’s Accredited Zoos and Aquariums (CAZA), or the Association of Zoos and Aquariums (AZA), or is otherwise licensed by an appropriate authority, as applicable,

**(amended by By-law 2023-516)**

- (b) within seven (7) days prior to the event, the exotic animals involved in the event have been inspected by an animal welfare inspector appointed under the Provincial Animal Welfare Services Act, 2019, or any successor thereto, and that it meets the requirements of the inspector and the Act,

**(repealed and replaced by By-law 2023-318)**

- (c) the exhibitor or the owner of the exotic animals involved in the event only exhibits or uses such exotic animals in a premises that has protective devices which are adequate to prevent such exotic animals from escaping or injuring the public,
- (d) the exhibitor provides such exotic animals with a species-appropriate living environment while in the City,

- (e) the licensed premises is kept free from any fire or other hazard,
- (f) the capacity of the premises is not exceeded,
- (g) the number of tickets sold for the exotic animal entertainment event does not exceed the capacity of the premises and the number of tickets indicated in the application form,
- (h) the exotic animal entertainment event complies with the Smoking and Vaping By-law,

**(amended by By-law 2023-516)**

- (i) all exits are free and remain free of any obstruction,
- (j) all security and medical personnel are easily identifiable,
- (k) all security personnel can communicate directly with the licensee at all times during the exotic animal entertainment event,
- (l) ensure that the premises is kept suitably illuminated and ventilated in accordance with the detailed plan,
- (m) upon being so ordered by Police, Fire or Health, the event is immediately terminated if there is non-compliance with any applicable regulations.

8. No person shall sell tickets to an exotic animal entertainment event unless an exotic animal entertainment event license has been issued.

### **INSURANCE**

9. Prior to the issuance of the license, the licensee shall file with the Chief License Inspector proof of Commercial General Liability or Special Events Liability insurance coverage subject to limits of not less than Five Million Dollars (\$5,000,000.00) inclusive per occurrence for bodily injury, death and damage to property. Such insurance shall be in the name of the applicant and shall name the City of Ottawa as an additional insured with respect to the licensed event.

### **INDEMNIFICATION**

10. The applicant shall indemnify and save harmless the City of Ottawa from any and all claims, demands, cause of action, loss costs or damages that the City of Ottawa may suffer, incur or be liable for resulting from the performance of the applicant as set out in the by-law whether with or without negligence on the part of the applicant, the applicant's employees, directors and agents.

**TRANSFERS**

11. No exotic animal entertainment event license shall be transferable.

**EXEMPTIONS**

12. A license for an exotic animal entertainment event shall not be required for the following:

- (a) petting-zoos, agricultural shows or exhibits, pet shows, and other like shows provided that the animals used in the event are not exotic animals;
- (b) public shows involving exotic animals provided that the shows are for educational purposes and the promoter:
  - (i) is also the exhibitor and the owner of the exotic animals,
  - (ii) has a permanent facility for the exotic animals within the City which meets Fire, Health and Zoning requirements,
  - (iii) has an exemption under Section 86 of By-law No. 2003-77 respecting animal care and control in respect of the animals identified in Schedule "B", and
  - (iv) obtains an exotic animal rescue and education establishment license;
- (c) an exotic animal entertainment event involving only exotic animals from an establishment licensed as an exotic animal rescue and education establishment under Schedule No. 9 to this by-law.

**APPENDIX "A"****INFORMATION TO BE INCLUDED IN THE DETAILED PLAN FOR AN EXOTIC ANIMAL ENTERTAINMENT EVENT LICENSE**

1. Date(s) of the exotic animal entertainment event (the "event") provided that, where the event occurs on more than one date, the dates are consecutive.
2. Location of the event.
3. The name, address and phone number of the promoter.
4. The name, address and phone number of the registered owner of the premises.
5. If the promoter or registered owner is a corporate entity, the names, addresses and phone numbers of the directors or officers.
6. Times of commencement and termination of the event.
7. Number of tickets to be issued for the event.
8. Capacity of the premises.
9. Expected attendance at the event.
10. A first aid logistical plan including:
  - (a) the number of medical personnel on hand during the event,
  - (b) the type of medical equipment available during the event, and
  - (c) the certification held by the medical personnel
11. A security plan including:
  - (a) the name and address of the security firm hired for the event,
  - (b) the number of security personnel to be on duty during the event,
  - (c) the certification of the security personnel, and
  - (d) the methods of communication to be used between the security personnel and the promoter before, during and after the event.
12. An inventory of exotic animals, which will be used in the event including, for each exotic animal, the following information:
  - (a) species,
  - (b) description,

- (c) age,
  - (d) gender,
  - (e) name,
  - (f) its weight in kilograms, and
  - (g) a description of the performance or act in which the exotic animal is involved.
13. A Veterinary Health Certificate for each exotic animal in the event where each Certificate has been issued on the basis of a physical examination of the exotic animal conducted by a duly licensed veterinarian within the last twelve (12) months of the date of the event and certifying the good health of the exotic animal and the absence of any zoonotic diseases, including but not limited to tuberculosis, in addition to the name and address of the consulting veterinarian.
14. An Emergency Plan including:
- (a) a description of the distance between the exotic animal acts and the spectators,
  - (b) a protocol for controlling and containing any exotic animal,
  - (c) crowd control measures, and
  - (d) an evacuation plan,  
in the event that any exotic animal involved in the event becomes a threat to public safety either through access to the public from its containment area or by being at large on the premises; and,
  - (e) the location and particulars of the entrances, exits, lighting, ventilation and area where the exhibit or performance is to take place.
15. An Animal Containment and Accommodation Plan, which is appropriate to the species involved and includes:
- (a) the location of the housing of the exotic animals involved;
  - (b) a description of the housing, cleaning procedures and general care of the exotic animals involved.

## **SCHEDULE NO. 9**

### **Relating to Exotic Animal Rescue & Education Establishments**

**(added by By-law 2003-236)**

#### **LICENSE REQUIRED**

1. A separate license shall be obtained for each exotic animal rescue & education establishment.

#### **LICENSE EXPIRY**

2. Every exotic animal rescue & education establishment license is valid only until December 31 of each year.

#### **CONDITIONS FOR ISSUANCE OF AN EXOTIC ANIMAL RESCUE & EDUCATION ESTABLISHMENT LICENSE**

3. No applicant for an exotic animal rescue & education establishment license shall be issued a license unless:
  - (a) the applicant is at least eighteen (18) years of age,
  - (b) the applicant is the owner and operator of the establishment and the exotic animals therein,
  - (c) the applicant has a permanent facility for the exotic animals within the City which meets Fire, Health and Zoning requirements,
  - (d) the applicant has an exemption under Section 86 of By-law No. 2003-77 respecting animal care and control in respect of the exotic animals identified in Schedule "B" to that by-law,
  - (e) the applicant submits a detailed plan that includes the information outlined in Appendix "A",
  - (f) the applicant has agreed to obtain insurance as required by Section 9 of this Schedule,
  - (g) the applicant agrees, in writing, to accept full responsibility for any exotic animal that escapes from custody and agrees to take the necessary action to contain the exotic animal and to ensure public safety, and
  - (h) the applicant has paid the fees outlined in Schedule "A" of this by-law.

## GENERAL REGULATIONS

4. Every licensee shall:
  - (a) post the license in a prominent location on the licensed premises so as to be clearly visible to the public,
  - (b) carry the license when the exotic animals are being displayed or are involved in educational activities off the premises, and
  - (c) produce the license upon the request of the Chief License Inspector.
  
5. No person shall carry on an exotic animal rescue & education establishment in a building or place without first obtaining a license to do so.
  
6. Every licensee shall permit the Chief License Inspector or the Medical Officer of Health, at any reasonable time, to inspect the establishment or the location at which educational activities are held, as well as relevant records, including but, not limited to the inventory of exotic animals.
  
7. No licensee shall sell, give, trade or otherwise provide any exotic animal to any person unless:
  - (a) for purposes of adoption or foster care under the auspices of the licensee, or
  - (b) to a zoo or professional breeder for breeding and display purposes.
  
8. Every licensee shall ensure that:
  - (a) he/she is a member of, or accredited by either Canada's Accredited Zoos and Aquariums (CAZA), or the Association of Zoos and Aquariums (AZA), or is otherwise licensed by an appropriate authority, as applicable,
 

**(amended by By-law 2023-516)**
  - (b) the exotic animals involved in the establishment are inspected annually by an animal welfare inspector appointed under the Provincial Animal Welfare Services Act, 2019, or any successor thereto, and that the requirements of the inspector and the Act are met,
 

**(repealed and replaced by By-law 2023-318)**
  - (c) the exotic animals are provided with a species-appropriate living environment, including but, not limited to sufficient space,

- (d) the exotic animals are kept in sanitary and clean quarters which are appropriately bedded, ventilated and lit, maintained at an appropriate temperature and readily sanitized,
- (e) the exotic animals are adequately and appropriately fed and watered,
- (f) no exotic animal is displayed in direct sunlight or areas where drafts may occur,
- (g) the exotic animals are exhibited only in a premises that has protective or containment devices which are adequate to prevent such exotic animals from escaping or injuring the public,
- (h) at all times, the establishment as a whole is maintained in a sanitary, well-ventilated, clean condition and free from offensive odours,
- (i) all exits are free and remain free of any obstruction,
- (j) upon being so ordered by Police, Fire or Health, the educational activity is immediately terminated if there is non-compliance with any applicable regulations.

## **INSURANCE**

9. Prior to the issuance of the license, the licensee shall file with the Chief License Inspector proof of Commercial General Liability or Special Events Liability insurance coverage subject to limits of not less than Two Million Dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property. Such insurance shall be in the name of the applicant and shall name the City of Ottawa as an additional insured with respect to the licensed establishment.

## **INDEMNIFICATION**

10. The applicant shall indemnify and save harmless the City of Ottawa from any and all claims, demands, cause of action, loss costs or damages that the City of Ottawa may suffer, incur or be liable for resulting from the performance of the applicant as set out in the by-law whether with or without negligence on the part of the applicant, the applicant's employees, directors and agents.

## **TRANSFERS**

11. No exotic animal rescue & education establishment license shall be transferable.

**EXEMPTIONS**

12. A license for an exotic animal rescue & education establishment shall not be required for petting-zoos, agricultural shows or exhibits, pet shows, and other like shows provided that the animals used in the event are not exotic animals.

## APPENDIX "A"

### INFORMATION TO BE INCLUDED IN THE DETAILED PLAN FOR AN EXOTIC ANIMAL RESCUE & EDUCATION ESTABLISHMENT LICENSE

1. The name, address and phone number of the owner/operator.
2. The name, address and phone number of the registered owner of the premises.
3. If the owner/operator or registered owner is a corporate entity, the names, addresses and phone numbers of the directors.
4. An inventory of exotic animals, which are housed in the establishment or will be used in educational activities including, for each exotic animal, the following information:
  - (a) species,
  - (b) description (including length in meters in the case of reptiles),
  - (c) age,
  - (d) gender,
  - (e) name,
  - (f) whether or not the exotic animal is used in educational activities taking place outside of the establishment.
5. A General Veterinary Health Certificate for the exotic animals involved in the establishment or educational activities or both, where the Certificate has been issued on the basis of a general examination of the exotic animals conducted annually, at a minimum, by a duly licensed veterinarian and certifying the good health of the exotic animals, the absence of any zoonotic diseases, and providing proof of vaccination against such diseases, as applicable, in addition to providing the name and address of the consulting veterinarian.
6. An Animal Containment and Accommodation Plan, which is appropriate to the species involved and includes:
  - (a) the location of the housing of the exotic animals involved, and
  - (b) a description of the housing, cleaning procedures and general care of the exotic animals involved, in the establishment.
7. A Transport Plan describing the manner in which the exotic animals will be transported outside of the establishment to another venue, including:

- (a) an indication of the number of exotic animals usually transported and the number of handlers usually accompanying the animals,
  - (b) a description of the containers used and how they are secured, and
  - (c) a description of how the exotic animals are displayed and/or stored while at the other venue.
8. An Emergency Plan including:
- (a) a protocol for controlling and containing any exotic animal,
  - (b) crowd control measures, and
  - (c) an evacuation plan,

in the event that any exotic animal involved in the establishment or educational activity becomes a threat to public safety either through access to the public from its containment area or by being at large on the premises.