

Date

City of Ottawa
Construction Services Development
655 Shefford Rd,
Ottawa (Ontario)
K1J 8G8

City File Number: BP-XXXX

Attention: Inspector Name

**RE: Professional Certification Letter – On-Site Stormwater Management (SWM) –
Insert Address**

The letter serves to confirm that we have inspected the above noted property, and we certify that all On-Site SWM measures have been installed (and tested where required) in accordance with the approved plans listed below.

Approved plans and reports:

Plan #, Date, Revision #, Date of last revision #

Yours truly,

(Must be signed)

Name, P. Eng (or CET/ Architect OAA for internal building measures)

cc. DR Reviewer (East/West/South/Central/Rural/DRAW)