



VEHICLE AND EQUIPMENT INTERCEPTOR MAINTENANCE LOG

In accordance with Section 17 of the City of Ottawa Sewer Use By-law (2025-94), premises in which vehicles or equipment are serviced, repaired, or washed are required to install an oil and water interceptor to prevent the discharge of oil or other liquids either directly or indirectly, into the sanitary sewer system. All interceptors must be inspected in accordance with the manufacturer’s recommendations and serviced at least annually or after a spill, at the owner or operators’ expense. Maintenance must be logged, and records must be retained for a minimum of 24 months and provided upon request.

To assist with compliance, this Vehicle and Equipment Interceptor Maintenance Log may be completed, kept onsite, and produced upon request. When required, the completed log may be addressed to the Compliance Officer, Sewer Use Program and mailed to 800 Green Creek Drive Ottawa ON K1J 1A6, faxed to 613-745-9197, or scanned and emailed to SUP-PUE@ottawa.ca.

For questions about completing this form, please contact the Sewer Use Program Duty Officer at 613-580-2424, extension 23326.

Facility Name:

Primary Contact:

Facility Address:

Telephone No.:

Date of Service	Name of Employee or Cleaning Contractor	Inspection Conducted	Cleaning Conducted	Quantity of Oil / Sludge Removed (litres)	Floor Drains/ Trenches Cleaned	Disposal Location
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	

All Interceptors must be inspected and maintained annually (once every 12 months) or immediately after a spill causing pollutants to enter the interceptor.

Date of Service	Name of Employee or Cleaning Contractor	Inspection Conducted	Cleaning Conducted	Quantity of Oil / Sludge Removed (litres)	Floor Drains/ Trenches Cleaned	Disposal Location
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	
		☐ Yes ☐ No	☐ Yes ☐ No		☐ Yes ☐ No	

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