

Municipal Elections Act, 1996 (Section 78)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2014/08/14 to 2014/12/31

Check box marked: Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

Check box unmarked: Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate’s name as shown on the ballot

Last name: Sherring

Given Name(s): Susan

Name of office for which the candidate sought election: Councillor

Ward name or number (if any): 22 Gloucester South Nepean

Name of Municipality: City of Ottawa

Spending limit issued by clerk: \$ 25,000.00

Check box unmarked I did not accept any contributions or incur expenses other than the nomination fee (Complete Box A and B only)

Box B: Declaration

I, Susan Sherring, a candidate in the municipality of the City of Ottawa, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before Artan Kayd Hassan in the City of Ottawa on 2015/03/20

Signature of Clerk or Commissioner

Date Filed in the Clerk's Office (Year/Month/Day): 2015/03/20

Signature of Candidate

Box C: Statement of Campaign Income and Expenses

Loan

Name of bank or recognized lending institution: Not Provided

Amount borrowed: \$0.00

Income

Total amount of all contributions (From line 1A in Schedule 1): \$ 14,650.00

Refund of nomination filing fee: \$ 0.00

Sign deposit refund: \$ 0.00

Revenue from fund-raising events not deemed a contribution (from Part 3 of Schedule 2): \$ 0.00

Interest earned by campaign bank account: \$ 0.00

Other (provide full details):

1. Prime Contact refund : \$ 137.81

Line C1: Total Campaign Income (Do not include loan): \$ 14,787.81

Expenses (Note: Include the value of contributions of goods and services)

Expenses subject to spending limit

Nomination filing fee: \$ 100.00

Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1): \$ 0.00

Advertising: \$ 734.50

Brochures/flyers: \$ 3,114.97

Signs (including sign deposit): \$ 4,121.79

Meetings hosted: \$ 0.00

Office expenses incurred until voting day: \$ 666.98

Phone and or Internet expenses incurred until voting day: \$ 1,110.44

Salaries, benefits, honoraria, professional fees incurred until voting day: \$ 200.00

Bank charges incurred until voting day: \$ 150.97

Interest charged on loan until voting day: \$ 0.00

Other (provide full details):

1. Volunteer expenses : \$ 496.20
2. Database : \$ 1,438.49

Line C2: Total Expenses subject to spending limit: \$ 12,134.34

Expenses not subject to spending limit

Accounting and audit: \$ 1,469.00

Cost of fund-raising events or activities (list details in Part 4 of Schedule 2): \$ 0.00

Voting day party/appreciation notices: \$ 256.30

Office expenses incurred after voting day: \$ 716.21

Phone and or Internet expenses incurred after voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred after voting day: \$ 0.00

Bank charges incurred after voting day: \$ 80.00

Interest charged on loan after voting day: \$ 0.00

Expenses related to recount: \$ 0.00

Expenses related to controverted election: \$ 0.00

Expenses related to compliance audit: \$ 0.00

Expenses related to candidate's disability (provide full details): No expenses related to candidate's disability.

Other (provide full details):

1. Candidate donation refund : \$ 100.00

Line C3: Total expenses not subject to spending limit: \$ 2,621.51

Line C4: Total Campaign Expenses (Line C2 + Line C3): \$ 14,755.85

Box D: Calculation of Surplus of Deficit

Line D1: Excess (deficiency) of income over expenses (Income – Total Expenses) (Line C1 – Line C4): \$ 31.96

Line D2: Eligible deficit carried forward by the candidate from the last election: \$ 0.00

Total (Line D1-Line D2): \$ 31.96

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign: \$ 0.00

Line D3: Surplus (or deficit) for the campaign: \$ 31.96

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of \$ 31.96 paid to municipal clerk in the municipality of the City of Ottawa.

Schedule 1 – Contributions

Part 1 – Summary of Contributions

Contribution from candidate (include the value of inventory listed in Table 5): \$ 100.00

Contribution from spouse: \$ 0.00

Total value of contributions not exceeding \$100 per contributor (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse)): \$ 0.00

Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 1-4) (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (Do not include contributions from candidate or spouse)): \$ 0.00

Less: Contributions returned or payable to the contributor: \$ 0.00

Less: Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$10: \$ 0.00

Line 1A: Total amount of contributions (Record in Box C): \$ 100.00

Part 2 – List of contributions from Each Single Contributor totalling more than \$100

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Amount \$
Mr. Robert Chiarelli	8 Muirfield Gardens, Nepean, On., K2R 1B8	\$ 500.00
Charles W. Tapp	900 Dynes Rd Apt 1209, Ottawa, On., K2C 3L6	\$ 100.00
Sandra Conley	23 Bracewood Way, Nepean, On., K2J 4Y3	\$ 500.00
Mr. Herb Metcalfe	177 Powell Ave., Ottawa, On., K1S 2A2	\$ 150.00
Pierre Page	1464 Belcourt Blvd., Orleans, On., K1C 1M2	\$ 100.00
Andrew Hayden	60 Baypointe Cres., Nepean, On., K2G 6R1	\$ 750.00
Laurie Singleton	24 Bracewood Way, Nepean, On., K2J 4Y3	\$ 200.00
P-Thomas Taggart	300 Queen Elizabeth Dr., Ottawa, On., K1S 3M6	\$ 750.00
Mr. Michael Taggart	20 Kenora St., Ottawa, On., K1Y 3K8	\$ 750.00
Paul Chiarelli	41 Leatherwood Cres., Nepean, On., K2J 4X9	\$ 50.00

Name	Full Address	Amount \$
Mr. Alexander Munter	355 McLeod St., Ottawa, On., K2P 1A2	\$ 100.00
Peter Gaynor	10 Silverthorn Crt., Ottawa, On., K2J 4Y5	\$ 100.00
Monica Singhal	266 Second Ave., Ottawa, On., K1S 2H9	\$ 500.00
Heather Williams	113 Waverley St., Ottawa, On., K2P 0V3	\$ 500.00
C.M. Beckstead	79 Buck Ridge Cres., Renfrew, On., K7V 1X3	\$ 100.00
Tom Moss	7 Dodderkey Crt., Nepean, On., K2R 1B1	\$ 200.00
Patricia Pepper	7 Ridgfield Cres., Nepean, On., K2H 6R8	\$ 200.00
Mr. Brian Ford	77 Gleeson Way, Nepean, On., K2J 4Y9	\$ 100.00
J.C. Larabie	24 Whelan Dr., Nepean, On., K2J 2J9	\$ 100.00
Susan Sherring	26 Bracewood Way, Nepean, On., K2J 4Y3	\$ 100.00
Ellyn Holzman	263 Black Sage Cres., Gloucester, On., K1V 2J8	\$ 100.00
Ian Nicol	18 Newton St., Ottawa, On., K1S 2S7	\$ 750.00
Beryl Gaffney	110 Heathercrest Private, Nepean, On., K2J 5E6	\$ 100.00
Joyce Crothers	1314 Fontenay Cres., Ottawa, On., K1V 7K9	\$ 200.00
Mr. James E. Taggart	3187 Albion Rd. S., Ottawa, On., K1V 8Y3	\$ 750.00
Peter Vice	238 Fourth Ave., Ottawa, On., K2S 2M1	\$ 100.00
Lee Mitchell	49 Glenridge Rd., Nepean, On., K2G 2Z6	\$ 100.00
John Pestka	Room 119, 1 Thorncliffe Pl., Ottawa, On., K2H 9N9	\$ 100.00
Lydia Leeder	180 Ironstone Crt., Stittsville, On., K2S 0L4	\$ 200.00
Elizabeth Belford	97 Halley St., Nepean, On., K2J 3R4	\$ 100.00

Total amount of monetary contributions from individuals other than candidate or spouse:
\$ 8350.00

Table 2: Monetary contributions from corporations or unions

Name (legal and carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Amount \$
1332500 Ontario Inc.	102 Bloor St. W. Apt 1102, Toronto, On., M5S 1M8	Not Provided	Not Provided	\$ 750.00
Thomas Cavanagh Construct	RR #2 Ashton, On., K0A 1B0	Not Provided	Not Provided	\$ 750.00
RC Realty Management Ltd.	107-2280 St.Laurent Blvd., Ottawa, On., K1G 4K1	Not Provided	Not Provided	\$ 250.00
Richcraft Homes Ltd.	2280 St. Laurent Blvd., Ottawa, On., K1G 4K1	Not Provided	Not Provided	\$ 250.00
R.W. Tomlinson Ltd.	5597 Power Rd., Ottawa, On., K1G 3N4	Not Provided	Not Provided	\$ 750.00
LS Inc and Revelstoke Corp	2193 Arch St., Ottawa, On., K1G 2H5	Not Provided	Not Provided	\$ 750.00
C2C Global Logistics Inc.	2-110 Bentley Ave., Ottawa, On., K2E 6T9	Not Provided	Not Provided	\$ 500.00
DCR Phoenix Development	18A Bentley Ave., Ottawa, On., K1G 6T8	Not Provided	Not Provided	\$ 250.00
Douglas Kelly Pro Corp.	427 Laurier Ave W suite 900, Ottawa, On., K1R 7Y2	Not Provided	Not Provided	\$ 750.00
R. Douglas Lazier pro corp	237 Somerset St. W., Ottawa, On., K2P 0J3	Not Provided	Not Provided	\$ 750.00
Arnon Corporation	1801 Woodward Dr., Ottawa, On., K2C 0R3	Not Provided	Not Provided	\$ 300.00
Minto Group Inc.	180 Kent St. Suite 200, Ottawa, On., K1P 0B6	Not Provided	Not Provided	\$ 250.00

Total amount of monetary contributions from corporations or unions: \$ 6300.00

Table 3: Contributions in goods or services from individuals other than candidate or spouse (Note: Must also be recorded as expenses in Box C)

Name	Full Address	Description of Goods or Services	Value \$
Marilyn Birtwistle	642 Crozier Rd., Oxford Mills, On., K0G 1S0	Graphic Design Artwork	\$ 150.00
Dana Conley	23 Bracewood Way, Nepean, On., K2J 4Y3	Home depot supplies	\$ 33.22
Randi Hansen	8 Muirfield Gardens, Ottawa, On., K2R 1B8	Website services (securing hosting site, domain name, services, fees)	\$ 250.00

Total value of goods or services from individuals other than candidate or spouse: \$ 0.00

Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)

Name of Corporation (Legal and Carrying on Business as)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value \$
Not Provided	Not Provided	Not Provided	Not Provided	Not Provided	\$0.00

Total value of goods or services from corporations or unions: \$ 0.00

Line 1B – Total Part 2 Contributions (Add totals from Tables 1-4) (Record in Part 1 – Summary): \$ 0.00

Part 3 – Inventory

Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign (Note: value must be recorded as a contribution from the candidate as an expense)

Description	Date Acquired Year/Month/Day	Supplier	Current Market Value \$	Quantity	Total Value \$
Not Provided	Not Provided	Not Provided	Not Provided	Not Provided	\$0.00

Total value of Campaign Goods and Materials from Previous Campaign used in this Campaign: \$ 0.00

Schedule 2 – Fundraising Events and Activities

Fundraising Event or Activity

Complete a separate schedule for each event or activity held

Check box unmarked: Additional schedule(s) attached

Description of fundraising event/activity: Not Provided

Date of event/activity (Year/Month/Day): Not Provided

Part 1 – Ticket Revenue

Line 2A - Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales) \$ 0.00

Line 2B – Number of tickets sold: 0

Total Ticket Revenue (Line 2A x 2B) (Include in Schedule 1) \$ 0.00

Part 2 – Other revenue deemed a contribution

(Provide details (e.g. revenue from goods sold in excess of fair market value)) Not Provided

Total Part 2 Revenue (Include Schedule 1): \$ 0.00

Part 3 – Other revenue not deemed a contribution

(Provide details (e.g. contributions of \$10 or less; market value of goods or services sold)

Total Part 3 Revenue (Include in Box C): \$ 0.00

Part 4 – Expenses related to fundraising event or activity (provide details).

Not Provided

Total Part 4 Expenses (Include in Box C): \$ 0.00

Auditor's Report

Municipal Elections Act, 1996 (section 78)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor: CPA, CA

Municipality: City of Ottawa

Date (Year/Month/Day): 2015/02/10

Contact information

Last Name: Imbeau

First Name: Luc

Licence Number: 319957

Address - Suite or Unit Number. Street number and Street Name: 1445 Woodroffe Ave

City or Town, Province and Postal Code: Ottawa, ONT, K2G 1W1

Telephone Number (Including area code): 613-224-0212 Ext. 202

Fax number: 613-225-0730

Email Address: luc@ck-ca.com

The report must be done in accordance with generally accepted auditing standards and must set out the scope of the examination and provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Check box marked: Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the Municipal Elections Act, 1996. Under section 88 of the Municipal Elections Act, 1996 (and despite anything in the Municipal Freedom of Information and Protection of Privacy Act) documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act, 1996 are public records and until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Attachment – Auditor’s Report

Connelly and Koshy
Professional Corporation
Chartered Accountants

Auditor’s Report
Municipal Elections Act, 1996 (Section 78)

To: Rick O’Connor, City Clerk

I have audited the Statement of Assets and Liabilities, the Statement of Campaign Period Income and Expenses, and the Statement of Determination of Deficit and Disposition of Surplus of Susan Sherring, candidate, for the campaign period August 18, 2014 to December 31, 2014 relating to the election held on October 27, 2014. These financial statements are the responsibility of Susan Sherring, candidate. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by Susan Sherring, candidate, as well as evaluating the overall financial statement presentation.

As is standard in election campaign audits, due to the nature of the types of transactions inherent in an election campaign, it is impractical through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly, my verification of these transactions was limited to ensuring that the financial statements reflect the amount recorded in the accounting records of Susan Sherring, Candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and I was not able to determine whether any adjustments might be necessary to income and expenses, assets or liabilities, and surplus/deficit. The campaign contributions were also verified to the bank statements of the campaign account.

In my opinion, except for the effect of adjustments, if any, which might have determined to be necessary had I been able to satisfy myself as to the completeness of the records as described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the candidate’s election campaign as at December 31, 2014 and the income and expenses for the campaign period August 18, 2014 to December 31, 2014 and the determination of surplus and the disposition of surplus in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996.

The Municipal Elections Act, 1996 does not require me to report, nor was it practicable for me to determine, that contributions reported include only those which may be properly retained in accordance with the provisions of the Municipal Election Act, 1996.

Signature of Chartered Accountant

Connelly and Koshy, CA, Professional Corporation
February 10, 2015

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