



OTTAWA  
BOOK AWARDS  
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# Great authors write here

## Ottawa Book Awards 2018

### Guidelines

The Ottawa Book Awards recognize published books of literary excellence, written by authors residing in Ottawa. A prize of \$7,500 is awarded annually in each of the following four categories: English fiction, English non-fiction, French fiction and French non-fiction. Short-listed authors receive a \$1,000 prize.

### To be eligible, the entry must be:

- a published book of literary merit with an ISBN number
- a minimum of 48 bound pages (except children's books)
- a work of **Fiction** (including novels, short stories, children's literature and poetry) or **Literary Non-fiction** (including biographies, memoirs, cultural histories, literary journalism and essays)
- published in 2017
- written in English or French
- written by an author or co-authors (maximum two authors) residing in the city of Ottawa\*

*\* To meet the residency requirements, authors must live in Ottawa at the time of the award submission deadline and / or book publication, and a minimum of 12 consecutive months up to and including either or both dates. City staff reserves the right to ask for proof of Ottawa residency. Residency is established by a personal CCRA Notice of Assessment (the statement you are sent after filing an annual income tax return) for the previous year, indicating a current residential address in Ottawa.*



ottawa.ca  
3-1-1      
ATS 613-580-2401

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## Ineligible entries:

- translations
- posthumous nominations
- anthologies and books with works by more than two authors
- ghost written books
- manuscripts
- works published solely in an electronic format
- textbooks, catalogues, cookbooks, reference books, academic publications, technical manuals, self help books
- re-prints or republications of titles originally published at an earlier date
- books submitted by City of Ottawa employees and elected representatives

*A minimum of 10 eligible entries must be received each year in a given category and language. If this minimum is not reached, submissions will be forwarded to the following year's competition.*

## Submission Deadline

Deadline for submission of entries is **Monday, January 8, 2018 at 4 p.m.** All submissions must be received by the deadline date, or postmarked by that date. Late submissions will not be accepted.



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## Submission Procedure

A total of four copies of each book must be submitted to:

City of Ottawa  
Ottawa Book Awards  
Cultural Funding Support Section  
110 Laurier Avenue West (01-49)  
Ottawa, ON K1P 1J1

*Please note that books and USB key will not be returned.*

***All authors are required to submit a signed submission form attesting to the fact that they meet the program's eligibility and residency criteria. In cases where books are submitted by the publisher, the author is required to mail the form under separate cover to the address above***

## Selection Process

The City of Ottawa uses a peer review process to select the Ottawa Book Award laureates. In each language and category, a three person jury composed of writers and literary arts professionals reviews the books and selects a short list of finalists and an award recipient.

The criterion for selection is literary excellence.

## Announcement of Finalists and Winners

A short-list of finalists will be announced in September, 2018.  
The names of award winners will be announced in October, 2018.

## Information

Additional information and forms are available at [ottawa.ca/en/residents/arts-heritage-and-culture/ottawa-book-awards](http://ottawa.ca/en/residents/arts-heritage-and-culture/ottawa-book-awards)

For further details contact Marlène Barré, Cultural Funding Officer, at 613-580-2424, ext. 28517 or [marlene.barre@ottawa.ca](mailto:marlene.barre@ottawa.ca)



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