

**Parking Stakeholder Consultation Group
Meeting Minutes
June 21, 2023, 1 pm – 3:00 pm
Virtual Meeting hosted on Microsoft Teams**

As approved at the meeting on October 4th, 2023.

Regular Members

Name	Representative	Organization	Present
Quentin Levesque	PSCG Chair (Director, Roads and Parking Services)	City of Ottawa – Public Works Dept	Yes
Scott Caldwell	Parking Services (Area Manager, Transitway & Parking)	City of Ottawa – Public Works Dept	Yes
Judy Lincoln	BIA	Westboro Village BIA	Yes
Colleen Gyori	BIA	Downtown Rideau BIA	Yes
Christine Leadman	BIA	Bank Street BIA	No
Patrick Burke	BIA	Glebe BIA	Yes
Ken Hahn	Community Association	Wellington Village Community Association	Yes
James Grant	Community Association	Old Ottawa South Community Association	Yes
Derrick Simpson	Community Association	Federation of Citizen's Associations	Yes
Vania Karam	Accessibility	Accessibility Advisory Committee	Yes
Ana Mzaria Cruz-Valderrama	Accessibility	Accessibility Advisory Committee	Yes
Daniel Spence	TDM / Cycling / Pedestrian	University of Ottawa	No
Greg Fyffe	Places of Worship	Knox Presbyterian Church	Yes
Kelly Haussler	Tourism and Convention Authority Representative	Ottawa Tourism	Yes
Dean Karakasis	Development Industry / Building Owner / Manager	Building Owners and Managers Association	No
Asaf Mitta	Older Adults	Council on Aging	Yes

City Staff and Presenters

Name	Title	Department / Organization	Present
Lucille Berlinguette-Saumure	Program Manager, Accessibility	Office of the City Clerk	Yes
Megan Richards	Corporate Accessibility Specialist	Office of the City Clerk	Yes
Jennifer Ramnarine	Administrative Assistant	Office of the City Clerk	Yes

Amber Dray	Prg & Prj Coordinator (BSS)	Public Works Dept. – Business Support Services	Yes
Katie Vaughan	Prg & Prj Mgmt Officer (BSS)	Public Works Dept. – Business Support Services	Yes
Bryan Babbs	Coordinator, Parking Studies	Public Works Dept. – Parking Services	Yes

Item 1 – Introductions, Welcome, Round Table

Meeting opened by Chair Quentin Levesque, who welcomed new members and introduced returning members.

- Judy Lincoln, the Westboro Village BIA Executive Director will fill a vacant BIA seat.
- Ken Hahn from the Wellington Village Community Association will fill a vacant community association seat.
- Ana Mzaria Cruz will take over the Accessibility Advisory Committee seat from Vania Karam.
- Meeting minutes for the PSCG meeting on February 22, 2023, were approved.

Item 2 – Spotlight on Accessibility

A presentation led by Lucille Berlinguette-Saumure and Megan Richards (City of Ottawa Accessibility Office) provided information about the Accessible Parking Permit (APP), accessibility parking by-laws, restrictions, and parking space design standards.

Discussion and comments:

- How many accessible parking spaces will be available at the new Ottawa hospital?
 - Staff confirmed the new Ottawa hospital parking garage will be designed to include more types and number of accessible parking spaces than legislatively required such as wider spaces for van accessibility. Details on the number of accessible spaces is currently unavailable.
- Will the new Ottawa hospital allow for on-street parking in the area?
 - Staff confirmed a commitment to consult with the City’s Accessibility Advisory Committee has been made. This will include consideration for both on-street parking and no-parking areas, which allow for up to 4 hours parking free of charge for people using an APP.

- Will bike lanes near the new Ottawa hospital affect parking and will APP users be able to park in them?
 - Staff confirmed APP privileges do not allow users to park or stop in new and existing bike lanes.
- Members commented that hospital parking is too expensive and the cost should be reduced. Is Federal funding available or can the city compensate the hospital for the high cost of parking?
 - Staff confirmed hospital parking rates are not set or controlled by the city.
- Members commented that there are concerns about the distance of the LRT station to the new Ottawa hospital.
 - Staff confirmed this concern has been raised and communicated in the past.
- Did the City include accessibility as part of the snow clearing standards review?
 - Staff confirmed an equity, diversity and inclusion lens is being included as part of the snow clearing standards review.

Item 3 – Parking Services 2022 Annual Report

Presentation led by Scott Caldwell that provided an overview of the 2022 Annual Report and Capital Program Plan.

Discussion and comments:

- What criteria is the city using to determine EV charging station locations?
 - Staff confirmed the Climate Change and Resiliency Unit is preparing a report for Q1 2024 which will provide a road map and policy considerations for locating EV charge stations.
- Is the city looking to install bike racks that will accommodate different types of bicycles such as e-bikes and cargo bikes?
 - Staff confirmed that a review of available bike racks is on-going and that consultation with different stakeholders has been part of that process. Previously, stakeholder feedback had driven adjustments to the bike corrals that were purchased in 2022 to allow them to accommodate cargo bikes.

Item 4 – Program Update

Presentation led by Scott Caldwell providing an update on the ongoing lifecycle and maintenance projects, pending off-street parking rate changes, and other Parking Services initiatives including bike parking lockers, license plate recognition data collection, demand-based parking rate model, and the Kitchissippi parking study.

Discussion and comments:

- Will the demand-based parking rate initiative be implemented city wide, or will an area be selected to pilot?
 - Staff confirmed the demand-based parking rate initiative will be city wide and parking rates will increase or decrease based on the parking demand in each paid parking zone.
- Will license plate recognition (LPR) collect parking data on main streets or residential streets?
 - Staff confirmed parking data collections will mainly take place on main streets but will also take place within the broader area as required.
- Can Parking Services provide a list of measures put in place to protect privacy when LPR is scanning vehicles to collect parking data?
 - Staff will provide a summary of privacy measures and considerations.

Item 5 – Wrap-Up

Wrap-up led by Chair Quentin Levesque where he invited members to raise any final items or topics. He noted the next PSCG meeting would take place in the fall of 2023 and encouraged members to submit agenda items the meeting.

- No final items or topics were raised.