

Emergency and Protective Services - 2017 Operations and Special Events

2017 Budget Briefing Note

Description

- Lead all aspects of 2017 (Canada's 150th Anniversary) operational support activities, including the coordination of all City services required to execute successful celebrations
- Manage the Special Events Advisory Team (SEAT) to support city-wide special events, festivals, fairs, community, sporting, heritage and cultural celebrations;
- Issue special event permits in accordance with the Special Events on Public and Private Property By-law No. 2013-232

Programs/Services Offered

Event Central

- First point of contact for event organizers planning an event within Ottawa and requiring the assistance of City services
- Coordinates the Special Events Advisory Team (team of City services and external agencies):
 - Oversees the logistical requirements for special events
 - Provides planning and resource coordination with internal and external representatives
 - Ensures safe and successful events by working with event organizers to adhere to the requirements outlined within the Special Events on Public and Private Property By-law No. 2013-232
- Coordinate City services planning to support the unique and extraordinary events being brought forward by Ottawa Celebrations Inc. and the Ottawa 2017 Bureau
- Assesses the cumulative effect of special events and significant municipal projects, and manages City services, external agencies and event organizers to mitigate potential conflicts and minimize impact to residents and tourists

- Coordinates municipal notifications and permissions required by the Alcohol and Gaming Commission of Ontario in relation to the sale and service of alcohol