

General Manager's Office, Planning, Infrastructure and Economic Development Department 2017 Budget Briefing Note

Description

The General Manager sets the strategic direction, vision and business objectives for the Planning, Infrastructure and Economic Development Department to:

- continue to advance Council's key priorities as expressed in the 2015 - 2018 City Strategic Plan, as well as in the Official Plan, Transportation Master Plan and associated plans, the Comprehensive Asset Management Plan, and the Ottawa River Action Plan (specifically, the Combined Sewage Storage Tunnel);
- proactively manage relations with Council and key stakeholders;
- liaise with external stakeholders, including municipal, provincial and federal governments, public / private and nonprofit organizations;
- promote and co-ordinate the provision of infrastructure to support sustainable mobility;
- promote and create economic development, which includes job creation, economic diversification and investment opportunities;
- support Service Excellence initiatives, both Corporate-wide and within the Planning, Infrastructure and Economic Development Department;
- provide strategic direction and support to the Auditor General's Work Plan and the Annual Budget process within the Planning, Infrastructure and Economic Development Department;
- support the development of communications and the co-ordination of Access to Information requests within the Planning, Infrastructure and Economic Development Department; and,
- support the delivery of communications, briefing and background materials for Council.

Programs/Services Offered

The General Manager's Office supports the governance and strategic leadership responsibilities of each of the departments within the Planning, Infrastructure and Economic Development Department. Programs include:

- Legislative Agenda Strategy Support
- Report Co-ordination, Support and Review
- Issues Management
- Stakeholder Relations and Outreach
- Council Inquiry Management and Tracking
- Audit Portfolio Co-ordination and Support
- Access to Information Co-ordination and Support
- Quality Assurance and Approvals