



**Trillium Line Extension
OLRT Bid Evaluation Steering Committee (BESC)
November 2 2018**

Place	Gladstone Boardroom and Conference Call
Date	November 2 2018
Time	9:00-9:30am
Invited	Geoff Gilbert, Simon Dupuis, Oliver Grant, Martin Masse, Raquel Gold
Regrets	Remo Bucci

Notes:

	Description	Lead
1.	<p>Legal Due Diligence</p> <ul style="list-style-type: none"> • Memo circulated to BESC for consideration, Legal SME consulted with Financial Evaluation Lead to ensure that the questions flagged as part of the Financial Evaluation presentation • Legal SME Conclusion: submission does not include any material non-conformances within the structure of the term sheet and present a path forward to comply with the requirements of Schedule 4. • BESC receives the Legal SME conclusion. • BESC confirms the rankings as presented by the Evaluation Manager following the BESC diligence and additional SME review. 	
2.	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • BESC to recommend to the November 7 Executive Steering Committee (ESC) Meeting the results as presented on November 1 and confirm the release of the first negotiations proponent letter • No further action is required in relation to the Trillium Financial Evaluation 	

Adjournment: *The foregoing represents the writer's understanding of the major items of discussion and the decisions reached and/or actions required. Any errors, omissions, or concerns regarding the minutes captured should be brought to the attention of the undersigned individual within 48 hours of receiving these minutes.* Prepared By: Emily Marshall-Daigneault