Instructions
All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of $10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or their spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2018 05 01 to 2018 12 31

☑ Initial filing reflecting finances to December 31 (or 45 days after voting day in a by-election)
☐ Supplementary filing including finances after December 31 (or 45 days after voting day in a by-election)

Box A: Name of Candidate and Office
Candidate’s name as shown on the ballot
Gower

Given Name(s)
Glen

Office for which the candidate sought election
Stittsville

Ward name or no. (if any)
Ward 6

Municipality
City of Ottawa

Spending Limit - General $23,646.45
Spending Limit - Parties and Other Expressions of Appreciation $2,364.65

☐ I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration
I, Glen Gower , declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

2019/02/08
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd) 2019/03/26
Time Filed 9:17
Initial of Candidate or Agent (if filed in person)
Signature of Clerk or Designate

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Disponible en français
Box C: Statement of Campaign Income and Expenses

LOAN
Name of bank or recognized lending institution
Amount borrowed $-

INCOME
Total amount of all contributions (from line 1A in Schedule 1) + $17,239.51
Revenue from items $25 or less + $-
Sign deposit refund + $-
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2) + $-
Interest earned by campaign bank account + $-
Other (provide full details) 1. + $-
2. + $-
3. + $-
4. + $-
5. + $-
Total Campaign Income (Do not include loan) = $17,239.51 C1

EXPENSES (Note: include the value of contributions of goods and services)

Expenses subject to general spending limit
Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1) + $-
Advertising + $1,441.25
Brochures/flyers + $1,446.49
Signs (including sign deposit) + $8,080.93
Meetings hosted + $-
Office expenses incurred until voting day + $69.14
Phone and/or internet expenses incurred until voting day + $-
Salaries, benefits, honoraria, professional fees incurred until voting day + $-
Bank charges incurred until voting day + $200.87
Interest charged on loan until voting day + $-
Other (provide full details) 1. Website Hosting + $950.00
2. Stripe Credit Card Fees until voting day + $323.56
3. QuickBooks Subscription until voting day + $88.14
4. GSuite Services until voting day + $86.42
5. Meet and Greet Events + $1,013.56
Total Expenses subject to general spending limit = $13,880.36 C2

EXPENSES

Expenses subject to spending limit for parties and other expressions of appreciation
1. Launch Party May 30th, 2018 at Stittsville Legion + $706.75
2. Voting Day Party Oct 22, 2018 at Stittsville Legion + $608.15
3. Gifts of Appreciation + $155.06
4. Volunteer Appreciation Party, Sept 25, 2018 at Stittsville Legion + $438.77
5. + $-
Total Expenses subject to spending limit for parties and other expressions of appreciation = $1,938.73 C3
Expenses not subject to spending limits

Accounting and audit + $ 1,356.00
Cost of fundraising events/activities (list details in Part IV of Schedule 2) + $
Office expenses incurred after voting day + $ 129.96
Phone and/or internet expenses incurred after voting day + $
Salaries, benefits, honoraria, professional fees incurred after voting day + $
Bank charges incurred after voting day + $ 32.50
Interest charged on loan after voting day + $
Expenses related to recount + $
Expenses related to controverted election + $
Expenses related to compliance audit + $
Expenses related to candidate's disability (provide full details)
1. + $
2. + $
3. + $
4. + $
5. + $

Other (provide full details)
1. Stripe Credit Card Fees after voting day + $ 17.15
2. QuickBooks Subscription after voting day + $ 44.07
3. GSuite Services after voting day + $ 20.00
4. + $
5. + $

Total Expenses not subject to spending limits = $ 1,599.68 C4

Total Campaign Expenses (C2 + C3 + C4) = $ 17,198.77 C5

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5) + $ 40.74 D1

Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only) – $

Total (D1 – D2) = $ 40.74

If there is a surplus, deduct any refund of candidate’s or spouse’s contributions to the campaign – $ 40.74

Surplus (or deficit) for the campaign = $ D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.
Schedule 1 - Contributions

Part I – Summary of Contributions

Contributions in money from candidate and spouse + $ 2,000.00
Contributions in goods and services from candidate and spouse + $ 82.96
(include value listed in Table 3 and Table 4)

Total value of contributions not exceeding $100 per contributor
- Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is $100 or less (do not include contributions from candidate or spouse).
+ $ 6,706.97

Total value of contributions exceeding $100 per contributor (from line 1B on page 5; list details in Table 1 and Table 2)
- Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds $100 (do not include contributions from candidate or spouse).
+ $ 8,449.58

Less: Contributions returned or payable to the contributor – $
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding $25 – $

Total Amount of Contributions (record under income in Box C) = $ 17,239.51

Part II – Contributions exceeding $100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

<table>
<thead>
<tr>
<th>Name</th>
<th>Full Address</th>
<th>Date Received</th>
<th>Amount Received $</th>
<th>Amount $ Returned to Contributor or Paid to Clerk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jay Baltz</td>
<td>109 Bayswater Ave. Ottawa, ON K1Y 2G2</td>
<td>2018/07/21</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Lou Barsony</td>
<td>5 Trailway Cres Stittsville, ON K2S 1E2</td>
<td>2018/09/24</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Darrel Jacquard</td>
<td>117 Covered Bridge Way Carp, ON K0A 1L0</td>
<td>2018/07/30</td>
<td>150.00</td>
<td></td>
</tr>
<tr>
<td>Steve Hutchings</td>
<td>6 Bert G. Arge Drive Ottawa, ON K2S 1X9</td>
<td>2018/05/09</td>
<td>150.00</td>
<td></td>
</tr>
<tr>
<td>Avish Shah</td>
<td>27 Brightside Ave Stittsville, ON K2S 2B3</td>
<td>2018/09/16</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Bengt Neathery</td>
<td>12 Dowdall Cres. Ottawa, ON K2S 1T9</td>
<td>2018/05/17</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Carol Traversy</td>
<td>27 Belton St. Ottawa, ON K2S 1G7</td>
<td>2018/10/09</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>Gail Gower</td>
<td>24 Baroness Drive Nepean, ON K2G 6V6</td>
<td>2018/07/05</td>
<td>200.00</td>
<td></td>
</tr>
<tr>
<td>See separate supplementary attachment</td>
<td></td>
<td>4,212.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☑ Additional information is listed on separate supplementary attachment

Total 5,712.00
Table 2: Contributions in goods or services from individuals other than candidate or spouse
(Note: must also be recorded as Expenses in Box C)

<table>
<thead>
<tr>
<th>Name</th>
<th>Full Address</th>
<th>Description of Goods or Services</th>
<th>Date Received (yyyy/mm/dd)</th>
<th>Value $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandy Hambly</td>
<td>16 Birdstone Ave Stittsville, ON K2S 1G8</td>
<td>Head Shots &amp; Various Photography</td>
<td>2018/10/01</td>
<td>500.00</td>
</tr>
<tr>
<td>Jonathan Ball</td>
<td>536 Rosehill Avenue Stittsville, ON K2S 0E9</td>
<td>Website Design and Hosting</td>
<td>2018/10/01</td>
<td>950.00</td>
</tr>
<tr>
<td>Samantha Ball</td>
<td>536 Rosehill Avenue Stittsville, ON K2S 0E9</td>
<td>Food and Event Supplies</td>
<td>2018/09/28</td>
<td>956.91</td>
</tr>
<tr>
<td>Zeyad Kassis</td>
<td>6141 Fernbank Road</td>
<td>Pizza for Volunteers</td>
<td>2018/09/28</td>
<td>330.67</td>
</tr>
</tbody>
</table>

☐ Additional information is listed on separate supplementary attachment

Total 2,737.58

Total for Part II - Contributions exceeding $100 per contributor
(Add totals from Table 1 and Table 2 and record the total in Part 1 - Summary of Contributions) $ 8,449.58 1B

Part III – Contributions from candidate or spouse

Table 3: Contributions in goods or services

<table>
<thead>
<tr>
<th>Description of Goods or Services</th>
<th>Date Received (yyyy/mm/dd)</th>
<th>Value $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canada Day Stickers</td>
<td>2018/07/01</td>
<td>7.06</td>
</tr>
<tr>
<td>Dog Cookies for Dog Park</td>
<td>2018/06/14</td>
<td>6.76</td>
</tr>
<tr>
<td>Printing</td>
<td>2018/09/23</td>
<td>23.37</td>
</tr>
<tr>
<td>Printing</td>
<td>2018/05/25</td>
<td>8.51</td>
</tr>
<tr>
<td>Name Tags</td>
<td>2018/09/23</td>
<td>11.28</td>
</tr>
<tr>
<td>Paper</td>
<td>2018/09/04</td>
<td>7.14</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>2018/09/28</td>
<td>7.33</td>
</tr>
<tr>
<td>Paper</td>
<td>2018/09/23</td>
<td>11.51</td>
</tr>
<tr>
<td>Description of Goods or Services</td>
<td>Date Received (yyyy/mm/dd)</td>
<td>Value $</td>
</tr>
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</tbody>
</table>

☐ Additional information is listed on separate supplementary attachment  
Total 82.96

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign  
(Note: value must be recorded as a contribution from the candidate and as an expense)

<table>
<thead>
<tr>
<th>Description</th>
<th>Date Acquired (yyyy/mm/dd)</th>
<th>Supplier</th>
<th>Quantity</th>
<th>Current Market Value $</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

☐ Additional information is listed on separate supplementary attachment  
Total
Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity
Complete a separate schedule for each event or activity held

☐ Additional schedule(s) attached

Description of fundraising event/activity ____________________________

Date of event/activity (yyyy/mm/dd) ________________________________

Part I – Ticket revenue

Admission charge (per person)
(If there are a range of ticket prices, attach complete breakdown of all ticket sales) $ __________ 2A

Number of tickets sold __________ 2B

Total Part I (2A X 2B) (include in Part 1 of Schedule 1) __________

Part II – Other revenue deemed a contribution
(e.g. revenue from goods sold in excess of fair market value)

Provide details:

1. __________ + $ __________
2. __________ + $ __________
3. __________ + $ __________
4. __________ + $ __________
5. __________ + $ __________

Total Part II (include in Part 1 of Schedule 1) __________

Part III – Other revenue not deemed a contribution
(e.g. contribution of $25 or less; goods or services sold for $25 or less)

Provide details:

1. __________ + $ __________
2. __________ + $ __________
3. __________ + $ __________
4. __________ + $ __________
5. __________ + $ __________

Total Part III (include under Income in Box C) __________

Part IV – Expenses related to fundraising event or activity

Provide details:

1. __________ + $ __________
2. __________ + $ __________
3. __________ + $ __________
4. __________ + $ __________
5. __________ + $ __________
6. __________ + $ __________
7. __________ + $ __________
8. __________ + $ __________

Total Part IV Expenses (include under Expenses in Box C) __________
**Auditor's Report**

*Municipal Elections Act, 1996 (Section 88.25)*

A candidate who has received contributions or incurred expenses in excess of $10,000 must attach an auditor's report.

### Professional Designation of Auditor

CPA

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Date (yyyy/mm/dd)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ontario</td>
<td></td>
</tr>
</tbody>
</table>

### Contact Information

<table>
<thead>
<tr>
<th>Last Name or Single Name</th>
<th>Given Name(s)</th>
<th>Licence Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pichard</td>
<td>Nathalie</td>
<td>3-31281</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Suite/Unit No.</td>
<td>Street No.</td>
<td>Street Name</td>
</tr>
<tr>
<td>508</td>
<td>260</td>
<td>Hearst Way</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Province</th>
<th>Postal Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kanata</td>
<td>ON</td>
<td>K2L 3H1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Telephone No. (including area code)</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>613 834-3344</td>
<td><a href="mailto:nathalie@npichard.ca">nathalie@npichard.ca</a></td>
</tr>
</tbody>
</table>

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☑ Report is attached

---

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.
<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
<th>Name</th>
<th>Address</th>
<th>City</th>
<th>Province</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/10/2018</td>
<td>$200.00</td>
<td>Gord McCormick</td>
<td>243 Mojave Cr</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>5/8/2018</td>
<td>$2.00</td>
<td>Jonathan Ball</td>
<td>536 Rosehill Avenue</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>5/28/2018</td>
<td>$10.00</td>
<td>Jonathan Ball</td>
<td>536 Rosehill Avenue</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>8/20/2018</td>
<td>$100.00</td>
<td>Jonathan Ball</td>
<td>536 Rosehill Avenue</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>10/6/2018</td>
<td>$100.00</td>
<td>Allen Gower</td>
<td>24 Baroness Drive</td>
<td>Nepean</td>
<td>ON</td>
</tr>
<tr>
<td>7/5/2018</td>
<td>$200.00</td>
<td>Allen Gower</td>
<td>24 Baroness Drive</td>
<td>Nepean</td>
<td>ON</td>
</tr>
<tr>
<td>10/10/2018</td>
<td>$50.00</td>
<td>Steve Hutchings</td>
<td>6 Bert G. Argue Dr.</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>9/28/2018</td>
<td>$200.00</td>
<td>Marilyn Jenkins</td>
<td>PO Box 1124 Stn Main</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>7/5/2018</td>
<td>$200.00</td>
<td>Bill Fong</td>
<td>36 Ione Meadow Trail</td>
<td>Ottawa</td>
<td>ON</td>
</tr>
<tr>
<td>5/29/2018</td>
<td>$250.00</td>
<td>Amy Curry</td>
<td>417 Vendevalle Ave</td>
<td>Ottawa</td>
<td>ON</td>
</tr>
<tr>
<td>10/4/2018</td>
<td>$250.00</td>
<td>Colin Baillie</td>
<td>39 Kensington Cres</td>
<td>Belleville</td>
<td>ON</td>
</tr>
<tr>
<td>5/13/2018</td>
<td>$250.00</td>
<td>Colin Baillie</td>
<td>39 Kensington Cres</td>
<td>Belleville</td>
<td>ON</td>
</tr>
<tr>
<td>9/25/2018</td>
<td>$250.00</td>
<td>Peter Wall</td>
<td>267 Second Avenue</td>
<td>Ottawa</td>
<td>ON</td>
</tr>
<tr>
<td>5/18/2018</td>
<td>$250.00</td>
<td>Shaun Vardon</td>
<td>11539 County Road 43</td>
<td>Mountain</td>
<td>ON</td>
</tr>
<tr>
<td>10/25/2018</td>
<td>$250.00</td>
<td>William Davidson</td>
<td>3574 Timmins Rd</td>
<td>Pakenham</td>
<td>ON</td>
</tr>
<tr>
<td>7/25/2018</td>
<td>$350.00</td>
<td>Rebecca Buchta</td>
<td>1278 Edmison Dr.</td>
<td>Peterborough</td>
<td>ON</td>
</tr>
<tr>
<td>10/6/2018</td>
<td>$400.00</td>
<td>Jennifer Richardson</td>
<td>35 Kinlea Cres.</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>7/18/2018</td>
<td>$400.00</td>
<td>Mike Fletcher</td>
<td>132 Biltmore Crescent</td>
<td>Stittsville</td>
<td>ON</td>
</tr>
<tr>
<td>9/29/2018</td>
<td>$500.00</td>
<td>Peter Coffman</td>
<td>132 Breezehill Avenue North</td>
<td>Ottawa</td>
<td>ON</td>
</tr>
</tbody>
</table>

**Total:** $4,212.00
Independent Auditor’s Report

To: Glen Gower, Stittsville Candidate

Qualified Opinion

We have audited the accompanying Financial Statement – Auditor’s Report Form 4 for Glen Gower which comprises the statements of campaign income and expenses for the campaign period from May 1, 2018 to December 31, 2018, and calculation of surplus or deficit. We have also audited the supporting schedule to the financial statements which include contributions.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the Financial Statements – Auditor’s Report Form 4 for Glen Gower is prepared, in all material respects, in accordance with the financial reporting provision of subsection 69(1) of the Municipal Election Act 1996 and the guidelines issued by Ontario Ministry of Municipal Affairs and Housing.

Basis for Qualified Opinion

Due to the inherent nature of the transactions of the electoral campaigns, the completeness of contributions and other income and expenses is not susceptible of satisfactory audit verification. Accordingly, our verification of these amounts was limited to the amounts recorded in the candidate’s accounting records and we were not able to determine whether any adjustments might be necessary to contributions and other income, expenses, assets and liabilities and surplus.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Candidate in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

The candidate is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provision of subsection 69(1) of the Municipal Elections Act 1996 and guidance issued by the Ontario Ministry of Municipal Affairs and Housing and for such internal control as he determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the electoral campaign’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using
the going concern basis of accounting unless management either intends to liquidate the electoral campaign or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the electoral campaign’s financial reporting process.

**Auditor’s Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the electoral campaign’s internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the electoral campaign’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the electoral campaign to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Basis of Accounting and Restriction on Use

The financial statements are prepared to assist the candidate to meet the requirements of the Municipal Elections Act 1996 and the guidance issued by the Ontario Ministry of Municipal Affairs and Housing. As a result, the financial statements may not be suitable for another purpose.

Kanata, Ontario
February 5, 2019

Nathalie Pichard Professional Corporation
(Authorized to practice public accounting by the Institute of Chartered Professional Accountants of Ontario)