

# Financial Statement – Auditor's Report Candidate – Form 4

Municipal Elections Act, 1996 (Section 88.25)

#### Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2018/05/04 to 2018/12/31

Check box marked: Initial filing reflecting finances to December 31 (or 45<sup>th</sup> day after voting day in a by-election)

Check box unmarked: Supplementary filing including finances after December 31 (or 45<sup>th</sup> day after voting day in a by-election)

#### **Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last name or Single Name: Dudas

Given Name(s): Laura

Office for which the candidate sought election: City Councillor

Ward name or number (if any): Innes Ward

Municipality: City of Ottawa

Spending Limit – General: \$30189.75

Spending Limit – Parties and Other Expressions of Appreciation: \$3018.98

Check box unmarked: I did not accept any contributions or incur expenses (Complete Box A and B only)

#### **Box B: Declaration**

I, Laura Dudas, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

Date (Year/Month/Day): Feb, 19, 2019

Date Filed (Year/Month/Day): 2019/03/08

Time Filed: 1:39

Initial of Candidate or Agent (if filed in person)

Signature of Clerk of Designate

# **Box C: Statement of Campaign Income and Expenses**

#### Loan

Name of bank or recognized lending institution: Not provided

Amount borrowed: \$0.00

#### Income

Total amount of all contributions (from line 1A in Schedule 1): \$ 20774.16

Revenue from items \$25 or less: \$0.00

Sign deposit refund: \$ 0.00

Revenue from fundraising events not deemed a contribution (from Part 3 of Schedule

2): \$ 0.00

Interest earned by campaign bank account: \$ 0.00

Other (provide full details): No Other Income

Line C1: Total Campaign Income (Do not include loan): \$ 20774.16

**Expenses (Note: Include the value of contributions of goods and services)** 

### **Expenses subject to general spending limit**

Inventory from previous campaign used in this campaign (list details in Table 4 of

Schedule 1): \$ 0.00

Advertising: \$ 2658.99

Brochures/flyers: \$ 5772.37

Signs (including sign deposit): \$ 6177.10

Meetings hosted: \$ 0.00

Office expenses incurred until voting day: \$ 774.00

Phone and or internet expenses incurred until voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred until voting day: \$ 0.00

Bank charges incurred until voting day: \$ 239.91

Interest charged on loan until voting day: \$ 0.00

Other (provide full details):

1. Orleans Chamber of Commerce breakfasts: \$273.60

2. Tim Hortons for meeting residents: \$230.34

3. Food for Volunteers: \$406.94

4. Band + hosting fundraising event :\$ 601.47

Line C2: Total Expenses subject to general spending limit: \$ 17134.72

Expenses subject to spending limit for parties and other expressions of appreciation: No other expenses subject to spending limit.

Line C3: Total Expenses subject to spending limit for parties and other expressions of appreciation: \$0.00

# **Expenses not subject to spending limits**

Accounting and audit: \$ 2074.68

Cost of fundraising events or activities (list details in Part 4 of Schedule 2): \$ 0.00

Office expenses incurred after voting day: \$ 0.00

Phone and or internet expenses incurred after voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred after voting day: \$ 0.00

Bank charges incurred after voting day: \$ 19.80

Interest charged on loan after voting day: \$ 0.00

Expenses related to recount: \$ 0.00

Expenses related to controverted election: \$ 0.00

Expenses related to compliance audit: \$ 0.00

Expenses related to candidate's disability (provide full details): No expenses related to candidate's disability.

Other (provide full details): No other expenses not subject to spending limit.

Line C4: Total expenses not subject to spending limits: \$ 2094.00

Line C5: Total Campaign Expenses (Line C2 + Line C3 + Line C4): \$ 19229.20

### **Box D: Calculation of Surplus of Deficit**

Line D1: Excess (deficiency) of income over expenses (Income minus Total Expenses) (Line C1 – Line C5): \$ 1544.96

Line D2: Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only): \$ 0.00

Total (Line D1 – Line D2): \$ 1544.96

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign: \$ 1352.05

Line D3: Surplus (or deficit) for the campaign: \$ 192.91

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

#### Schedule 1 - Contributions

# Part 1 – Summary of Contributions

Contributions in money from candidate and spouse: \$100.00

Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4): \$1252.05

Total value of contributions not exceeding \$100 per contributor (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse)): \$5380.50

Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Tables 1 and Table 2) (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse)): \$ 14241.61

Less: Contributions returned or payable to the contributor: \$ 200.00

Less: Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25: \$ 0.00

Line 1A: Total amount of contributions (record under Income in Box C): \$ 20774.16

# Part 2 – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

rable 1. Monetary contributions from marviadais other than candidate or spouse				
Name	Full Address	Date	Amount \$	Amount \$
		Received		Returned
				to
				Contributor
				or Paid to
				the City
				Clerk
	3 Beechmont Cres,			\$0.00
Satinder Sahota	Ottawa, ON, K1B 4A7	Not provided	\$1,200.00	
	6427 Viseneau Dr,	Not provided		\$0.00
Pasquale Teolis	Ottawa, ON, K1C 5H8		\$200.00	
	50 Northpark Dr,	Not provided		\$0.00
Judy Linesman	Ottawa, ON, K1B 3R8		\$200.00	
	39 Woodhill Cres,	Not provided		\$0.00
Keith Rogers	Ottawa, ON, K1B 3B7		\$200.00	
	512 Fallview Crt,	Not provided		\$0.00
	Kitchener, ON, N2C	-		
Richard Czekaj	2T8		\$500.00	
_	1457 York Mills Dr,	Not provided		\$0.00
Hani Fanous	Ottawa, ON, K4A 2N7		\$150.00	

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Evan Baker	23 North Park Dr, Ottawa, ON, K1B 3R7	Not provided	\$500.00	\$0.00
William Horne	5 Bearbrook Rd, Ottawa, ON, K1B 4B3	Not provided	\$200.00	\$0.00
Jarrod Goldsmith	2016 Wildflower Dr, Ottawa, ON, K1E 3T1	Not provided	\$115.00	\$0.00
Sylvie Demers	2016 Wildflower Dr, Ottawa, ON, K1E 3T1	Not provided	\$115.00	\$0.00
Mary Houlden	98 Northpark Dr, Ottawa, ON, K1B 4V3	Not provided	\$200.00	\$0.00
Dawn Campbell	1063 Rocky Harbour Cres, Ottawa, ON, K1V 1V3	Not provided	\$200.00	\$0.00
Kiel Dixon	47 South Park Dr, Ottawa, ON, K1B 3B8	Not provided	\$200.00	\$0.00
Brendan Lawlor	47 Southpark Dr, Ottawa, ON, K1B 3B8	Not provided	\$200.00	\$0.00
Barbara Sweazey	1842 Thistleleaf Cres, Ottawa, ON, K1C 5W6	Not provided	\$200.00	\$0.00
Robin Ludlow	1010 Bosque Cres, Cumberland, ON, K4C 2C3	Not provided	\$500.00	\$0.00
	120 Caithness Pvt, Ottawa, ON, K1W	Not provided		\$0.00
Colleen Denison	0G5 100 Northpark Dr,	Not provided	\$200.00	\$0.00
Virgina Dupuis	Ottawa, ON, K1B 4V3 35 Wedgewood Cres,	Not provided	\$500.00	\$0.00
Terri Bolster	Ottawa, ON, K1B 4B5 1817 Tina Ave, Vars,	Not provided	\$200.00	\$0.00
Stephane Crete	ON, K0A 3H0 4 Butternut Crt,	Not provided	\$500.00	\$0.00
Diane Charlebois	Ottawa, ON, K1B 4T6 5729 Kemplane Crt,	Not provided	\$200.00	\$0.00
Evelyn Budd	Ottawa, ON, K1W 1B8	•	\$160.00	·
Isaac Campbell	2397 Rondel St, Ottawa, ON, K1B 4M1	Not provided	\$200.00	\$0.00
Chelsey Wynne	2397 Rondel St, Ottawa, ON, K1B 4M1	Not provided	\$200.00	\$0.00

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City
		N		Clerk
Benoit Dupuis	2 Centrepark Dr, Ottawa, ON, K1B 3C1	Not provided	\$300.00	\$0.00
	39 Woodhill Cres,	Not provided		\$0.00
Lisa Rogers	Ottawa, ON, K1B 3B7	-	\$200.00	
	100-237 Argyle Ave,	Not provided		\$0.00
Mitchell Rowe	Ottawa, ON, K2P 1B8		\$200.00	
	85-2336 Orient Park	Not provided		\$0.00
	Dr, Ottawa, ON, K1B			
James Philip	4N5		\$1,000.00	
Sarah MacDonald-	32 Westpark Dr,	Not provided		\$0.00
McLean	Ottawa, ON, K1B 3E5		\$200.00	
	120 Tournesols Crt,	Not provided		\$0.00
Steve Grandmont	Ottawa, ON, K1W 0J1		\$1,000.00	
	266 Second Ave,	Not provided		\$0.00
Monica Singhal	Ottawa, ON, K1S 2H9		\$200.00	
Joanna van	5504 Wicklow Dr,	Not provided		\$0.00
Haastrecht	Ottawa, ON, K4M 1C4		\$1,000.00	
	102-1035 Bank St,	Not provided		\$0.00
Carolyn Wellstein	Ottawa, ON, K1K 5K3		\$1,000.00	

Total amount of monetary contributions from individuals other than candidate or spouse: \$ 12140.00 (\$200 returned to the clerk, does not specify which contributions)

Table 2: Contributions in goods and services from individuals other than candidate or spouse (Note: must also be recorded as Expenses in Box C)

Name	Full Address	Description of Goods and Services	Date Received (Year/Month/Day)	Value \$
	23 NorthPark	Office	2018/09/26	\$133.91
	Dr, Ottawa,	Supplies		
Lisa MacGillvray	ON, K1B 3G4	from Staples		
		Fake	2018/10/21	\$500.00
		McCoys		
	95 Westpark	Band at		
	Dr, Ottawa,	Fundraising		
Mike Murphy	ON, K1B 4M1	Events		
		Blackburn	2018/10/21	\$101.47
	2397 Rondel	Arms food at		
	St, Ottawa, ON,	Fundraising		
Chelsey Wynne	K1B 4M1	Event		

Name	Full Address	Description of Goods and Services	Date Received (Year/Month/Day)	Value \$
lan Cumberland	Not provided	Sign metal post	2018/10/22	\$180.62
	485 Industrial	Sign metal	2018/10/22	\$385.61
Theresa	Ave, Ottawa,	post		
Whitmore	ON, K1G 0Z1			
	250 Gracewood	Video	2018/10/22	\$800.00
	Cres, Ottawa,	campaign		
Wassim Baobaid	ON, K1T 0J1	_		

Total amount of contributions in goods and services from individuals other than candidate or spouse: \$ 2101.61

Line 1B - Total for Part 2 – Contributions exceeding \$100 per contributor (Add totals from Table 1 and Table 2 and record the total in Part 1 – Summary of Contributions): \$14241.61

# Part 3 – Contributions from candidate or spouse

Table 3: Contributions in goods or services

Description of Goods and	Date Received	Value \$
Services	(Year/Month/Day)	
Launch Party – Blackburn Arms	May 4, 2018	\$200.00
Chamber of Commerce	May 8, 2018	\$25.00
Breakfast		
Stamps @ Shoppers Drug Mart	May 10, 2018	\$38.42
Thank you Cards @ Dollarama	May 10, 2018	\$2.83
Bulk Barn	June 1, 2018	\$126.40
Stamps @ Shoppers Drug Mart	July 9, 2018	\$9.61
Thank you Cards @ Dollarama	July 9, 2018	\$3.75
Orleans Chamber of Commerce	August 11, 2018	\$28.25
Orleans Chamber of Commerce	September 11, 2018	\$45.20
Home Depot	September 29, 2018	\$11.27
Tim Hortons	September 29, 2018	\$54.14
Staples Supplies and Copy	September 29, 2018	\$55.59
Dollarama Post It Notes	September 29, 2018	\$2.83
Home Depot	October 11, 2018	\$36.04
Orleans Chamber of Commerce	October 12, 2019	\$28.25
Sign Supplies	October 18, 2018	\$49.72
Staples Ink	October 18, 2018	\$133.91
Tim Hortons	October 21, 2018	\$18.18
Pizza for Team	October 21, 2018	\$80.00
Stamps	October 22, 2018	\$28.82
Tim Hortons for Team	October 22, 2018	\$47.83
Costco Food for Team	October 22, 2018	\$79.11

Total value of goods or services from candidate or spouse: \$ 1252.05

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: value must be recorded as a contribution

from the candidate and as an expense)

Description	Date Acquired (Year/Month/Day)	Supplier	Quantity	Current Market Value \$
Not Provided	Not Provided	Not Provided	Not Provided	\$0.00

Total value of inventory of campaign goods and materials from previous municipal campaign used in this campaign: \$ 0.00 (Nothing was utilized from previous campaign)

# **Schedule 2 – Fundraising Events and Activities**

### **Fundraising Event or Activity**

Complete a separate schedule for each event or activity held

Check box marked: Additional schedule(s) attached

Description of fundraising event/activity: Meet the Candidate

Date of event/activity (Year/Month/Day): 2018/09/13

#### Part 1 – Ticket revenue

Line 2A: Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales): \$ 0.00

Line 2B: Number of tickets sold: 0

Total Part 1 (Line 2A x 2B) (include in Part 1 of Schedule 1): \$ 0.00

#### Part 2 – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

Total Part 2 (include in Part 1 of Schedule 1): \$ 0.00

#### Part 3 – Other revenue not deemed a contribution

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

1. Pass the hat :\$ 405.00

Total Part 3 (include under Income in Box C): \$405.00

# Part 4 – Expenses related to fundraising event or activity

Provide details

1. Blackburn Arms: \$101.47

Total Part 4 Expenses (include under Expenses in Box C): \$ 101.47

## **Fundraising Event or Activity**

Complete a separate schedule for each event or activity held

Check box unmarked: Additional schedule(s) attached

Description of fundraising event/activity: Meet the Candidate

Date of event/activity (Year/Month/Day): 2018/10/11

#### Part 1 – Ticket revenue

Line 2A: Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales): \$ 0.00

Line 2B: Number of tickets sold: 0

Total Part 1 (Line 2A x 2B) (include in Part 1 of Schedule 1): \$ 0.00

#### Part 2 – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

Total Part 2 (include in Part 1 of Schedule 1): \$ 0.00

#### Part 3 – Other revenue not deemed a contribution

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

2. Pass the hat :\$ 605.00

Total Part 3 (include under Income in Box C): \$ 605.00

# Part 4 – Expenses related to fundraising event or activity

Provide details

2. Band:\$ 500.00

Total Part 4 Expenses (include under Expenses in Box C): \$ 500.00

## **Auditor's Report**

Municipal Elections Act, 1996 (section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor: Boyer & Boyer, CPA

Municipality: Ottawa

Date (Year/Month/Day): 2019/02/19

Contact information

Last Name or Single Name: Éthier

Given Name(s): Katerine

Licence Number: 1-17240

Address - Suite or Unit Number. Street number and Street Name: 1 Rothwell drive

Municipality, Province and Postal Code: Ottawa, Ontario, K1J 7G3

Telephone Number (including area code): 613 747-8494

Email Address: katerine@boyer-boyer.com

The report must be done in accordance with generally accepted auditing standards and must set out the scope of the examination and provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Check box marked: Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the Municipal Elections Act, 1996. Under section 88 of the Municipal Elections Act, 1996 (and despite anything in the Municipal Freedom of Information and Protection of Privacy Act) documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act, 1996 are public records and until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Boyer&Boyer

Comptables professionels agréés/ Chartered Professional Accountants

Independent Auditor's Report

### **Qualified Opinion**

We have audited the financial statements of Laura Dudas Municipal Election Campaign (the Candidate), which comprise the Statements of Campaign Income and Expenses and the Calculation of Surplus or Deficit for the period from May 4, 2018 to December 31, 2018, and other explanatory information.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements of the Candidate are prepared, in all material respects, in accordance with the financial reporting provisions of Section 78 of the Municipal Elections Act, 1996 and City of Ottawa By-Law No.2018-33.

## **Basis for Qualified Opinion**

Due to the inherent nature of campaign transactions, the completeness of the various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of income and expenses was limited to the amount recorded in the records of the Candidate and we were not able to determine whether any adjustments might be necessary to income, expenses, and period surplus for the period ended December 31, 2018.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Candidate in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained, including verifying campaign contributions to the campaign bank account statement, is sufficient and appropriate to provide a basis for our qualified audit opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Use The financial statements are prepared to assist the Candidate to comply with the financial reporting provisions of Section 78 of the Municipal Elections Act, 1996 and City of Ottawa By-Law No.2018-33. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the City Clerk and Solicitor of the City of Ottawa and should not be used by parties other than the Candidate and Ontario Ministry of Municipal Affairs and Housing. Our opinion is not modified in respect of this matter.

Responsibilities of the Candidate for the Financial Statements

The Candidate is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 78 of the Municipal Elections Act, 1996 and City of Ottawa By-Law No.2018-33, and for such internal control as Candidate determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is included in the appendix of this auditor's report. This description, which is located at page 3, forms part of our auditor's report.

(Auditor's signature)

Boyer & Boyer, CPA Chartered Professional Accountants Licensed Public Accountants

Ottawa February 19, 2019