

Municipal Elections Act, 1996 (Section 88.25)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2018/07/27 to 2018/12/12

Check box marked: Initial filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

Check box unmarked: Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate’s name as shown on the ballot

Last name or Single Name: Schurter

Given Name(s): Michael

Office for which the candidate sought election: Councillor

Ward name or number (if any): Ward11 / Beacon Hill - Cyrville

Municipality: City of Ottawa

Spending Limit – General: \$25,170.50

Spending Limit – Parties and Other Expressions of Appreciation: \$2,517.05

Check box unmarked: I did not accept any contributions or incur expenses (Complete Box A and B only)

Box B: Declaration

I, Michael Schurter, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

Date (Year/Month/Day): 2018/12/12

Date Filed (Year/Month/Day): 2018/12/12

Time Filed: 1:05 p.m.

Initial of Candidate or Agent (if filed in person)

Signature of Clerk of Designate

Box C: Statement of Campaign Income and Expenses

Loan

Name of bank or recognized lending institution: Not Provided

Amount borrowed: \$0.00

Income

Total amount of all contributions (from line 1A in Schedule 1): \$ 4,557.45

Revenue from items \$25 or less: \$ 0.00

Sign deposit refund: \$ 0.00

Revenue from fundraising events not deemed a contribution (from Part 3 of Schedule 2): \$ 0.00

Interest earned by campaign bank account: \$ 0.00

Other (provide full details): No Other income

Line C1: Total Campaign Income (Do not include loan): \$ 4,557.45

Expenses (Note: Include the value of contributions of goods and services)

Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1): \$ 0.00

Advertising: \$ 350.45

Brochures/flyers: \$ 1,971.85

Signs (including sign deposit): \$ 1,554.41

Meetings hosted: \$ 0.00

Office expenses incurred until voting day: \$ 29.65

Phone and or internet expenses incurred until voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred until voting day: \$ 0.00

Bank charges incurred until voting day: \$ 0.00

Interest charged on loan until voting day: \$ 0.00

Other (provide full details):

1. Volunteers Lunch:\$ 22.76
2. LePhare School Meet the Teachers Potluck (cakes):\$ 78.75
3. Carson Grove neighbourhood meeting:\$ 30.00

Line C2: Total Expenses subject to general spending limit: \$ 4,037.87

Expenses subject to spending limit for parties and other expressions of appreciation:

1. Election Night Supporters Dinner:\$ 151.58

Line C3: Total Expenses subject to spending limit for parties and other expressions of appreciation: \$151.58

Expenses not subject to spending limits

Accounting and audit: \$ 299.99

Cost of fundraising events or activities (list details in Part 4 of Schedule 2): \$ 0.00

Office expenses incurred after voting day: \$ 0.00

Phone and or internet expenses incurred after voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred after voting day: \$ 0.00

Bank charges incurred after voting day: \$ 42.70

Interest charged on loan after voting day: \$ 0.00

Expenses related to recount: \$ 0.00

Expenses related to controverted election: \$ 0.00

Expenses related to compliance audit: \$ 0.00

Expenses related to candidate's disability (provide full details): No expenses related to candidate's disability

Other (provide full details):

1. Mailing receipts to contributors:\$ 4.03

Line C4: Total expenses not subject to spending limits: \$ 346.72

Line C5: Total Campaign Expenses (Line C2 + Line C3 + Line C4): \$ 4,536.17

Box D: Calculation of Surplus of Deficit

Line D1: Excess (deficiency) of income over expenses (Income minus Total Expenses) (Line C1 – Line C5): \$ 21.28

Line D2: Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only): \$ 0.00

Total (Line D1 – Line D2): \$ 21.28

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign: \$ 21.28

Line D3: Surplus (or deficit) for the campaign: \$ 0.00

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Schedule 1 – Contributions

Part 1 – Summary of Contributions

Contributions in money from candidate and spouse: \$2,747.45

Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4): \$30.00

Total value of contributions not exceeding \$100 per contributor (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse)): \$ 625.00

Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Tables 1 and Table 2) (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse)): \$ 1,155.00

Less: Contributions returned or payable to the contributor: \$ 0.00

Less: Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25: \$ 0.00

Line 1A: Total amount of contributions (record under Income in Box C): \$ 4,557.45

Part 2 – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Justin McAuley	6480 Apple Orchard Rd, Ottawa, ON, K4P 0B1	03-Oct-18	\$300.00	\$0.00
Pixing Zhang	14 Ravenrock Crt, Toronto, ON, M3A 2Y9	24-Sep-18	\$200.00	\$0.00
James Peter Kent	445 Wellesley St E, Toronto, ON, M4X 1H8	24-Sep-18	\$205.00	\$0.00
Ian Fortugno	1306 Essex St, Ottawa, ON, K1H 7P2	10-Sep-18	\$250.00	\$0.00

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Russell Perkins	35 Reaney Crt, Ottawa, ON, K2K 1W7	10-Aug-18	\$200.00	\$0.00

Total amount of monetary contributions from individuals other than candidate or spouse:
\$ 1,155.00

Table 2: Contributions in goods and services from individuals other than candidate or spouse (Note: must also be recorded as Expenses in Box C)

Name	Full Address	Description of Goods and Services	Date Received (Year/Month/Day)	Value \$
Not Provided	Not Provided	Not Provided	Not Provided	\$0.00

Total amount of contributions in goods and services from individuals other than candidate or spouse: \$ 0.00

Line 1B - Total for Part 2 – Contributions exceeding \$100 per contributor (Add totals from Table 1 and Table 2 and record the total in Part 1 – Summary of Contributions):
\$1,155.00

Part 3 – Contributions from candidate or spouse

Table 3: Contributions in goods or services

Description of Goods and Services	Date Received (Year/Month/Day)	Value \$
Coffee and Cookies	2018/08/30	\$30.00

Total value of goods or services from candidate or spouse: \$ 30.00

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (Year/Month/Day)	Supplier	Quantity	Current Market Value \$
Not Provided	Not Provided	Not Provided	Not Provided	\$0.00

Total value of inventory of campaign goods and materials from previous municipal campaign used in this campaign: \$ 0.00

Schedule 2 – Fundraising Events and Activities

Fundraising Event or Activity

Complete a separate schedule for each event or activity held

Check box unmarked: Additional schedule(s) attached

Description of fundraising event/activity: Not Provided

Date of event/activity (Year/Month/Day): Not Provided

Part 1 – Ticket revenue

Line 2A: Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales): \$ 0.00

Line 2B: Number of tickets sold: 0

Total Part 1 (Line 2A x 2B) (include in Part 1 of Schedule 1): \$ 0.00

Part 2 – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

Total Part 2 (include in Part 1 of Schedule 1): \$ 0.00

Part 3 – Other revenue not deemed a contribution

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

Total Part 3 (include under Income in Box C): \$ 0.00

Part 4 – Expenses related to fundraising event or activity

Provide details

Total Part 4 Expenses (include under Expenses in Box C): \$ 0.00

Auditor's Report

Municipal Elections Act, 1996 (section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor: Chartered Professional Accountant (CPA,CGA)

Municipality: City of Ottawa

Date (Year/Month/Day): 2018/12/12

Contact information

Last Name or Single Name: Guo

Given Name(s): Jiying

Licence Number: 83145935

Address - Suite or Unit Number. Street number and Street Name: 1223 Woodroffe Avenue

Municipality, Province and Postal Code: Ottawa, Ontario K2C 2T2

Telephone Number (including area code): (613) 7100182

Email Address: ann@beyondaccountingservices.ca

The report must be done in accordance with generally accepted auditing standards and must set out the scope of the examination and provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Check box marked: Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the Municipal Elections Act, 1996. Under section 88 of the Municipal Elections Act, 1996 (and despite anything in the Municipal Freedom of Information and Protection of Privacy Act) documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act, 1996 are public records and until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Attachment -Audit's Report

Beyond (ChaoYue) Accounting Services Inc.
1233 Woodroffe Avenue
Ottawa, ON, K2C 2T2
Tel: 613-7100182
WWW.beyondaccountingservices.ca

Financial Statement of the Campaign of Michael Schurter

Dec.12,2018

Independent Auditors' Report

To Election Ottawa

We have audited the accompanying financial statements of the Campaign of Michael Schurter, Which comprise the statement of campaign income and expenses, and the calculation of surplus or deficit and supporting schedules of Michael Schurter for the campaign period of September 05, to December 12, 2018, related to the 2018 election held on Oct. 22, 2018.

Candidate's Responsibility for the Financial Statements

The candidate is responsible for the preparation and fair presentation of these financial statements in accordance with the Municipal Election Act, 1996, and for such internal control as the Candidate determines is necessary to enable the preparation of financial statements that free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the campaign's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the campaign's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Candidate, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Basis for Qualifies Opinion

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through audit procedures to determine that the accounting records included all donations of goods and services, and receipts and disbursements. Accordingly, our verification of these transitions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of the Campaign of Michael Shurter in accordance with the accounting procedures established by the Municipal Elections, Act, 1996, and we were not able to determine whether any adjustments might be necessary to income and expenses, and surplus/deficit.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the "Basis of Qualified Opinion" paragraph, the financial statements present fairly, in all material respect, the results of the campaign and surplus of the Campaign of Michael Shurter for the period ended Dec. 12, 2018, and the calculation of surplus and the disposition of surplus in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996.

The Municipal Elections Act 1996 does not require us to report, nor is it practicable for us to determine, that contributions reported include only those which may be properly retained in accordance with the provision of the Municipal Elections Act, 1996.

Other Matter

This report is provided solely for the purpose of assisting the City of Ottawa in discharging its responsibilities and should not be referred to, or used for any other purpose.

Beyond Accounting Services Inc.

Jiying (Ann) Guo, CPA, CGA (Auditor's signature)

Ottawa