



Notice of Planned Procurement
Rental of Miscellaneous Hired Equipment

Request for Standing Offer Number: 29125-97566-S01

Organization Name: City of Ottawa

Date: 26 May 2025

This Notice of Planned Procurement (NPP) is to advise suppliers of various types of machinery and equipment with operator that the City of Ottawa has issued a new Request for Standing Offers (RFSO) which is currently available online at <https://www.merx.com/cityofottawa/solicitations/open-bids/Rental-of-Miscellaneous-Hired-Equipment/0000294523?origin=0>

Project Overview:

The City of Ottawa is seeking to establish eligibility lists for short-term rentals of various types of machinery and equipment with operator on an “as and when requested basis”. The period of authorization of standing offers will be for two (2) years from 16 September 2025 to 15 September 2027.

Procurement Schedule:

The following is a tentative schedule for the procurement process. The City reserves the right to modify this schedule.

Activity	Planned Dates
Request for Standing Offer Published (MERX)	Monday, 26 May 2025
Deadline for Bidder Inquiries	Wednesday, 18 June 2025
Request for Standing Offer (RFSO) Closing	3:00 PM (Local Time) 25 June 2025

Distribution of the RFSO Documents:

Copies of this RFSO are available from the **MERX Distribution Unit**, telephone 1-800-964-6379 or via the internet at www.merx.com. MERX is the official and sole distributor of this RFSO and any addenda.

Should you have any questions regarding this NPP or forthcoming Request for Standing Offers, please contact the undersigned.

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