Ministry of Municipal Affairs and Housing

Financial Statement – Auditor’s Report Candidate – Form 4

Municipal Elections Act, 1996 (Section 88.25)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of $10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2018/06/12 to 2018/12/31

Check box marked: Initial filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

Check box unmarked: Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office
Candidate’s name as shown on the ballot

Last name or Single Name: Brockington

Given Name(s): Riley

Office for which the candidate sought election: Municipal Councillor

Ward name or number (if any): River Ward # 16

Municipality: City of Ottawa

Spending Limit – General: $31,709.55

Spending Limit – Parties and Other Expressions of Appreciation: $3,170.96

Check box unmarked: I did not accept any contributions or incur expenses (Complete Box A and B only)

Box B: Declaration
I, Riley Brockington, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.
Signature of Candidate

Date (Year/Month/Day): 2019/03/25

Date Filed (Year/Month/Day): 2019/03/29

Time Filed: 9:01 a.m.

Initial of Candidate or Agent (if filed in person)

Signature of Clerk of Designate
Box C: Statement of Campaign Income and Expenses

Loan
Name of bank or recognized lending institution: Not Provided
Amount borrowed: $0.00

Income
Total amount of all contributions (from line 1A in Schedule 1): $ 19,372.35
Revenue from items $25 or less: $ 0.00
Sign deposit refund: $ 0.00
Revenue from fundraising events not deemed a contribution (from Part 3 of Schedule 2): $ 0.00
Interest earned by campaign bank account: $ 0.00
Other (provide full details): No Other Income
Line C1: Total Campaign Income (Do not include loan): $ 19,372.35

Expenses (Note: Include the value of contributions of goods and services)

Expenses subject to general spending limit
Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1): $ 2,228.35
Advertising: $ 1,557.14
Brochures/flyers: $ 4,709.98
Signs (including sign deposit): $ 1,108.53
Meetings hosted: $ 0.00
Office expenses incurred until voting day: $ 469.49
Phone and or internet expenses incurred until voting day: $ 312.01
Salaries, benefits, honoraria, professional fees incurred until voting day: $ 0.00
Bank charges incurred until voting day: $ 11.34
Interest charged on loan until voting day: $ 0.00
Other (provide full details):
  1. Canada Post Delivery:$ 4,913.83
  2. Food – Meet & Greet/BBQ:$ 250.18
  3. Parking:$ 5.00
Line C2: Total Expenses subject to general spending limit: $15,565.85

**Expenses subject to spending limit for parties and other expressions of appreciation**

1. Victory Party: $506.82
2. Food for Party: $91.28

Line C3: Total Expenses subject to spending limit for parties and other expressions of appreciation: $598.10

**Expenses not subject to spending limits**

Accounting and audit: $2,867.94

Cost of fundraising events or activities (list details in Part 4 of Schedule 2): $0.00

Office expenses incurred after voting day: $20.31

Phone and or internet expenses incurred after voting day: $0.00

Salaries, benefits, honoraria, professional fees incurred after voting day: $0.00

Bank charges incurred after voting day: $19.80

Interest charged on loan after voting day: $0.00

Expenses related to recount: $0.00

Expenses related to controverted election: $0.00

Expenses related to compliance audit: $0.00

Expenses related to candidate’s disability (provide full details): No expenses related to candidate’s disability.

Other (provide full details): No other expenses not subject to spending limit

Line C4: Total expenses not subject to spending limits: $2,908.05

Line C5: Total Campaign Expenses (Line C2 + Line C3 + Line C4): $19,072.00

**Box D: Calculation of Surplus of Deficit**

Line D1: Excess (deficiency) of income over expenses (Income minus Total Expenses) (Line C1 – Line C5): $300.35

Line D2: Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only): $0.00

Total (Line D1 – Line D2): $300.35
If there is a surplus, deduct any refund of candidate’s or spouse’s contributions to the campaign: $100.00

Line D3: Surplus (or deficit) for the campaign: $200.35

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.
Schedule 1 – Contributions

Part 1 – Summary of Contributions
Contributions in money from candidate and spouse: $100.00

Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4): $2,232.35

Total value of contributions not exceeding $100 per contributor (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is $100 or less (do not include contributions from candidate or spouse)): $3,840.00

Total value of contributions exceeding $100 per contributor (from line 1B on page 5; list details in Tables 1 and Table 2) (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds $100 (do not include contributions from candidate or spouse)): $13,200.00

Less: Contributions returned or payable to the contributor: $0.00

Less: Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding $25: $0.00

Line 1A: Total amount of contributions (record under Income in Box C): $19,372.35

Part 2 – Contributions exceeding $100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

<table>
<thead>
<tr>
<th>Name</th>
<th>Full Address</th>
<th>Date Received</th>
<th>Amount $</th>
<th>Amount $ Returned to Contributor or Paid to the City Clerk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthony Chiarello</td>
<td>1533 Arnhem St, Ottawa, ON, K2C 1T9</td>
<td>26-Oct-18</td>
<td>$1,200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Francois Bouchard</td>
<td>19 Bennett St, Ottawa, ON, K1V 9L1</td>
<td>15-Oct-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Anthony G. Plant</td>
<td>1707-3590 Rivergate Way, Ottawa, ON, K1V 1V6</td>
<td>13-Oct-18</td>
<td>$150.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Marc Andre Way</td>
<td>269 Hannah St, Ottawa, ON, K1L 7N1</td>
<td>12-Oct-18</td>
<td>$800.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Name</td>
<td>Full Address</td>
<td>Date Received</td>
<td>Amount ($)</td>
<td>Amount $ Returned to Contributor or Paid to the City Clerk</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------</td>
<td>---------------</td>
<td>------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>Joshua Amiel</td>
<td>26 Walton Crt, Ottawa, ON, K1V 9T1</td>
<td>05-Oct-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Natan Ary</td>
<td>53 Confederation Way, Thornhill, ON, L3T 5R4</td>
<td>04-Oct-18</td>
<td>$750.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Anand Aggarwal</td>
<td>189 Acacia Ave, Ottawa, ON, K1M 0L6</td>
<td>02-Oct-18</td>
<td>$500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Evan Abou-Assaly Chamoun</td>
<td>1394 Gaultois Ave, Ottawa, ON, K1C 3G6</td>
<td>19-Sep-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Claudette Simoneau</td>
<td>1233 Brookline Ave, Ottawa, ON, K1V 6S6</td>
<td>18-Sep-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Vincenzo Valenti</td>
<td>1318 River Rd, Ottawa, ON, K4M 1B4</td>
<td>07-Sep-18</td>
<td>$500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Deborah Savoy</td>
<td>2132 Hubbard Cres, Ottawa, ON, K1J 6L2</td>
<td>07-Sep-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Katherine Brockington</td>
<td>26 Avondale Dr, Courtice, ON, L1E 2Z2</td>
<td>04-Sep-18</td>
<td>$400.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Annie Woo</td>
<td>21 Stevenson Ave, Ottawa, ON, K1Z 6M9</td>
<td>03-Sep-18</td>
<td>$300.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Robert Brinker</td>
<td>1-453 Somerset St W, Ottawa, ON, K1R 5J7</td>
<td>03-Sep-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Doris Fiszer</td>
<td>5 Bayside Pvt, Ottawa, ON, K1V 9R3</td>
<td>03-Sep-18</td>
<td>$500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Bruce Brockington</td>
<td>5 Bayside Pvt, Ottawa, ON, K1V 9R3</td>
<td>03-Sep-18</td>
<td>$500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Michael Winiarz</td>
<td>62 Anglerock Dr, Cambridge, ON, N1T 1L9</td>
<td>31-Aug-18</td>
<td>$300.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Name</td>
<td>Full Address</td>
<td>Date Received</td>
<td>Amount $</td>
<td>Amount $ Returned to Contributor or Paid to the City Clerk</td>
</tr>
<tr>
<td>---------------------</td>
<td>-------------------------------</td>
<td>---------------</td>
<td>----------</td>
<td>-----------------------------------------------------------</td>
</tr>
<tr>
<td>Ghattas Hajal</td>
<td>2981 Riverside Dr, Ottawa, ON, K1V 8N6</td>
<td>29-Aug-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Christopher Dye</td>
<td>805 Nicholson Ave, Ottawa, ON, K1V 6N4</td>
<td>27-Aug-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>John Kruithof</td>
<td>160 Kamloops Ave, Ottawa, ON, K1V 7C9</td>
<td>27-Aug-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Deborah Kirwan</td>
<td>43 Pigeon Terr, Ottawa, ON, K1V 9H6</td>
<td>24-Aug-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Jack Singleton</td>
<td>201 Scout St, Ottawa, ON, K2C 4E5</td>
<td>24-Aug-18</td>
<td>$250.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Ian Slipacoff</td>
<td>2657 Stone Cres, Ottawa, ON, K2H 6Y9</td>
<td>22-Aug-18</td>
<td>$800.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Peter Brimacombe</td>
<td>854 Plante Dr, Ottawa, ON, K1V 9E2</td>
<td>16-Aug-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Marlene Davidson</td>
<td>1025 Cromwell Dr, Ottawa, ON, K1V 6K3</td>
<td>16-Aug-18</td>
<td>$250.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Peter Foulger</td>
<td>30 Hackett St, Ottawa, ON, K1V 0P7</td>
<td>10-Aug-18</td>
<td>$500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Astrid Anand</td>
<td>70 Ramsgate Pvt, Ottawa, ON, K1V 8M4</td>
<td>10-Aug-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>John Singlehurst</td>
<td>900-225 Metcalfe St, Ottawa, ON, K2P 1P9</td>
<td>08-Aug-18</td>
<td>$1,200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Gilad Verad</td>
<td>859 Maplecrest Ave, Ottawa, ON, K2A 2Z7</td>
<td>01-Aug-18</td>
<td>$500.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Micheline Daigle</td>
<td>249 Anna Ave, Ottawa, ON, K1Z 7V4</td>
<td>31-Jul-18</td>
<td>$200.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Name</td>
<td>Full Address</td>
<td>Date Received</td>
<td>Amount $</td>
<td>Amount $ Returned to Contributor or Paid to the City Clerk</td>
</tr>
<tr>
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<td>---------------</td>
<td>----------</td>
<td>-----------------------------------------------------------</td>
</tr>
<tr>
<td>Kamal Nandram</td>
<td>203 Balmoral Pl, Ottawa, ON, K1H 1B2</td>
<td>25-Jul-18</td>
<td>$1,200.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total amount of monetary contributions from individuals other than candidate or spouse: $13,200.00

Table 2: Contributions in goods and services from individuals other than candidate or spouse (Note: must also be recorded as Expenses in Box C)

<table>
<thead>
<tr>
<th>Name</th>
<th>Full Address</th>
<th>Description of Goods and Services</th>
<th>Date Received (Year/Month/Day)</th>
<th>Value $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Provided</td>
<td>Not Provided</td>
<td>Not Provided</td>
<td>Not Provided</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total amount of contributions in goods and services from individuals other than candidate or spouse: $0.00

Line 1B - Total for Part 2 – Contributions exceeding $100 per contributor (Add totals from Table 1 and Table 2 and record the total in Part 1 – Summary of Contributions): $13,200.00

Part 3 – Contributions from candidate or spouse

Table 3: Contributions in goods or services

<table>
<thead>
<tr>
<th>Description of Goods and Services</th>
<th>Date Received (Year/Month/Day)</th>
<th>Value $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cookies</td>
<td>2018/09/21</td>
<td>$4.00</td>
</tr>
<tr>
<td>Not Provided</td>
<td>Not Provided</td>
<td>2,228.35</td>
</tr>
<tr>
<td>Not Provided</td>
<td>Not Provided</td>
<td>2,228.35</td>
</tr>
<tr>
<td>Not Provided</td>
<td>Not Provided</td>
<td>2,228.35</td>
</tr>
</tbody>
</table>

Total value of goods or services from candidate or spouse: $6,689.05

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: value must be recorded as a contribution from the candidate and as an expense)

<table>
<thead>
<tr>
<th>Description</th>
<th>Date Acquired (Year/Month/Day)</th>
<th>Supplier</th>
<th>Quantity</th>
<th>Current Market Value $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Small Single Sided Lawn Signs</td>
<td>2006/09/01</td>
<td>Not Provided</td>
<td>81</td>
<td>$274.59</td>
</tr>
<tr>
<td>Description</td>
<td>Date Acquired (Year/Month/Day)</td>
<td>Supplier</td>
<td>Quantity</td>
<td>Current Market Value $</td>
</tr>
<tr>
<td>----------------------------</td>
<td>--------------------------------</td>
<td>------------------</td>
<td>----------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Wooden Stakes</td>
<td>2006/09/01</td>
<td>Home Depot</td>
<td>81</td>
<td>$128.14</td>
</tr>
<tr>
<td>Large Signs</td>
<td>2014/09/01</td>
<td>Hawley Signs</td>
<td>55</td>
<td>$990.55</td>
</tr>
<tr>
<td>Wooden Stakes</td>
<td>2014/09/01</td>
<td>Home Depot</td>
<td>110</td>
<td>$174.02</td>
</tr>
<tr>
<td>Small Double Sided Signs</td>
<td>2014/09/01</td>
<td>Hawley Signs</td>
<td>150</td>
<td>$508.50</td>
</tr>
<tr>
<td>Metal H - Stakes</td>
<td>2014/09/01</td>
<td>Hawley Signs</td>
<td>150</td>
<td>$152.55</td>
</tr>
</tbody>
</table>

Total value of inventory of campaign goods and materials from previous municipal campaign used in this campaign: $ 2,228.35

Schedule 2 – Fundraising Events and Activities

**Fundraising Event or Activity**
Complete a separate schedule for each event or activity held

Check box unmarked: Additional schedule(s) attached

Description of fundraising event/activity: Not Provided

Date of event/activity (Year/Month/Day): Not Provided

**Part 1 – Ticket revenue**
Line 2A: Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales): $ 0.00

Line 2B: Number of tickets sold: 0

Total Part 1 (Line 2A x 2B) (include in Part 1 of Schedule 1): $ 0.00

**Part 2 – Other revenue deemed a contribution**
(e.g. revenue from goods sold in excess of fair market value)

Provide details

Total Part 2 (include in Part 1 of Schedule 1): $ 0.00

**Part 3 – Other revenue not deemed a contribution**
(e.g. contribution of $25 or less; goods or services sold for $25 or less)

Provide details

Total Part 3 (include under Income in Box C): $ 0.00
Part 4 – Expenses related to fundraising event or activity
Provide details

Total Part 4 Expenses (include under Expenses in Box C): $ 0.00
Auditor's Report  
Municipal Elections Act, 1996 (section 88.25)  

A candidate who has received contributions or incurred expenses in excess of $10,000 must attach an auditor's report.  

Professional Designation of Auditor: Boyer & Boyer, CPA  
Municipality: City of Ottawa  
Date (Year/Month/Day): 2019/03/25  

Contact information  
Last Name or Single Name: Ethier  
Given Name(s): Katherine  
Licence Number: 1-17240  
Address - Suite or Unit Number. Street number and Street Name: 1 Rothwell Drive  
Municipality, Province and Postal Code: Ottawa, Ontario K1J 7G3  
Telephone Number (including area code): (613) 747-8494  
Email Address: katerine@boyer-boyer.com  

The report must be done in accordance with generally accepted auditing standards and must set out the scope of the examination and provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement  

Check box marked: Report is attached  

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the Municipal Elections Act, 1996. Under section 88 of the Municipal Elections Act, 1996 (and despite anything in the Municipal Freedom of Information and Protection of Privacy Act) documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act, 1996 are public records and until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.
INDEPENDENT AUDITOR'S REPORT

To the City Clerk and Solicitor of the City of Ottawa

Qualified Opinion

We have audited the financial statements of Riley Brockington Municipal Election Campaign (the Candidate), which comprise the Statements of Campaign Income and Expenses and the Calculation of Surplus or Deficit for the period from June 12th, 2018 to December 31, 2018, and other explanatory information.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements of the Candidate are prepared, in all material respects, in accordance with the financial reporting provisions of Section 78 of the Municipal Elections Act, 1996 and City of Ottawa By-Law No.2018-33.

Basis for Qualified Opinion

Due to the inherent nature of campaign transactions, the completeness of the various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of income and expenses was limited to the amount recorded in the records of the Candidate and we were not able to determine whether any adjustments might be necessary to income, expenses, and period surplus for the period ended December 31, 2018.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Candidate in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained, including verifying campaign contributions to the campaign bank account statement, is sufficient and appropriate to provide a basis for our qualified audit opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Use

The financial statements are prepared to assist the Candidate to comply with the financial reporting provisions of Section 78 of the Municipal Elections Act, 1996 and City of Ottawa By-Law No.2018-33. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the City Clerk and Solicitor of the City of Ottawa and should not be used by parties other than the Candidate and Ontario
Ministry of Municipal Affairs and Housing. Our opinion is not modified in respect of this matter.

Responsibilities of the Candidate for the Financial Statements

The Candidate is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 78 of the Municipal Elections Act, 1996 and City of Ottawa By-Law No.2018-33, and for such internal control as Candidate determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is included in the appendix of this auditor's report. This description, which is located at page 3, forms part of our auditor's report.

(Auditor's signature)

Boyer & Boyer, CPA
Chartered Professional Accountants
Licensed Public Accountants

Ottawa
March 25, 2019

APPENDIX TO INDEPENDENT AUDITOR'S REPORT

Description of the Auditor's Responsibilities for the Audit of the Financial Statements

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to
those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Candidate’s internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

We communicate with the Candidate regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

1 promenade Rothwell Drive, Ottawa, Ontario K1J 7G3
Tel/Tel: 613-747-8494 Telec/Fax: 613-747-1693 www.boyer-boyer.com