

Municipal Elections Act, 1996 (Section 88.25)

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who is responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 2018/07/25 to 2018/12/31

Check box marked: Initial filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

Check box unmarked: Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate’s name as shown on the ballot

Last name or Single Name: Menard

Given Name(s): Shawn

Office for which the candidate sought election: Councillor

Ward name or number (if any): Ward 17

Municipality: City of Ottawa

Spending Limit – General: \$26,428.50

Spending Limit – Parties and Other Expressions of Appreciation: \$2,642.85

Check box unmarked: I did not accept any contributions or incur expenses (Complete Box A and B only)

Box B: Declaration

I, Shawn Menard, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

Date (Year/Month/Day): 2019/03/27

Date Filed (Year/Month/Day): 2019/03/27

Time Filed: 2:53 p.m.

Initial of Candidate or Agent (if filed in person)

Signature of Clerk of Designate

Box C: Statement of Campaign Income and Expenses

Loan

Name of bank or recognized lending institution: Not provided

Amount borrowed: \$0.00

Income

Total amount of all contributions (from line 1A in Schedule 1): \$ 26,022.00

Revenue from items \$25 or less: \$ 25.00

Sign deposit refund: \$ 0.00

Revenue from fundraising events not deemed a contribution (from Part 3 of Schedule 2): \$ 0.00

Interest earned by campaign bank account: \$ 0.00

Other (provide full details): No Other Income

Line C1: Total Campaign Income (Do not include loan): \$ 26,047.00

Expenses (Note: Include the value of contributions of goods and services)

Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 4 of Schedule 1): \$ 0.00

Advertising: \$ 415.80

Brochures/flyers: \$ 1,822.75

Signs (including sign deposit): \$ 3,569.11

Meetings hosted: \$ 758.77

Office expenses incurred until voting day: \$ 4,861.62

Phone and or internet expenses incurred until voting day: \$ 1,721.29

Salaries, benefits, honoraria, professional fees incurred until voting day: \$ 9,698.00

Bank charges incurred until voting day: \$ 0.00

Interest charged on loan until voting day: \$ 0.00

Other (provide full details):

1. Merchant Bank fees- processing credit card contributions online:\$ 551.06

Line C2: Total Expenses subject to general spending limit: \$ 23,398.40

Expenses subject to spending limit for parties and other expressions of appreciation:

1. Banditos (Restaurants, Venue + Hospitality):\$ 871.20

Line C3: Total Expenses subject to spending limit for parties and other expressions of appreciation: \$871.20

Expenses not subject to spending limits

Accounting and audit: \$ 1,695.00

Cost of fundraising events or activities (list details in Part 4 of Schedule 2): \$ 0.00

Office expenses incurred after voting day: \$ 0.00

Phone and or internet expenses incurred after voting day: \$ 0.00

Salaries, benefits, honoraria, professional fees incurred after voting day: \$ 0.00

Bank charges incurred after voting day: \$ 82.40

Interest charged on loan after voting day: \$ 0.00

Expenses related to recount: \$ 0.00

Expenses related to controverted election: \$ 0.00

Expenses related to compliance audit: \$ 0.00

Expenses related to candidate's disability (provide full details): No expenses related to candidate's disability

Other (provide full details): No other expenses not subject to spending limit

Line C4: Total expenses not subject to spending limits: \$ 1,777.40

Line C5: Total Campaign Expenses (Line C2 + Line C3 + Line C4): \$ 26,047.00

Box D: Calculation of Surplus of Deficit

Line D1: Excess (deficiency) of income over expenses (Income minus Total Expenses) (Line C1 – Line C5): \$ 0.00

Line D2: Eligible deficit carried forward by the candidate from the last election (applies to 2018 regular election only): \$ 0.00

Total (Line D1 – Line D2): \$ 0.00

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign: \$ 0.00

Line D3: Surplus (or deficit) for the campaign: \$ 0.00

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Schedule 1 – Contributions

Part 1 – Summary of Contributions

Contributions in money from candidate and spouse: \$3,700.00

Contributions in goods and services from candidate and spouse (include value listed in Table 3 and Table 4): \$0.00

Total value of contributions not exceeding \$100 per contributor (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse)): \$ 10,170.00

Total value of contributions exceeding \$100 per contributor (from line 1B on page 5; list details in Tables 1 and Table 2) (Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse)): \$ 12,152.00

Less: Contributions returned or payable to the contributor: \$ 0.00

Less: Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25: \$ 0.00

Line 1A: Total amount of contributions (record under Income in Box C): \$ 26,022.00

Part 2 – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Alice Funke	71 Park Ave, Ottawa, ON, K2P 1B1	23-Oct-18	\$250.00	\$0.00
Philip Nicholson	102 Powell Ave, Ottawa, ON, K1S 2A3	19-Oct-18	\$200.00	\$0.00
Byron Allin	412 Tweedsmuir Ave, Ottawa, ON, K1Z 5N5	18-Oct-18	\$200.00	\$0.00
James Brunet	2161 Plesser St, Ottawa, ON, K1G 2W9	17-Oct-18	\$500.00	\$0.00

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Chris Lee	17 Aberdeen St, Ottawa, ON, K1S 3L3	11-Oct-18	\$201.00	\$0.00
Miles Krater	518 Riverdale Ave, Ottawa, ON, K1S 1S5	11-Oct-18	\$140.00	\$0.00
Greghoulerly Zador	77 Ossington Ave, Ottawa, ON, K1S 3B5	11-Oct-18	\$220.00	\$0.00
Jennifer Hove	69 E Lynn Ave, Toronto, ON, M4C 3X3	08-Oct-18	\$150.00	\$0.00
Angela Cacciato	38 Fifth Ave, Ottawa, ON, K1S 2M4	01-Oct-18	\$123.00	\$0.00
Jean Fleming	25 Belmont Ave, Ottawa, ON, K1S 0T9	30-Sep-18	\$150.00	\$0.00
Dan Manchee	55 Third Ave, Ottawa, ON, K1S 2J7	27-Sep-18	\$150.00	\$0.00
Evelyn Gigantes	629 Mansfield Ave, Ottawa, ON, K2A 2T3	26-Sep-18	\$200.00	\$0.00
Allan Moscovitch	165 Holmwood Ave, Ottawa, ON, K1S 2P3	26-Sep-18	\$110.00	\$0.00
Nelson Riis	18 Kippewa Dr, Ottawa, ON, K1S 3G4	25-Sep-18	\$225.00	\$0.00
Hani Fanous	1457 York Mills Dr, Ottawa, ON, K4A 2N7	24-Sep-18	\$150.00	\$0.00
James Russell	67 Brighton Ave, Ottawa, ON, K1S 0T1	20-Sep-18	\$150.00	\$0.00
Carol-Ann Pease	62 Glengarry Rd, Ottawa, ON, K1S 0L5	17-Sep-18	\$171.00	\$0.00

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Barbara Riley	95 Pretoria Ave, Ottawa, ON, K1S 1W8	15-Sep-18	\$200.00	\$0.00
Lisa Herbert	28 Pansy Ave, Ottawa, ON, K1S 2W6	13-Sep-18	\$300.00	\$0.00
Jill Yealland	58 Herridge St, Ottawa, ON, K1S 0G9	10-Sep-18	\$200.00	\$0.00
John Horvath	329 Fifth Ave, Ottawa, ON, K1S 2N6	10-Sep-18	\$200.00	\$0.00
Rianne Mohan	245 Fifth Ave, Ottawa, ON, K1S 2N1	10-Sep-18	\$200.00	\$0.00
Doug Macaulay	49 Herridge St, Ottawa, ON, K1S 0G8	09-Sep-18	\$400.00	\$0.00
Brian Murphy	194 Coburg St, Ottawa, ON, K1N 8H6	06-Sep-18	\$200.00	\$0.00
Joel Harden	97 Bellwood Ave, Ottawa, ON, K1S 1S8	03-Sep-18	\$350.00	\$0.00
Jo-Ann Ashford	183 Cameron Ave, Ottawa, ON, K1S 0X5	03-Sep-18	\$150.00	\$0.00
Carol J E Rhead	102 Springhurst Ave, Ottawa, ON, K1S 0E5	03-Sep-18	\$200.00	\$0.00
Ute Thomas	4 Allan Pl, Ottawa, ON, K1S 3T1	30-Aug-18	\$125.00	\$0.00
Chad Sehn	302-80 Bolton St, Ottawa, ON, K1N 5A9	30-Aug-18	\$350.00	\$0.00
Chris Ellis	34 Wolff St, Ottawa, ON, K1K 1K7	30-Aug-18	\$200.00	\$0.00
Jean Currie	478 Sunnyside Ave, Ottawa, ON, K1S 0S9	30-Aug-18	\$150.00	\$0.00

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Dan Farrelly	219 Patterson Ave, Ottawa, ON, K1S 1Y4	30-Aug-18	\$127.00	\$0.00
Kevin Dorse	77A Second Ave, Ottawa, ON, K1S 2H4	30-Aug-18	\$200.00	\$0.00
Michael Spratt	69 Ossington Ave, Ottawa, ON, K1S 3B5	23-Aug-18	\$250.00	\$0.00
Emilie Taman	69 Ossington Ave, Ottawa, ON, K1S 3B5	23-Aug-18	\$510.00	\$0.00
Laura Smith	77A Second Ave, Ottawa, ON, K1S 1H4	23-Aug-18	\$200.00	\$0.00
Brian Tansey	14 Willard St, Ottawa, ON, K1S 1T5	23-Aug-18	\$250.00	\$0.00
Rolando Pirker	797 Smyth Rd, Ottawa, ON, K1G 1P2	22-Aug-18	\$250.00	\$0.00
Sam Gamble	530 Cambridge St S, Ottawa, ON, K1S 4J3	19-Aug-18	\$200.00	\$0.00
John Muldoon	67 Ruskin St, Ottawa, ON, K1Y 4A8	19-Aug-18	\$200.00	\$0.00
Shawn Menard Sr	603-1356 Meadowland Dr, Ottawa, ON, K2E 6K6	17-Aug-18	\$1,000.00	\$0.00
Paulette Dozois	168 Irving Ave, Ottawa, ON, K1Y 1Z5	17-Aug-18	\$200.00	\$0.00
Oliver Kent	72 Queen Elizabeth Dr, Ottawa, ON, K2P 1E4	17-Aug-18	\$500.00	\$0.00
Noah Goddard	170 Asper Trail, Ottawa, ON, K2M 0K7	16-Aug-18	\$125.00	\$0.00

Name	Full Address	Date Received	Amount \$	Amount \$ Returned to Contributor or Paid to the City Clerk
Frances Tanner	46 Marshall Ave, Ottawa, ON, K1Z 7X2	15-Aug-18	\$250.00	\$0.00
Jay Baltz	109 Bayswater Ave, Ottawa, ON, K1Y 2G2	12-Aug-18	\$125.00	\$0.00
Rawlson King	166 Glynn Ave, Ottawa, ON, K1K 4Y3	08-Aug-18	\$200.00	\$0.00
Jean Haley	87 St Ambroise Ave, Ottawa, ON, K1L 5T5	07-Aug-18	\$250.00	\$0.00
Elizabeth Bernstein	202 Bolton St, Ottawa, ON, K1N 5B3	07-Aug-18	\$200.00	\$0.00
Mutanna Subbaiah	14 Cameron Ave, Ottawa, ON, K1S 0W7	05-Aug-18	\$600.00	\$0.00

Total amount of monetary contributions from individuals other than candidate or spouse:
\$ 12152.00

Table 2: Contributions in goods and services from individuals other than candidate or spouse (Note: must also be recorded as Expenses in Box C)

Name	Full Address	Description of Goods and Services	Date Received (Year/Month/Day)	Value \$
Not Provided	Not Provided	Not Provided	Not Provided	\$0.00

Total amount of contributions in goods and services from individuals other than candidate or spouse: \$ 0.00

Line 1B - Total for Part 2 – Contributions exceeding \$100 per contributor (Add totals from Table 1 and Table 2 and record the total in Part 1 – Summary of Contributions):
\$12,152.00

Part 3 – Contributions from candidate or spouse

Table 3: Contributions in goods or services

Description of Goods and Services	Date Received (Year/Month/Day)	Value \$
Not Provided	Not Provided	\$0.00

Total value of goods or services from candidate or spouse: \$ 0.00

Table 4: Inventory of campaign goods and materials from previous municipal campaign used in this campaign (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (Year/Month/Day)	Supplier	Quantity	Current Market Value \$
Not Provided	Not Provided	Not Provided	Not Provided	\$0.00

Total value of inventory of campaign goods and materials from previous municipal campaign used in this campaign: \$ 0.00

Schedule 2 – Fundraising Events and Activities

Fundraising Event or Activity

Complete a separate schedule for each event or activity held

Check box unmarked: Additional schedule(s) attached

Description of fundraising event/activity: Not Provided

Date of event/activity (Year/Month/Day): Not Provided

Part 1 – Ticket revenue

Line 2A: Admission charge (per person) (if there are a range of ticket prices, attach complete breakdown of all ticket sales): \$ 0.00

Line 2B: Number of tickets sold: 0

Total Part 1 (Line 2A x 2B) (include in Part 1 of Schedule 1): \$ 0.00

Part 2 – Other revenue deemed a contribution

(e.g. revenue from goods sold in excess of fair market value)

Provide details

Total Part 2 (include in Part 1 of Schedule 1): \$ 0.00

Part 3 – Other revenue not deemed a contribution

(e.g. contribution of \$25 or less; goods or services sold for \$25 or less)

Provide details

Total Part 3 (include under Income in Box C): \$ 0.00

Part 4 – Expenses related to fundraising event or activity

Provide details

Total Part 4 Expenses (include under Expenses in Box C): \$ 0.00

Auditor's Report

Municipal Elections Act, 1996 (section 88.25)

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor: CPA, CA (Chaplin & Co. Chartered Accountants

Municipality: Toronto

Date (Year/Month/Day): 2019/03/20

Contact information

Last Name or Single Name: Gail

Given Name(s): Bergman

Licence Number: 1-18290

Address - Suite or Unit Number. Street number and Street Name: 710-1110 Finch Avenue West

Municipality, Province and Postal Code: Toronto, Ontario M3J 2T2

Telephone Number (including area code): (416) 663-3746

Email Address: gail@chaplinco.com

The report must be done in accordance with generally accepted auditing standards and must set out the scope of the examination and provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Check box marked: Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the Municipal Elections Act, 1996. Under section 88 of the Municipal Elections Act, 1996 (and despite anything in the Municipal Freedom of Information and Protection of Privacy Act) documents and materials filed with or prepared by the clerk or any other election official under the Municipal Elections Act, 1996 are public records and until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Chaplin & Co Chartered Accountants

INDEPENDENT AUDITORS' REPORT
PURSUANT TO SECTION 88.25 OF THE MUNICIPAL ELECTIONS ACT, 1996

To: RICK O'CONNOR, City Clerk and Solicitor, City of Ottawa

Qualified Opinion

We have audited the accompanying financial statement (Form 4) of Shawn Menard, candidate, for the campaign period from from 7/25/2018 to 12/31/2018 relating to the election held on October 22, 2018, and Box C: Statement of Campaign Period Income and Expenses for the period and Box D: Calculation of Surplus or Deficit. The financial information has been prepared by Shawn Menard, the candidate, based on the financial reporting provisions of Section 88.22 of of the Municipal Elections Act, 1996.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statement presents fairly, in all material respects, the income and expenses of Shawn Menard for the campaign period 7/25/2018 to 12/3/ 2018 in accordance with the financial reporting provisions of Section 88.22 of the Municipal Elections Act, 1996

Basis for qualified opinion

Due to the inherent nature of the transactions of electoral campaigns of this type, the completeness of the various categories of income and expenses is not susceptible to satisfactory audit verification. Accordingly, our verification of income and expenses was limited to the amounts recorded in the records of Shawn Menard and we were not able to determine whether any adjustments might be necessary to income, expenses and surplus/deficit for the period 7/25/2018 to 12/31/2018.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statement section of our report. We are independent of Shawn Menard in accordance with the ethical requirements that are relevant to our audit of financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Basis of Accounting

Without modifying our qualified opinion, we draw attention to the fact that the financial statement is prepared to assist the candidate to meet the requirements of the Municipal Elections Act, 1996, and as a result, the financial statement may not be suitable for another purpose.

Responsibilities of Management and Those Charged with Governance for the Financial Statement

Management is responsible for the preparation and fair presentation of the financial statement in accordance with financial reporting provisions of Section 88.22 of the Municipal Elections Act, 1996, and for such internal control as management determines is necessary to enable the preparation of the financial statement that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing Shawn Menard's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial statement.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Shawn Menard's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Evaluate the overall presentation, structure and content of the financial statement, including the disclosures, and whether the financial statement represent the underlying transactions and events in a manner that achieves fair presentation.

(auditor's signature)

Date: March 20, 2019

Chaplin & Co. Chartered Accountants
Licensed Public Accountants
Toronto, Ontario