

# 2018 Municipal Election Accessibility Plan (Abridged)



















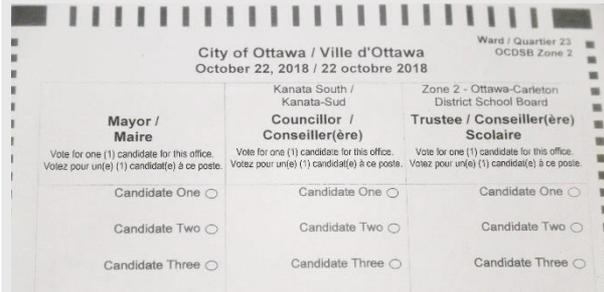
# Accessible Voting Tools

All electors will have the following tools to help them through the voting process.

## Accessible Vote Tabulator



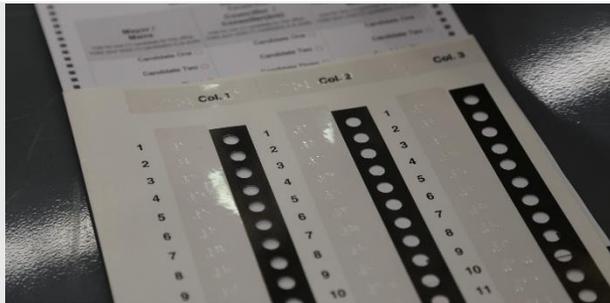
## Large Print Ballot



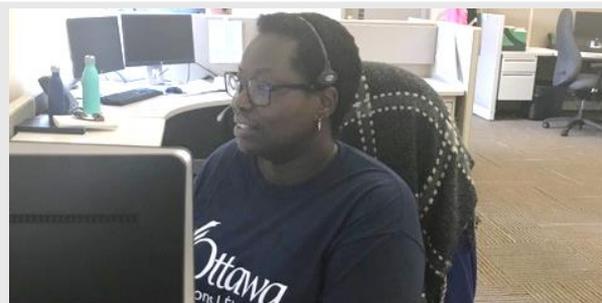
## Magnifying Sheet



## Listing of Candidate Names and Braille Ballot Template



## Access to a Cell Phone with Elections Call Centre Staff on Standby



## Notice of Temporary Disruption Communication Tool



# Accessible Accommodation for Elections Workers

The Elections Office has made a number of adaptations to remove barriers for elections workers with disabilities. The Elections Office's application form gives applicants an opportunity to request an accessibility-related accommodation.

**Training and Materials:**  
Training will be held during regular business hours a  
\*Preferred language for training and materials

**Accessibility Accommodation Request:**  Yes

This collection of personal information is made under the authority of the Access to Information Act and administered by the Information Commissioner and administrator personnel who are assigned to a voting place. Inquiries should be directed to the Elections Office at 2660 or by email at elections-jobs@ottawa.ca.

In 2018, the Elections Office will focus on accessibility accommodations during the recruitment campaign, and will offer City staff the opportunity to develop an Individualized Workplace Emergency Response Information (“IWERI”) Plan in case of an emergency situation.

# Accessible Voting Places

Guidelines have been made to make sure that all voting places are accessible to electors and candidates with disabilities. Efforts are made to ensure that a voting place is as central as possible within the voting area it is meant to serve. In selecting a voting place, consideration is also given to factors such as parking, transit, and familiarity for electors. In addition, 117 retirement residences and/or long-term care facilities have been identified as voting places based on legislation and past practice.



**Accessible Parking Spots** are mandatory at all voting places.

City of Ottawa **Peter D. Clark Long-Term Care Facility** will be a voting place on October 22, 2018.

# Accessible Voting Places

Before assessing potential voting places for the 2018 Elections, the Elections Office contacted the City's Planning, Infrastructure and Economical Development Department for background information regarding the accessibility of City facilities, including recent and planned renovations. In several cases, the two departments worked together to review renovation schedules against the elections schedule, to avoid posing any barriers to electors.

The Elections Office will continue to work with the Planning, Infrastructure and Economical Development Department throughout the election year.



# Assistance to Candidates

Candidates will be given the opportunity to participate in Candidate Information Sessions where tips and resources will be shared on running accessible campaigns. Topics to be covered include accessible communications, selecting an accessible campaign office, budgeting for accessibility, and accessible customer service.



Additionally, and in keeping with the City of Ottawa's [Accessibility Policy](#), all candidates and electors may request information in accessible formats.

# Communications and Information

Since voting tools and methods are not the same across Canada, electors are sometimes not sure about what to expect when voting in the City's Elections. To help electors understand the accessibility of the City's elections, accessibility is advertised widely in communications and outreach to electors. Below are examples that staff are using to discuss and promote accessibility in the 2018 elections.

## Public Outreach Events



## Ottawa.ca/vote

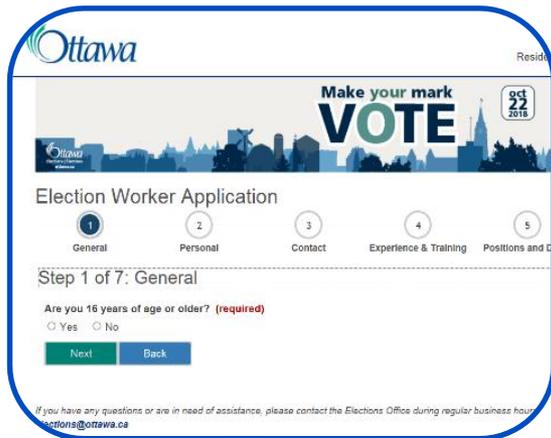


## Promotional Videos



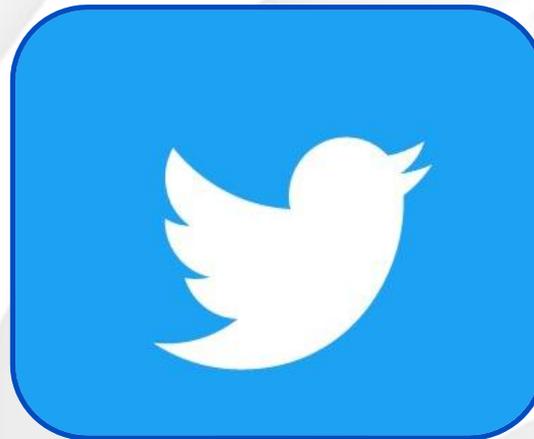
# Communications and Information

## Public Facing Applications



The Elections Office **Public Facing Applications (PFAs)** allow electors to review and change their voting information online. PFAs also give members of the public the opportunity to apply for Elections jobs online!

## Social Media



The Elections Office Twitter handle is **@ottawavote**.

## Voter Information Materials

