

## Building Code Services Fee Schedule – Effective January 1, 2022

<b>Construction Permit Fees</b>	
Administrative Surcharge (construction commenced before permit issuance)	<p><u>All other</u> – 50% of permit fees calculated for regular Permits to Construct, Demolish or Change of Use up to a maximum of \$10,000</p> <p>-15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the Demolition Control By-law 2012-377: \$1,000</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the <i>Heritage Act</i>: \$3,000</p> <p><u>Partial Permit</u> – 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5,000 for each stage of construction</p>
Alternative Solution	<p><u>Tier I Review Process</u> - \$945 per application plus third-party evaluation costs as may be required</p> <p><u>Tier II Review Process</u> - \$380 per application</p>
Application for lot severances requiring plumbing inspections to ensure separate plumbing services can be provided	\$108 per application
Certification of Master Plan	\$109 per application
Change of Use	\$108 per application
Conditional Permit	(i) \$324 for single detached, semi-detached and row house units (ii) \$972 for all other
Deferral of Revocation Fee	\$314 per application
Limiting Distance Agreement	\$347 per agreement.
Demolition Agreement	\$416 per agreement
Partial Permit	Regular Permit to Construct fee <b>plus</b> : \$252 per application
Permit to Construct (New buildings or additions to existing buildings)	Refer to Fee Schedule for Gross Floor Area
Permit to Construct (All other construction)	\$11.00 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$100
Permit to Construct (Farm buildings only)	\$7.72 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$100 (Proof of OFA membership or FBR required)

Permit to Demolish (Sewer disconnection fee may apply)	\$100 for the first 5,000 square feet (464.5 square metres) of gross floor area or portion thereof, plus \$11.00 for each additional 1,000 square feet (92.9 square metres) of gross floor area or part thereof
Transfer of Application or Permit	\$100 per application
Plumbing work only – where work includes plumbing only	\$100 per application
Re-examination Fee (application with certified master plan)	Change of one certified master plan for another - \$339
Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Refundable Inspection Fee for single detached, semi-detached, row house, or townhouse dwelling units	\$300 per unit
Re-Inspection Fee for single detached, semi-detached, row house or townhouse dwelling units	\$100 per inspection
Limited Authorization Building Permit	\$11.00 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$100
Revision to Permit – Master Plan	Change of one certified master plan for another - \$339
Revision to Permit – Other	\$11.00 per \$1,000 or part thereof of the assessed valuation of work with a minimum fee of \$100
Revision to Permit – Farm Building	\$7.72 per \$1,000 or part thereof of the assessed valuation of the work with a minimum fee of \$100
<b>Municipal Addressing and Pool Enclosure</b>	
9-1-1 Blade Sign and Post (Installed by City)	\$98
9-1-1 Replacement Blade Sign and Post (Installed by City)	\$98
9-1-1 Replacement Blade Sign and Post (Installed by Owner/Developer)	\$59
9-1-1 Replacement Blade Sign Only	\$34
Civic Number Change (per address)	\$242
Pool Enclosure Permit	\$220
Private Road Naming	\$2,029

## Building Code Services Fee Schedule – Effective January 1, 2022

Private Road Naming (same day/property as Site Plan Control application)	\$1,457
Highway Name Dedication	\$1,758
Highway Name Change	\$2,931

<b>Compliance</b>	
Agency Letter of Approval – Building Code Services	\$439 (+ HST)
Schedule 26 Report – Rooming House	\$59
Compliance with Agreements	\$405 plus \$115 per amending agreement
Request for Release of Agreement	\$555 plus \$115 per amending agreement
Zoning Designation & List of Permitted Uses	\$207
Zoning Information Letter	\$207
Marijuana Grow Operation - Remediation Type 1	\$1,036
Marijuana Grow Operation - Remediation Type 2	\$1,840
Marijuana Grow Operation - Remediation Type 3	\$458
Marijuana Grow Operation - Remediation Type 4	\$1,148
Marijuana Grow Operation - Remediation Type 5	\$231
<b>Compliance Summary Reports</b>	
Residential – 4 suites (units) or less per building	\$120
Residential – more than 4 suites (units) per building	\$258
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$258
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$705 plus \$214 for each additional building
Pool Enclosure Compliance Report	\$202
<b>Report on Compliance (Zoning)</b>	
Residential – 4 suites (units) or less (plus mobile home, vacant land) per building	\$258
Residential – more than 4 suites (units) per building	\$661
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$661
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$1,920 plus \$585 for each additional building
Mobile Home Parks	\$1,920 plus \$585 for each additional building

<b>Update Report on Compliance (within 90 days of original report)</b>	
Residential – 4 suites (units) or less	\$120
Residential – more than 4 suites (units)	\$258
Commercial, Industrial, Institutional, Mixed Use	10 suites (units) or less \$258 More than 10 suites (units) \$492
<b>Signs</b>	
Administrative Surcharge (Sign installed prior to issuance of sign permit)	Permanent sign permit fee <b>plus:</b> 50% of the sign permit fee
Static Billboard Permit	\$2,280
Digital Billboard Permit	\$3,023
Development Sign – Development area ≤ 1,000 m <sup>2</sup>	\$408
Development area 1,000 to 5,000 m <sup>2</sup>	\$745
Development area > 5000 m <sup>2</sup>	\$1,442
Digital Menu Board	\$476
Directional Development Sign	\$408
Encroachment Fee (per sign)	\$342
Encroachment Renewal Fee	\$135
Impound and Storage Fee	\$186 per month
Home-based Business and Bed and Breakfast	\$227
Permanent	\$408
ePortal Permanent	\$364
Message Centre	\$579
Administrative Surcharge (Sign installed prior to obtaining variance approval)	Sign Minor Variance fee <b>plus:</b> 100% of the sign minor variance fee
Sign Minor Variance	\$2,126
Digital Billboard – Minor Variance	\$3,023
<b>Access to Building and Sign Permit Information (All Fees Are Non-refundable)</b>	
Application for Access to Building Permit and Sign Permit Records (excluding reproduction costs)	\$75
Copies - Paper (per page)	\$0.30 (+ HST)
Copies - USB (per USB)	\$16.80 (+ HST)
Copies - Plan Sheet (per plan per sheet)	\$11.25 (+ HST)