

Building Code Services Fee Schedule – Effective January 1, 2024

Construction Permit Fees	
Administrative Surcharge (construction commenced before permit issuance)	<p><u>All other</u> – 50% of permit fees calculated for regular Permits to Construct, Demolish or Change of Use up to a maximum of \$10,000</p> <p>-15% of recovery costs paid to third party contractors for property owners' non-compliance with the Building Code Act</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the Demolition Control By-law 2012-377: \$1,027</p> <p><u>Permit to Demolish</u> – where the building was located on property subject to the <i>Heritage Act</i>: \$3,080</p> <p>Partial Permit – 50% of permit fees calculated for the complete building for a Partial Permit to Construct up to a maximum of \$5,000 for each stage of construction</p>
Alternative Solution	<p><u>Tier I Review Process</u> - \$970 per application plus third-party evaluation costs as may be required</p> <p><u>Tier II Review Process</u> - \$390 per application</p>
Application for lot severances requiring plumbing inspections to ensure separate plumbing services can be provided	\$111 per application
Certification of Master Plan	\$112 per application
Change of Use	\$111 per application
Conditional Permit	<p>(i) \$333 for single detached, semi-detached and row house units</p> <p>(ii) \$998 for all other</p>
Deferral of Revocation Fee	\$322 per application
Limiting Distance Agreement	\$356 per agreement.
Demolition Agreement	\$427 per agreement
Partial Permit	Regular Permit to Construct fee plus : \$259 per application
Permit to Construct (New buildings or additions to existing buildings)	Refer to Fee Schedule for Gross Floor Area
Permit to Construct (All other construction)	\$11.30 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$103
Permit to Construct (Farm buildings only)	\$7.93 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$103 (Proof of OFA membership or FBR required)

Permit to Demolish (Sewer disconnection fee may apply)	\$103 for the first 5,000 square feet (464.5 square metres) of gross floor area or portion thereof, plus \$11.30 for each additional 1,000 square feet (92.9 square metres) of gross floor area or part thereof
Transfer of Application or Permit	\$103 per application
Plumbing work only – where work includes plumbing only	\$103 per application
Re-examination Fee (application with certified master plan)	Change of one certified master plan for another - \$348
Re-examination fee – all other applications where substantial change	Additional 10% of the fee rate based on the same building classification by major occupancy of the original application
Refundable Inspection Fee for single detached, semi-detached, row house, or townhouse dwelling units	\$300 per unit
Re-Inspection Fee for single detached, semi-detached, row house or townhouse dwelling units	\$100 per inspection
Limited Authorization Building Permit	\$11.30 per \$1,000 or part thereof of the assessed valuation of the work, with a minimum fee of \$103
Revision to Permit – Master Plan	Change of one certified master plan for another - \$348
Revision to Permit – Other	\$11.30 per \$1,000 or part thereof of the assessed valuation of work with a minimum fee of \$103
Revision to Permit – Farm Building	\$7.93 per \$1,000 or part thereof of the assessed valuation of the work with a minimum fee of \$103
Municipal Addressing and Pool Enclosure	
9-1-1 Blade Sign and Post (Installed by City)	\$101
9-1-1 Replacement Blade Sign and Post (Installed by City)	\$101
9-1-1 Replacement Blade Sign and Post (Installed by Owner/Developer)	\$61
9-1-1 Replacement Blade Sign Only	\$35
Civic Number Change (per address)	\$248
Pool Enclosure Permit	\$226
Private Road Naming	\$2,083

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Private Road Naming (same day/property as Site Plan Control application)	\$1,496
Highway Name Dedication	\$1,805
Highway Name Change	\$3,009

Compliance	
Agency Letter of Approval – Building Code Services	\$451 (+ HST)
Schedule 26 Report – Rooming House	\$61
Compliance with Agreements	\$415 plus \$120 per amending agreement
Request for Release of Agreement	\$570 plus \$120 per amending agreement
Zoning Designation & List of Permitted Uses	\$213
Zoning Information Letter	\$213
Marijuana Grow Operation - Remediation Type 1	\$1,064
Marijuana Grow Operation - Remediation Type 2	\$1,889
Marijuana Grow Operation - Remediation Type 3	\$470
Marijuana Grow Operation - Remediation Type 4	\$1,179
Marijuana Grow Operation - Remediation Type 5	\$237
Compliance Summary Reports	
Residential – 4 suites (units) or less per building	\$123
Residential – more than 4 suites (units) per building	\$265
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$265
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$725 plus \$220 for each additional building
Pool Enclosure Compliance Report	\$207
Report on Compliance (Zoning)	
Residential – 4 suites (units) or less (plus mobile home, vacant land) per building	\$265
Residential – more than 4 suites (units) per building	\$679
Commercial, Industrial, Institutional, Mixed Use – 10 suites (units) or less per building	\$679
Commercial, Industrial, Institutional, Mixed Use – more than 10 suites (units) per building and/or up to 3 buildings	\$1,970 plus \$600 for each additional building
Mobile Home Parks	\$1,970 plus \$600 for each additional building

Update Report on Compliance (within 90 days of original report)	
Residential – 4 suites (units) or less	\$123
Residential – more than 4 suites (units)	\$265
Commercial, Industrial, Institutional, Mixed Use	10 suites (units) or less \$265 More than 10 suites (units) \$505
Signs	
Administrative Surcharge (Sign installed prior to issuance of sign permit)	Permanent sign permit fee plus: 50% of the sign permit fee
Static Billboard Permit	\$2,341
Digital Billboard Permit	\$3,104
Development Sign – Development area ≤ 1,000 m2	\$419
Development area 1,000 to 5,000 m2	\$765
Development area > 5000 m2	\$1,481
Digital Menu Board	\$489
Directional Development Sign	\$419
Encroachment Fee (per sign)	\$351
Encroachment Renewal Fee	\$139
Impound and Storage Fee	\$191 per month
Home-based Business and Bed and Breakfast	\$233
Permanent	\$419
ePortal Permanent	\$374
Message Centre	\$594
Administrative Surcharge (Sign installed prior to obtaining variance approval)	Sign Minor Variance fee plus: 100% of the sign minor variance fee
Sign Minor Variance	\$2,183
Digital Billboard – Minor Variance	\$3,104
Access to Building and Sign Permit Information (All Fees Are Non-refundable)	
Application for Access to Building Permit and Sign Permit Records (excluding reproduction costs)	\$77
Copies - Paper (per page)	\$0.30 (+ HST)
Copies - USB (per USB)	\$17.25 (+ HST)
Copies - Plan Sheet (per plan per sheet)	\$11.55 (+ HST)