

Insurance Certificate Checklist

Snow Plow Vehicle

Each insurance certificate must include:

- Insurance Company:
- Name of Insured:
- Address of Insured:
- Policy Number:
- Effective Date:
- Expiry Date:
- Broker Name: Contact name and number
- With respect to every vehicle required to be licensed under the Highway Traffic Act (Ontario):
Every snow plow contractor shall file proof of **Motor Vehicle Liability insurance coverage subject to a limit of not less than One Million Dollars (\$1,000,000.00)**; such insurance coverage shall be inclusive per occurrence for bodily injury, death, accident benefits and including damage to property occasioned by any accident arising out of the plowing operation of any licensed motor vehicle to be used in the business in respect of which a license is applied for.
- With respect to vehicles and equipment not required to be licensed under the Highway Traffic Act (Ontario):
Every snow plow contractor shall file proof of **Comprehensive/Commercial General Liability insurance coverage subject to a limit of not less than One Million Dollars (\$1,000,000.00)**; such insurance coverage shall be inclusive per occurrence for bodily injury, death, accident benefits and including damage to property occasioned by any accident arising out of the plowing operation of any unlicensed vehicle and equipment to be used in the business in respect of which a license is applied for. **City of Ottawa has been added as an additional insured for all operations, but only with respect to its interest in the operations of the named insured(s).**
- This is to certify that the Policy of Insurance as described above has been issued by the undersigned to the insured named above and is in force at this time.



- All insurance certificates must also include the following Cancellation clause:
- The City of Ottawa shall be given thirty (30) days written notice by mail by the insurer(s) to the:

City of Ottawa

Bylaw & Regulatory Services Branch

735 Industrial Avenue, 2nd floor, Ottawa, ON K1G 5J1

Telephone: 613-580-2424 Ext. 12735 Fax: 613-580-2818

By-law & Regulatory Services • Services des règlements municipaux



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