



# BUILDING CODE SERVICES

Update Report on Compliance  
Pursuant to Compliance Report By-Law

Receipt Number \_\_\_\_\_ Amount \$ \_\_\_\_\_ Circulation Number \_\_\_\_\_

NOTE Remainder of page to be completed by Applicant/Agent

|   |  |  |                    |             |
|---|--|--|--------------------|-------------|
| <b>Applicant/<br/>Agent</b>             | Date   |  | Reference/File No. |             |
|   | Name   |  |                    |             |
|   | Address  |  |                    | Postal Code |
|   | Contact Name   |  |                    |             |
|   | Email Address  |  |                    |             |
|   | Phone No.  |  | Fax No             |             |
| <b>Property<br/>Being<br/>Searched</b>  | Municipal Address  |  |                    |             |
|   | Legal Description  |  |                    |             |
|   | Registered Owner   |  |                    |             |
|   | Survey Submitted<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  | Prepared By        | Date        |
| <b>Type of<br/>Update<br/>Requested</b> | <input type="checkbox"/> Survey  |  |                    |             |
|   | <input type="checkbox"/> Building Permit Information                         |  |                    |             |
|   | <input type="checkbox"/> Order/Complaint(s)                                  |  |                    |             |
|   | <input type="checkbox"/> Complete Report                                     |  |                    |             |

Forms and information available at [ottawa.ca](http://ottawa.ca).