



2015 DISCHARGE PERMIT APPLICATION FOR HAULED LIQUID WASTE

Return to: City of Ottawa- City Operations- Wastewater Services
800 Green Creek Drive, 2nd floor. Ottawa ON K1J 1A6
Ph: 613-580-2424 ext:23326 Fax: 613-745-9197
Email: SUP-PUE@ottawa.ca

SECTION A: APPLICANT INFORMATION

1) Company Name:			Business Registration #:		
2) Facility Address - Unit & Street #:		Street:	City & Prov:		Postal:
3) Mailing Address (if different than facility address): Unit & Street #:		Street:	City & Prov.:		Postal:
4) Billing Address (if different than mailing address): Unit & Street #:		Street:	City & Prov.:		Postal:
5) Name of Company Owner/Owners (all):					Phone:
6) Contact Person*:				Title*:	
Phone*:			Cell*:		
Fax*:			Email*:		

* Full contact information of the Contact Person (including an active email address) is required to process the Annual Permit

SECTION B: LICENSING INFORMATION

A valid Certificate of Approval (C of A) and/or Environmental Compliance Approval (ECA) issued by the Ministry of the Environment (MOE) under Part V of the Ontario Environmental Protection Act is required to dispose of hauled liquid waste in the City. If your company holds a valid C of A / ECA for the following, please indicate such along with the corresponding C of A / ECA numbers and your official Business Name, as registered with the MOE. A copy of **all** C of As / ECAs may be requested prior to the processing of the permit.

1) Registered MOE Business Name:

List of MOE approved waste types: Hauled Sewage - C of A / ECA #s: _____

Prov. Reg. Waste - C of A / ECA #s: _____

Other - C of A / ECA / EASR #s: _____

2) Check all waste types for which your company is applying to discharge (subject to approval by Sewer Use Staff). See Section 16 in Manual:

Domestic/Residential <input type="checkbox"/>	Portable/Chem. Toilet <input type="checkbox"/>	Domestic Flood Water <input type="checkbox"/>	Domestic Lift Stations <input type="checkbox"/>	* Further information will be required - Sewer Use Program staff will follow-up before the permit is processed.
Domestic Sanitary Sewer Backups/Cleanout <input type="checkbox"/>	Restricted <input type="checkbox"/> *	Provincially Regulated <input type="checkbox"/> *	Sludge <input type="checkbox"/>	

-- If clarification is needed on waste types, please contact the Sewer Use Program Duty Officer at 613-580-2424 x 23326, or your main contact person --



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SECTION B (Continued): LICENSING INFORMATION

3) Do you discharge Portable Toilet Waste? No Yes If yes, please provide the following:

% Portable Toilet waste collected from **inside** city limits _____ %
% Portable Toilet waste collected from **outside** city limits _____ % } must total 100%

4) Do you pump waste from grease interceptors/traps? No Yes:

If yes, identify the disposal location(s): _____

5) Do you pump oil/water separators, car wash pits, or sand/solids interceptors? No Yes

If yes, identify the disposal location(s): _____

6) Is the Pickard Centre your primary discharge location? No Yes

If no, indicate primary discharge location: _____

7) If the Pickard Centre is not able to receive your waste, for any reason, what is your Company's contingency discharge location?:

8) Does your company land apply hauled liquid waste? _____



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SECTION C: VEHICLE INFORMATION

The following information is required for each vehicle that will be used to haul the waste to be discharged. Vehicles not listed will not be permitted to discharge. Road Maintenance Vehicles that are exempt from requiring a provincially issued licence plate number must be listed with the unit number. **(Attach additional sheets if necessary)**

Licence Plate or Unit Number	Province	Vehicle Make	Vehicle Model	Year	Liquid Capacity (L)	Total Weight of Empty Vehicle - if available (kg)	Vehicle Changes		
							Existing	New for 2015	Changed from 2014

Where "Changed from 2014" is selected, provide a brief explanation of the nature of the change and corresponding licence plate (ie. purchased new or disposed of vehicle). The absence of an explanation may delay processing of the permit.



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SECTION D: APPLICATION CONDITIONS

- a) This is an Application for an Annual Discharge Permit to discharge hauled waste at the Robert O. Pickard Environmental Centre in accordance with the Sewer-Use Bylaw.
- b) The Applicant hereby agrees to indemnify and save harmless the City, its servants, workers, contractors and agents from all loss, damage, damages, suits, costs and expenses of every nature and kind arising from or in consequence of the issuance of the discharge permit and any work done there under whether such loss, damage, damages, costs and expenses arise by reason of negligence or without negligence on the Applicant's part or on the part of its employees, servants, workers, contractors or agents and whether such loss, damage, damages, costs and expenses are occasioned to the City or to any other person whatsoever.
- c) The Applicant declares that it has read this application in its entirety.
- d) The Applicant declares that t understands and agrees to be bound by the Hauled Waste Conditions of Permit and Discharge Procedures Manual (as amended from time to time).
- e) The Applicant declares that all information, which it has provided or will provide to the City, is correct and true in all respects

Date (DD/MM/YY)

Signature of Company Official

Name (Printed)

Title (Printed)

All information submitted to the City of Ottawa is subject to the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M56.
Please note that the permit does not relieve the permit holder of their legal responsibilities under any municipal, provincial or federal legislation.
Updated versions of the Conditions for Discharging Hauled Liquid will be mailed to the carriers as they arise.

SECTION E: PAYMENT METHOD

Please select an application payment option:

- An enclosed cheque for all applicable fees made payable to "City of Ottawa"
- Invoice the company listed in Section A for all applicable