

NOTICE TO PERMIT HOLDERS



REQUIRED INSPECTIONS

For Additions, Alterations and Repairs to: Single, Semi-Detached, Rowhouse & Townhome Dwelling Units

The building permit must be posted in a visible location on site.

At key stages of building construction, your work must be inspected to ensure that the completed construction complies with the Ontario Building Code. The permit plans and specifications must be on site and made available to the Building Inspector at the time of inspection. To ensure the availability of a Building Inspector, you should book inspections 48 hours in advance. Failure to have the appropriate inspection performed may result in your having to uncover and expose the work for inspection, or other Orders issued, etc.

The Building Inspector(s) name and phone number are identified on the building permit.

Inspection	Description
Sewer Lateral	Prior to backfill of sanitary and storm sewers and water service. Prior to backfill of sanitary and storm sewers and water service. Your Building Inspector does not perform the lateral sewers and water service inspections. These inspections may be arranged by contacting Kathy Heath (Development Review Services) 613-580-2424 Ext 33246
Excavation	Required prior to placement of concrete footings. The geotechnical soils report confirming soil-bearing capacity may be requested by the Building Inspector, if warranted by on site soil conditions.
Plumbing - Underground	Required prior to covering underground plumbing. (Test required)
Foundation	Required prior to backfill of foundation.
Plumbing – Rough-In	Required at completion of plumbing rough-in, which includes drains, waste, vent and water piping system. (Test Required)
Framing and Mechanical Rough-In	Required at completion of structural framing, stairs, including components of fire separation and fire stopping. Completion of rough-in for electrical system, fireplace, ductwork for heating, ventilation and air conditioning. Exterior of building must be weather proofed.
Insulation/Vapour Barrier	Required at completion of insulation, air barrier and vapour barrier installation.
Plumbing – Final	Required at completion of plumbing system, fixtures and appliances. (Test required)
Occupancy	A person may occupy a dwelling provided an Occupancy Permit for a partially completed building has been issued by the Building Inspector. To be eligible there must be no outstanding Building Code Orders and certain building components and systems must be complete and inspected.
Final	Required at completion of the construction.