

SCHEDULE NO. 13
Relating to Rickshaws
(added by By-law 2005-119)

DEFINITIONS

1. In this Schedule:

“highway” includes the entire right of way of a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct, trestle, designed and intended for, or used by, the general public for the passage of vehicles;

“private property” means all property in the City and includes property of the municipal, federal and provincial government;

“sidewalk” includes all such parts of a highway as are set aside by the City for the use of pedestrians or used by the general public for the passage of pedestrians, and includes the boulevard;

“stall holder” means a person who has entered into a contract for a Market stand with the City and to whom the Markets Manager has assigned a stand, or who has been issued a daily permit by the City and to whom the Markets Manager has assigned a stand;

“stand” means the area of the public markets assigned to a stall holder;

“stand contract” means the contract between the stall holder and the City with respect to a stand,

“street” means that part of the highway that is improved, designed or ordinarily used for vehicular traffic.

LICENSES REQUIRED

2. The following types of licenses may be issued:

- (a) rickshaw operator
- (b) rickshaw owner.

CONDITIONS FOR ISSUANCE OF A RICKSHAW OWNER LICENSE

3. No applicant for a rickshaw owner’s license shall be issued a license unless:

- (a) the applicant is at least eighteen (18) years of age,

- (b) the rickshaw to be used by the applicant has complied with the standards prescribed by Section 6 hereof, and
- (c) the applicant provides proof of insurance in accordance with Section 7 hereof.

4. Every person who owns a rickshaw shall obtain a separate license for each rickshaw to be operated pursuant to this by-law.

CONDITIONS FOR ISSUANCE OF A RICKSHAW OPERATOR LICENSE

5. No applicant for a rickshaw operator's license shall be issued a license unless:

- (a) the applicant is the holder of a current driver's license, and
- (b) the applicant has provided the name and address of the rickshaw owner who will be the business affiliate or employer of the applicant.

VEHICLE STANDARDS

6. Every rickshaw shall:

- (a) be structured so as to be safe and stable with or without passengers;
- (b) have affixed on the rear of the vehicle a slow moving vehicle sign that is the same as the signs set out in the Highway Traffic Act;
- (c) carry at the rear two red reflectors, one of which shall be affixed as nearly as possible to the extreme left side and one as nearly as possible to the extreme right side of the vehicle;
- (d) be in a clean and sanitary condition; and
- (e) be in a state of good repair and appearance.

INSURANCE

7. (1) Every rickshaw owner shall proof of insurance of Comprehensive General Liability insurance subject to limits of not less than Two Million Dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, personal injury, death and damage to property including loss of use thereof.
- (2) The insurance required by subsection (1) shall be in the name of the rickshaw owner and the owner's operators, employees and volunteers.

ISSUANCE OF LICENSE

8. Upon issuance of a rickshaw owner's license, the Chief License Inspector shall furnish to the licensee, in addition to the license, one (1) plate for each vehicle bearing an identifying number, the words "Rickshaw" and "Ottawa".

DISPLAY OF PLATE

9. Every owner or operator shall ensure that the plate furnished pursuant to Section 8 is securely affixed to the rear of the rickshaw so as to be clearly visible to the public during the currency of the license.

10. Every licensee who operates a rickshaw under the authority of a license shall ensure that the plate affixed to the vehicle corresponds to the license issued by the Chief License Inspector.

11. Every owner or operator of a rickshaw shall produce his or her license for inspection when requested by the Chief License Inspector, any By-law Officer or peace officer.

TRANSFERS OF LICENSE

12. No rickshaw operator's license shall be transferred.

LOCATION REGULATIONS

13. No owner or operator shall allow his or her rickshaw to be placed or left on or at the By Ward Market except in a stand for which the owner has entered into a stand contract with the City.

14. No owner or operator shall allow his or her rickshaw to be placed or left on or at the By Ward Market after the licensee's stand contract has been suspended or terminated.

15. Every person who operates his or her rickshaw on or at the By Ward Market under the authority of a stand contract shall produce a copy of the stand contract for inspection when requested by the Chief License Inspector, any By-law Officer or peace officer.

16. No owner or operator shall operate his or her rickshaw on private property without the consent of the owner.

TIME REGULATIONS

17. No owner or operator shall allow his or her rickshaw to be operated on any City street at any time when no parking or not stopping restrictions between the hours of 3:00 p.m. and 6:00 p.m. are in place.

GENERAL REGULATIONS

18. Every owner or operator shall keep his or her rickshaw at all times in a clean and sanitary condition and in a state of good repair and appearance.

19. Every owner or operator shall ensure that:

- (a) he or she conforms, where applicable, with the Highway Traffic Act;
- (b) he or she conforms with By-law No. 2003-530, the Traffic and Parking By-law, as amended;
- (c) he or she conforms with all rules and regulations established by the City as represented by OC Transpo;
- (d) he or she does not interfere with the normal movement of pedestrian traffic in the City;

(amended by By-law No. 2023-516)

- (e) he or she does not interfere with the normal movement of vehicular traffic in the City;

(amended by By-law No. 2023-516)

- (f) he or she complies with, where applicable, the City of Ottawa E-cargo Bike By-law No. 2021-290.

((f) added by By-law 2021-339; to be repealed on March 1, 2026)

20. No owner or operator shall allow his or her rickshaw to be left unattended.

21. No licensee shall operate his or her rickshaw in a reckless or erratic manner.

PROCESSING FEE EXEMPTION

22. (1) Applicants for a rickshaw operator license shall be exempt from the requirement to pay a processing fee.

- (2) An applicant for a rickshaw owner license shall pay only one processing fee regardless of the number of rickshaw owner licenses he or she is applying for.