

## **Letters to Santa: Instructions**

Write a letter to Santa and his elves – and he'll write back! Be sure to include your return address on the envelope. Mail your letter by **Friday December 10, 2021** to guarantee a reply before the holidays!

- 1. Start your letter with a greeting like "Dear Santa" or Santa Claus, Father Christmas, or St. Nick. Santa has many names!
- 2. Make sure Santa knows you should be on the 'nice list'. Every year Santa makes a list and checks it twice to see who's been naughty and nice. Be sure to tell Santa that you've been good this year.
- 3. What to write about? Ask Santa how he's doing, let him know that you've been nice, and you can ask him for your favorite toys.
- 4. Thank Santa. Be sure to end your letter by thanking Santa for bringing you presents. Then you'll be sure to stay on the 'nice list'!
- 5. Add a closing to say goodbye. Add a closing word or a goodbye such as "Sincerely" or "Best wishes," or "Your friend." Then sign your name below, fold the letter, and put it in the envelope.
- 6. Add Santa's address to the front of the envelope:

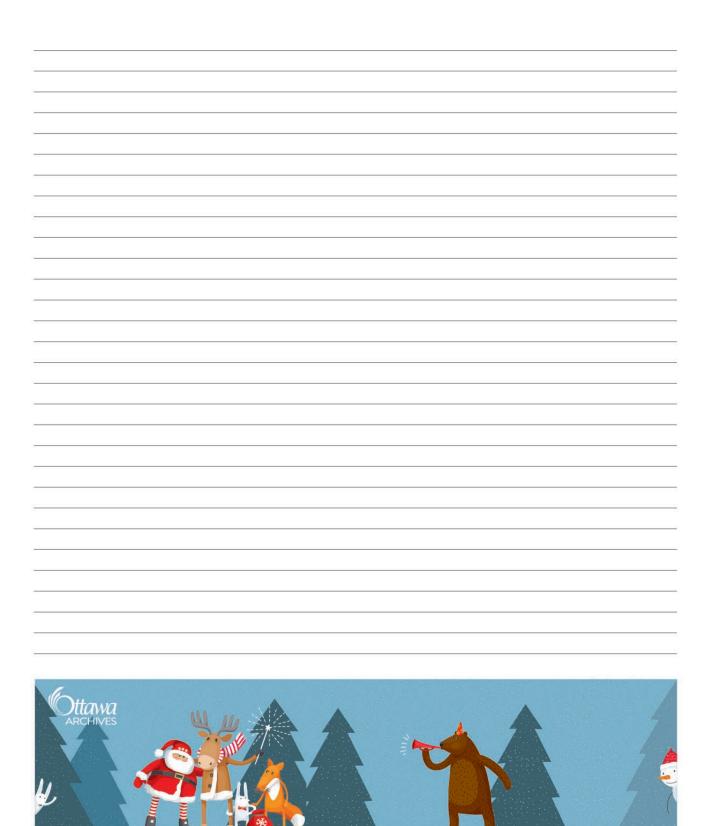
Santa Claus

North Pole, Canada

нон оно

IMPORTANT: To get a letter back from Santa, write your **name and address** on the top, left hand corner of the envelope. This is the **return address**.

7. Give the envelope to an adult to send. Letters to Santa are free – you don't need postage.



Decorate and colour the sugar cookies.

