

**Instructions**

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination) 

YYYY	MM	DD
2 0 2 2	0 5	1 2

 to 

YYYY	MM	DD
2 0 2 2	1 2	3 1

☒ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

**Box A: Name of Candidate and Office**

Candidate's name as shown on the ballot

Last Name or Single Name

Kavanagh

Given Name(s)

Theresa

Office for Which the Candidate Sought Election

City Council

Ward Name or Number (if any)

7

Municipality

Ottawa

Spending Limit

General

\$35,152.05

Parties and Other Expressions of Appreciation

\$3,515.21

Contribution Limit

Contributions from Candidate and Spouse

\$12,094.60

☐ I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

**Box B: Declaration**

I, Theresa Kavanagh, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Signature of Candidate

2023 02 03  
Feb 3 / 23

Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd)

2023/02/10

Time Filed

1:54

Initial of Candidate or Agent (if filed in person)

Signature of Clerk or Designate

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**Box C: Statement of Campaign Income and Expenses**

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**LOAN**

Name of bank or recognized lending institution

Amount borrowed  
\$

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**INCOME**

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	27,195.02
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	61.00
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	

**Total Campaign Income (Do not include loan)****= \$ 27,256.02 C1****EXPENSES** (Note: Include the value of contributions of goods and services)**1. Expenses subject to general spending limit**Inventory from previous campaign used in this campaign  
(list details in Table 2 of Schedule 1)

	\$	4,328.25
Advertising	\$	
Brochures/flyers	\$	7,373.50
Signs (including sign deposit)	\$	4,873.61
Meetings hosted	\$	542.41
Office expenses incurred until voting day	\$	193.25
Phone and/or internet expenses incurred until voting day	\$	463.14
Salaries, benefits, honoraria, professional fees incurred until voting day	\$	
Bank charges incurred until voting day	\$	9.90
Interest charged on loan until voting day	\$	

Other (provide full details)

1. Postal Walk	+ \$	4,243.41
2. Volunteer Expenses	+ \$	51.85
3. Translation Services	+ \$	128.20
4.	+ \$	
5.	+ \$	
6.	+ \$	

**Total Expenses subject to general spending limit****\$ 22,207.52 C2****2. Expenses subject to spending limit for parties and other expressions of appreciation**

1. Post-Election Party	+ \$	1,128.34
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2. Gifts for Key Volunteers	+ \$	725.00
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____
<b>Total Expenses subject to spending limit for parties and other expressions of appreciation</b>	<b>\$</b>	<b>1,853.34 C3</b>

### 3. Expenses not subject to spending limits

Accounting and audit	\$	1,956.58
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	\$	1,215.78
Office expenses incurred after voting day	\$	_____
Phone and/or internet expenses incurred after voting day	\$	_____
Salaries, benefits, honoraria, professional fees incurred after voting day	\$	_____
Bank charges incurred after voting day	\$	22.80
Interest charged on loan after voting day	\$	_____
Expenses related to recount	\$	_____
Expenses related to controverted election	\$	_____
Expenses related to compliance audit	\$	_____
Expenses related to candidate's disability (provide full details)		_____

1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____

Other (provide full details)

1. _____	+ \$	_____
2. _____	+ \$	_____
3. _____	+ \$	_____
4. _____	+ \$	_____
5. _____	+ \$	_____

**Total Expenses not subject to spending limits** **\$ 3,195.16 C4**

**Total Campaign Expenses (C2 + C3 + C4) = \$ 27,256.02 C5**

### Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses  
(Income minus Total Expenses) (C1 – C5) + \$ \_\_\_\_\_ **D1**

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign

– \$ \_\_\_\_\_ = \$ \_\_\_\_\_ **D2**

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.



Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
See attached			19,952.00	
<b>Total</b>			<b>19,952.00</b>	

☐ Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse**  
**(Note: Must also be recorded as Expenses in Box C.)**

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
D. Vaillancourt		Translation	2022/09/20	128.20
Connie DeFalco		Office Supplies	2022/08/10	193.25
<b>Total</b>				<b>321.45</b>

☐ Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor**

**(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions)**      \$ 20,273.45 1B

## Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

### Fundraising Event/Activity 1

Description of fundraising event/activity Campaign Kick-Off

Date of event/activity (yyyy/mm/dd) 2022/09/18

#### Part I – Ticket revenue

Admission charge (per person) \$ 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$

#### Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1.	+	\$
2.	+	\$
3.	+	\$
4.	+	\$
5.	+	\$

Total Part II (include in Part I of Schedule 1) = \$

#### Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1. Kick-off	+	\$	41.00
2.	+	\$	
3.	+	\$	
4.	+	\$	
5.	+	\$	

Total Part III (include under Income in Box C) = \$ 41.00

#### Part IV – Expenses related to fundraising event or activity

Provide details

1.	+	\$
2.	+	\$
3.	+	\$
4.	+	\$
5.	+	\$

Total Part IV Expenses (include under Expenses in Box C) = \$

### Fundraising Event/Activity 2

Description of fundraising event/activity Post-Election Party

Date of event/activity (yyyy/mm/dd) 2022/10/24

### Part I – Ticket revenue

Admission charge (per person)	\$	2A
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(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold	x	2B
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**Total Part I (2A X 2B) (include in Part I of Schedule 1)** = \$

## Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1. \_\_\_\_\_ + \$

2. \_\_\_\_\_ + \$

3. \_\_\_\_\_ + \$ \_\_\_\_\_

4. \_\_\_\_\_ + \$ \_\_\_\_\_

5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part II (include in Part I of Schedule 1)** = \$

### Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1. Post-Election Party	+ \$	20.00
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2. \_\_\_\_\_ + \$ \_\_\_\_\_

3. \_\_\_\_\_ + \$ \_\_\_\_\_

4. \_\_\_\_\_ + \$ \_\_\_\_\_

5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part III (include under Income in Box C)** = \$ **20.00**

#### Part IV – Expenses related to fundraising event or activity

### Provide details

1. Fundraising fees from Square reader, stamps, thank you cards	+ \$	1,215.78
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2. \_\_\_\_\_ + \$ \_\_\_\_\_

3. \_\_\_\_\_ + \$

4. \_\_\_\_\_ + \$ \_\_\_\_\_

5. \_\_\_\_\_ + \$ \_\_\_\_\_

**Total Part IV Expenses (include under Expenses in Box C)** = \$ **1,215.78**

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**Auditor's Report – *Municipal Elections Act, 1996* (Section 88.25)**

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A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

CPA, CA

Municipality

Ottawa

Date (yyyy/mm/dd)

2023/01/04

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**Contact Information**

Last Name or Single Name

Eoin

Given Name(s)

Ruane

Licence Number

3-31216

Address

Suite/Unit Number

228

Street Number

30

Street Name

Colonnade Road

Municipality

Ottawa

Province

Ontario

Postal Code

K2E 7J6

Telephone Number

613-230-1022

Email Address

eruane@frouin.com

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☒ Report is attached

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Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

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Date	First Name	Surname	Address	Unit	City	Prov.	Postal Code	Amount	Receipt
2022-09-18	Donald	Amendrud	30 River Bend Drive		Ottawa	ON	K2H 5G8	100.00	A3
2022-10-31	Heather	Amundrud	202 Britannia Road		Ottawa	ON	K2B 5W8	100.00	A4
2022-07-26	John S	Anderson	403 Crestview Road		Ottawa	ON	K1H 5G7	100.00	B2
2022-10-03	Murray	Angus	2625 Regir #901		Ottawa	ON	K2B 5W8	100.00	B5
2022-07-26	Peter	Black	28 Bedale Drive		Ottawa	ON	K2H 5M1	100.00	A15
2022-10-01	Annie	Boucher	77 Richlin Cr		Ottawa	ON	K2B 8L5	100.00	A18
2022-07-31	Cynthia	Callard	98 Stirling Ave		Ottawa	ON	K1Y 1R1	100.00	A21
2022-08-12	Holly	Campbell	489 Hilson Ave		Ottawa	ON	K1Z 6C6	100.00	A22
2022-10-07	Becca	Carroll	2775 Rowatt Street		Ottawa	ON	K2B 6P2	100.00	A24
2022-10-31	Thin Meiw	Choo	2313 Whitehaven Cre		Ottawa	ON	K2B 5H2	100.00	A27
2022-09-11	Melissa	Coenraad	18 Bering Court		Kanata	ON	K2L 2B7	100.00	A30
2022-08-30	Barbara	Collishaw	134 Caroline Ave		Ottawa	ON	K1Y 0S9	100.00	A31
2022-07-28	Joan	Conrod	1171 Ambl	2210	Ottawa	ON	K2B 8E1	100.00	A33
2022-09-22	Mark	Davidson	495 McLeod St.		Ottawa	ON	K1R 5P7	100.00	A38
2022-10-22	Judy	Dudley	12 Maplehurst Ave.		Ottawa	On	K2H 9G2	100.00	A42
2022-08-25	Mark	Earle	21 Kempster Ave		Ottawa	ON	K2B 6L9	100.00	A44
2022-10-13	Mary Lou	Fleming	400 Bayview Drive		Woodlawn	ON	K0A 3M0	100.00	A48
2022-08-27	Bruce	Franklin	938 Arkell Street		Ottawa	ON	K2B 5R3	100.00	A51
2022-09-03	Cristophe	Fronton	44 Holmwood Avenue		Ottawa	ON	K1S 5V1	100.00	A163
2022-10-05	Morgan	Gay	2139 Alta Vista Drive		Ottawa	ON	K1H 7L7	100.00	A55
2022-08-22	Philip	Gross	954 Sadler Cres		Ottawa	ON	K2B 5H7	100.00	A60
2022-09-21	A.T.	Hall	888 Fairlawn Avenue		Ottawa	ON	K2A 4C3	100.00	A162
2022-07-25	Dan	Hara	166 Glebe Ave		Ottawa	ON	K1S 2C5	100.00	A64
2022-09-10	Gillian	Harris	63 MacLaren St		Ottawa	ON	K2P 0K5	100.00	A65
2022-10-03	Lois	Jacobs	5 Invermar Unit 6		Orillia	ON	L3V 8B4	100.00	A70
2022-10-24	Kevin	Kavanagh	2650 Southvale Cres.		Ottawa	ON	K1B 4S9	100.00	A75
2022-07-18	Oliver	Kent	72 Queen Elizabeth Drive	Unit 3	Ottawa	ON	K2P 1E4	100.00	A76
2022-10-23	William	Knight	159 Sunnyside Ave.		Ottawa	ON	K1S 0R2	100.00	A78
2022-10-30	Michel	Lafleur	835 Dundee Ave.		Ottawa	ON	K2B 5S8	100.00	A79
2022-09-17	Marilyne	Landry	131 Cartier St		Ottawa	ON	K2P 1K6	100.00	A80
2022-09-19	Rebecca	Last-Guene	2930 Houghton Ave		Ottawa	ON	K2B 6Z7	100.00	A82
2022-09-18	Aileen	Leo	138 Bell St. N.		Ottawa	ON	K1R 7C9	100.00	A83
2022-08-25	David	Luknowski	2858 Grandeur Ave		Ottawa	ON	K2B 6Y9	100.00	A86
2022-09-06	Donna	Mayer	1071 Ambl	1011	Ottawa	ON	K2B 6V4	100.00	A91
2022-08-30	Patrick	McCurdy	197 Compton Ave		Ottawa	ON	K2B 5A8	100.00	A92
2022-10-04	Kathryn	McDade	2346 Kildonan Ave.		Ottawa	ON	K2B 7L2	100.00	A93
2022-08-31	William	McGee	73 Crystal Beach Dr		Ottawa	ON	K2H 5N3	100.00	A94
2022-09-26	Kathleen	Monk	896 Kingsmere Ave		Ottawa	ON	K2A 3K1	100.00	A122
2022-10-04	Adrian	Morrison	33 Grammercy Pk		Ottawa	ON	K2C 4E1	100.00	A118
2022-07-26	RoseAnne	Mussar	53 Aero Drive		Ottawa	ON	K2H 5E3	100.00	A115
2022-09-08	Julia	Page	2764 Cassels Street		Ottawa	ON	K2B 6N8	100.00	A112
2022-07-20	Evelyn	Pickles	3 Marsden Place		Ottawa	ON	K2H 5L4	100.00	A109
2022-09-18	Maureen	Prebinski	941 Beauclaire Drive		Orleans	ON	K1C 2J5	100.00	A106
2022-10-06	Diana	Ralph	2625 Regir #1510		Ottawa	ON	K2B 5W8	100.00	A103
2022-09-14	Johan	Rudnick	23 Ivy Crescent		Ottawa	ON	K1M 1Y1	100.00	A126
2022-09-05	Michael	Ryan	417 Greenwood Ave		Ottawa	ON	K2A 0X5	100.00	A127
2022-10-12	Victor	Salloum	86 Tarquin Cres.		Nepean	ON	K2H 8J9	100.00	A128
2022-09-01	Charles	Schouwerv	2527 Severn Ave		Ottawa	ON	K2B 7V8	100.00	A130
2022-10-24	Marcella	Seropian	844 Edgeworth Ave.		Ottawa	ON	K2B 5L6	100.00	A132
2022-09-01	William	Shannon	2527 Severn Ave		Ottawa	ON	K2B 7V8	100.00	A134
2022-10-11	Brad	Snider	123 Stirling #6		Ottawa	ON	K1Y 4X4	100.00	A135
2022-09-14	Penelope	Stuart	23 Ivy Crescent		Ottawa	ON	K1M 1Y1	100.00	A140
2022-07-28	Timothy	Stutt	440 Wiggir	410	Ottawa	ON	K1N 1A7	100.00	A141
2022-10-15	Rob	Sutherland	15 Priam Way		Ottawa	ON	K2H 8S7	100.00	A143

2022-09-18	Victor	Wehrle	211 Grandview Road	Ottawa	ON	K2H 8B9	100.00	A154
2022-09-18	Heather	Wilson	83 Groove Hurst	Nepean	ON	K2G 6V7	100.00	A158
2022-09-06	John	Zvonar	175 Lockhart Ave	Ottawa	ON	K2A 3R6	100.00	A160
2022-08-10	Deborah	Eaton-Kent	2210 Loyol Unit 15	Gloucester	ON	K1J 8H5	125.00	A45
2022-10-24	J. Paul	Francis	807 Kingsmere Ave.	Ottawa	ON	K2A 3J8	125.00	A49
2022-10-24	Marie-Luis	Francis	807 Kingsmere Ave.	Ottawa	ON	K2A 3J8	125.00	A50
2022-09-09	Maurice	Monpetit	1446 Leblanc Drive	Orleans	ON	K1C 3W6	125.00	A121
2022-09-26	Murray	Wilker	265 Poulin #1512	Ottawa	ON	K2B 7Y8	125.00	A156
2022-07-17	Lewis	Auerbach	17 Loche Isle Road	Ottawa	ON	K2H 8G5	150.00	A9
2022-08-25	Eleanor	Benesch	2580 Hobson Rd	Ottawa	ON	K1V 8M7	150.00	A10
2022-09-18	Beverley	Binette	104 Pooler Ave	Ottawa	ON	K2B 5A5	150.00	A14
2022-10-17	Heather	Bradley	540 Queen Elizabeth I	Ottawa	ON	K1S 3N4	150.00	A20
2022-10-24	Marlene	Catterall	2750 Moncton Road	Ottawa	ON	K2B 7W1	150.00	A25
2022-09-04	Judy	Cerra	811 Conau Unit 93	Ottawa	ON	K2B 8K3	150.00	A26
2022-09-04	Clarence	Dungey	811 Conau Unit 93	Ottawa	ON	K2B 8K3	150.00	A43
2022-10-04	Ria	Heynen	20 Cleary / #504	Ottawa	ON	K2A 3Z9	150.00	A67
2022-09-18	David	Madeley	104 Pooler Ave	Ottawa	ON	K2B 5A5	150.00	A88
2022-07-28	Shirley	Seward	5551 South Island Par	Manotick	ON	K4M 1J2	150.00	A133
2022-08-12	Dick	Stewart	448 Edgeworth Ave	Ottawa	ON	K2B 5L1	150.00	A138
2022-09-14	Rene	Toupin-Pip	2127 Prince Charles R	Ottawa	ON	K2A 3L2	150.00	A147
2022-08-14	Roberta	Anderson	600 Westminster Ave	Ottawa	ON	K2A 2V5	200.00	B3
2022-07-28	Cornelia	Berghout	393 Kenwood Ave	Ottawa	ON	K2A 0K3	200.00	A12
2022-09-04	Neil	Collishaw	134 Caroline Ave	Ottawa	ON	K1Y 0S9	200.00	A32
2022-09-14	Tyler	Crosby	63 MacLan 1 (lower)	Ottawa	ON	K2P 0K5	200.00	A35
2022-10-11	Mieke	Cullen	2154 Lenester Ave	Ottawa	ON	K2A 1L3	200.00	A36
2022-08-03	Connie	Defalco	3D Birchdale Ave	Ottawa	ON	K2H 5A1	200.00	A165
2022-08-24	Kadeem	Grant	18 Bering Court	Kanata	ON	K2L 2B7	200.00	A59
2022-08-18	Alice	Hutton	486 Richardson Ave	Ottawa	ON	K2B 5H1	200.00	A69
2022-08-30	Sara	Jarvis	161 Florence St	Ottawa	ON	K1R 5N3	200.00	A71
2022-10-24	Hilmi	Karademir	291 Lorne #2	Ottawa	ON	K2B 6A8	200.00	A74
2022-09-18	Rawlson	King	166 Glynn Avenue	Ottawa	ON	K1K 4Y3	200.00	A77
2022-09-19	Timothy	Lane	239 Woodland Ave	Ottawa	ON	K2B 5C8	200.00	A81
2022-09-24	Andrew	McNeill	52 Christie St.	Ottawa	ON	K1R 0A9	200.00	A96
2022-07-05	Carolyn	Montague	1945 Lauder Drive	Ottawa	ON	K2A 1B2	200.00	A120
2022-07-26	Jonathan	Morris	207 Britannia Road	Ottawa	ON	K2B 5X1	200.00	A119
2022-07-17	George	Neville	908 Iroquois Road	Ottawa	ON	K2A 3N5	200.00	A114
2022-09-03	Enid	Page	1285 Richn #405	Ottawa	ON	K2B7Z4	200.00	A161
2022-07-31	Marlene	Rivier	2687 Violet St	Ottawa	ON	K2B 6X1	200.00	A100
2022-07-20	Shelley	Rivier	2696 Violet St.	Ottawa	ON	K2B 6X2	200.00	A99
2022-07-29	Geraldine	Schultz	24 Roche Place	Ottawa	ON	K2H 5P9	200.00	A131
2022-10-01	Pat	Van Horne	779 Manning Avenue	Toronto	ON	M6G 2W7	200.00	A151
2022-09-09	John	Williams	825 Greno #19	Ottawa	ON	K2B 6G1	200.00	A157
2022-09-26	James	Sutherland	181 Aylmer Ave	Ottawa	ON	K1S 2Y5	209.00	A142
2022-09-18	Melanie	Fraser-Dav	415 Green #204	Ottawa	ON	K2B 8G5	218.00	A52
2022-09-29	Alistair	Benson	178 Fifth Ave	Ottawa	ON	K1S 2M9	250.00	A11
2022-09-18	Patricia	Blackstaffe	691 Richmond Road	Ottawa	ON	K2A 0G8	250.00	A16
2022-07-07	Timothy	Gallagher	21 Elm Street	Ottawa	ON	K1R 6M9	250.00	A53
2022-08-12	Sue	Garvey	1100 Amb #1211	Ottawa	ON	K2B 8G6	250.00	A54
2022-07-18	Jackie	Holzman	20 Cleary / 502	Ottawa	ON	K2A 3Z9	250.00	A68
2022-08-14	Linda	McLaren	2732 Howe Street	Ottawa	ON	K2B 6W8	250.00	A95
2022-09-10	Chandra	Pasma	69 Queensline Drive	Ottawa	ON	K2H 7J4	250.00	A111
2022-09-21	Mary Jane	Armstrong	1025 Richn #1406	Ottawa	ON	K2B 8G8	300.00	A7
2022-10-15	Charles	Brabazon	663 Mansfield Ave.	Ottawa	ON	K2A 2T5	300.00	A19
2022-10-05	Laurel	Johnson	286 Zephyr Ave	Ottawa	ON	K2B 5Z8	300.00	A73

2022-08-22	Judith	Miller	51 Woodroffe Ave. N.	Ottawa	ON	K2A 3T4	300.00	A125
2022-07-20	Sharon	Pickles	117 Brandford St.	Ottawa	ON	K2B 5Y9	300.00	A108
2022-07-28	Monica	Wu	2313 Whitehaven Cre.	Ottawa	ON	K2B 5H2	300.00	A159
2022-07-25	Evelyn	Gigantes	629 Mansfield Ave	Ottawa	ON	K2A 2T3	350.00	A57
2022-07-18	Debra	Mair	2047 Haymarke t St	Ottawa	ON	K2A 3M7	400.00	A89
2022-07-18	Alexander	Cullen	36 Burland Street	Ottawa	ON	K2B 6J8	500.00	B1
2022-08-06	Jim	Patterson	123 Four Seasons Driv	Ottawa	ON	K2E 7R1	500.00	A110
2022-07-05	Peter	Rapson	959 Connaugh t Ave	Ottawa	ON	K2B 5M7	500.00	A104
2022-07-23	Christina	Doyle	1 Ullswater	9 Ottawa	ON	K2H 5H1	1,200.00	A40
							<b>19,952.00</b>	



## **INDEPENDENT AUDITOR'S REPORT**

To: City Clerk

Re: Theresa Kavanagh Election Campaign

### **Qualified Opinion**

We have audited the accompanying Form 4 Financial Statement of the Theresa Kavanagh Election Campaign, which comprise the Statement of Campaign Income and Expenses for the campaign period May 3, 2022 to December 31, 2022. The Form 4 financial statement has been prepared by the Candidate based on the financial reporting provisions outlined in the Municipal Election Guide provided by the Ministry of Municipal Affairs and Housing and the Municipal Elections Act, 1996.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying Form 4 Financial Statement presents fairly, in all material respects, the Statement of Income and Expenses of Theresa Kavanagh Election Campaign for the campaign period May 3, 2022 to December 31, 2022, and the results of its operations for the campaign period then ended in accordance with Canadian generally accepted auditing standards.

### **Basis for Qualified Opinion**

Candidates derive revenues from donations, including donations of goods and services, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, in accordance with the guidance outlined in the Municipal Election Guide, our verification of these transactions was limited to ensuring that the Form 4 Financial Statement reflected the amounts recorded in the accounting records of the Candidate in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and we were not able to determine whether any adjustments might be necessary to income and expenses for the period May 3, 2022 to December 31, 2022.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are described in the Auditors' Responsibilities for the Audit of the Form 4 Financial Statement section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Responsibilities of the Candidate and Those Charged with Governance for the Form 4 Financial Statement**

The Candidate is responsible for the preparation and fair presentation of the Form 4 Financial Statement as outlined in the Municipal Election Guide provided by the Ministry of Municipal Affairs and Housing and the Municipal Elections Act, 1996, and for such internal control as the Candidate determines is necessary to enable the preparation of the Form 4 Financial Statement that is free from material misstatement, whether due to fraud or error.

In preparing the Form 4 Financial Statement, the Candidate is responsible for assessing the Campaign's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Candidate either intends to liquidate the Campaign or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Campaign's financial reporting process.

### **Auditors' Responsibilities for the Audit of the Form 4 Financial Statement**

Our objectives are to obtain reasonable assurance about whether the Form 4 Financial Statement is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high-level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the Form 4 Financial Statement. As part of an audit in accordance with Canadian generally accepted audit standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the Form 4 Financial Statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Campaign's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Candidate.
- Conclude on the appropriateness of the Candidate's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the Form 4 Financial Statement or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the Form 4 Financial Statement, including the disclosures, and whether the Form 4 Financial Statement represent the underlying transactions and events in a matter that achieves fair presentation.

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We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Frouin Group Professional Corporation

Ottawa Ontario

January 30, 2023



## AUDITOR'S STATEMENT

To: City Clerk

Re: Theresa Kavanagh Election Campaign

As specifically agreed, we have performed the following procedures in connection with the Form 4 Financial Statement for the Theresa Kavanagh Election Campaign contributions for the campaign period May 12, 2022 to December 31, 2022:

- Verified the date of contributions are within Campaign Period
- Verified contributions against the Campaign bank statement
- Reviewed total contributions made by each contributor to ensure that do not exceed maximum limit as described in the Municipal Elections Act, 1996

As a result of applying the above procedures, we have found no exceptions. These procedures have been performed in conjunction with the audit of the Form 4 Financial Statement for Theresa Kavanagh Election Campaign for the campaign period May 12, 2022 to December 31, 2022, in which we issued a qualified opinion in the Auditor's Report – Financial Statement dated (to be dated upon approval).

It is understood that this report is to be used solely for the Ottawa 2022 Elections Rebate Program under the provisions of By-law 2018-33. This report is not to be referred to or distributed to any person outside of the City of Ottawa Elections Office.

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A handwritten signature in black ink that reads "Frouin Group".

Frouin Group Professional Corporation  
Ottawa, Ontario  
January 30, 2023

**Explanation**

By-law No. 2022-76 authorizes the payment of rebates to individuals who make contributions to participating candidates for office on the municipal council who comply with the provisions of the by-law. Under Subsection 7(d) of the by-law, "a participating candidate shall submit an additional form, one established for that purpose by the City Clerk, upon which the auditor confirms that he or she has verified all contributions against a bank statement for the campaign account."

Name of Auditor: Eoin Ruane

Professional Designation of Auditor: CPA, CA

Name of Candidate: Theresa Kavanagh  
(Please print candidate's full name)

Nominated candidate for the office of:

☐ Mayor

☒ Councillor, Ward 7

I, the undersigned, confirm that I have verified all contributions against the bank statement for the campaign account.

  
\_\_\_\_\_  
Signature of Auditor

2023/01/30  
\_\_\_\_\_  
Date (yyyy/mm/dd)