

### Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination) 

YYYY	MM	DD
2 0 2 2	0 6	1 7

 to 

YYYY	MM	DD
2 0 2 3	0 1	0 3

☒ Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)

☐ Supplementary filing reflecting finances from start of campaign to end of extended campaign period

### Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name

Davidson

Given Name(s)

Wendy

Office for Which the Candidate Sought Election

Councillor

Ward Name or Number (if any)

Ward 8

Municipality

Ottawa

Spending Limit

General

~~\$32,921.65~~ 36,414.30

Parties and Other Expressions of Appreciation

~~\$3,292.17~~ 3,641.43

Contribution Limit


Contributions from Candidate and Spouse

~~\$11,569.80~~ 12,391.60

☐ I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

### Box B: Declaration

I, Wendy Davidson, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

  
Signature of Candidate

2022/12/30

Date (yyyy/mm/dd)

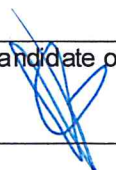
Date Filed (yyyy/mm/dd)

2023/03/14

Time Filed

11:44

Initial of Candidate or Agent (if filed in person)



Signature of Clerk or Designate



## Box C: Statement of Campaign Income and Expenses

### LOAN

Name of bank or recognized lending institution

N/A

Amount borrowed

\$

### INCOME

Total amount of all contributions (from line 1A in Schedule 1)

+ \$ 6,942.93

Revenue from items \$25 or less

+ \$

Sign deposit refund

+ \$

Revenue from fundraising events not deemed a contribution  
(from Part III of Schedule 2)

+ \$

Interest earned by campaign bank account

+ \$

Other (provide full details)

1. N/A

+ \$

**Total Campaign Income (Do not include loan)**

= \$ 6,942.93 C1

### EXPENSES (Note: Include the value of contributions of goods and services)

#### 1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign  
(list details in Table 2 of Schedule 1)

+ \$

Advertising

+ \$ 426.43

Brochures/flyers

+ \$ 413.58

Signs (including sign deposit)

+ \$ 4,970.16

Meetings hosted

+ \$

Office expenses incurred until voting day

+ \$ 321.11

Phone and/or internet expenses incurred until voting day

+ \$

Salaries, benefits, honoraria, professional fees incurred until voting day

+ \$

Bank charges incurred until voting day

+ \$

~~Interest charged on loan until voting day~~

+ \$

Other (provide full details)

1.

+ \$

**Total Expenses subject to general spending limit**

= \$ 6,131.28 C2

#### 2. Expenses subject to spending limit for parties and other expressions of appreciation

1. N/A

+ \$

**Total Expenses subject to spending limit for parties and other  
expressions of appreciation**

= \$ C3

#### 3. Expenses not subject to spending limits

Accounting and audit

+ \$ 250.00

Cost of fundraising events/activities (list details in Part IV of Schedule 2)

+ \$

Office expenses incurred after voting day

+ \$

Phone and/or internet expenses incurred after voting day

+ \$

Salaries, benefits, honoraria, professional fees incurred after voting day

+ \$

Bank charges incurred after voting day

+ \$ 561.65

Interest charged on loan after voting day

+ \$

Expenses related to recount	+ \$	
Expenses related to controverted election	+ \$	
Expenses related to compliance audit	+ \$	
Expenses related to candidate's disability (provide full details)		
1. N/A	+ \$	
Other (provide full details)		
1. N/A	+ \$	
<b>Total Expenses not subject to spending limits</b>	<b>= \$</b>	<b>811.65 C4</b>

<b>Total Campaign Expenses (C2 + C3 + C4)</b>	<b>= \$</b>	<b>6,942.93 C5</b>
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**Box D: Calculation of Surplus or Deficit**

Excess (deficiency) of income over expenses (Income minus Total Expenses) (C1 – C5)	+ \$		D1
If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign	- \$		
Surplus (or deficit) for the campaign		= \$	D2

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.



## Schedule 1 – Contributions

### Part I – Summary of Contributions

Contributions in money from candidate and spouse	+ \$	2,242.93	
Contributions in goods and services from candidate and spouse (include value listed in Table 1 and Table 2)	+ \$		
Total value of contributions not exceeding \$100 per contributor • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$	1,610.00	
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Table 3 and Table 4) • Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$	3,090.00	
Less: Ineligible contributions paid or payable to the contributor	– \$		
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$25	– \$		
Total Amount of Contributions (record under Income in Box C)	= \$	6,942.93	1A

### Part II – Contributions from candidate or spouse

Table 1: Contributions in goods or services

Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
N/A		
Total		

☐ Additional information is listed on separate supplementary attachment, if completed manually.

Table 2: Inventory of campaign goods and materials from previous municipal campaign used in this campaign  
(Note: Value must be recorded as a contribution from the candidate and as an expense.)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Quantity	Current Market Value (\$)
N/A				
Total				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

### Part III – Contributions exceeding \$100 per contributor – individuals other than candidate or spouse

Table 3: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Katie Murphy	97 Cote des Neiges Rd, Ottawa, ON, K2G 2C9	2022/07/19	500.00	
Debbie Webber	289 Royal Landing Gate, Kemptville, ON, K0G 1J0	2022/06/29	230.00	
Scott Rondeau	80 Cote des Neiges Rd, Ottawa, ON K2G 2C8	2022/08/12	290.00	
Tanya Moore	21 Mynden Way, Newmarket, ON, L3X 3A7	2022/08/22	250.00	

Name	Full Address	Date Received (yyyy/mm/dd)	Amount Received (\$)	Amount Returned to Contributor or Paid to Clerk (\$)
Bonnie Luton	19 Candow Cres, Stittsville, ON, K2S 1K7	2022/09/13	250.00	
Sylvie Lalonde	92 Cote des Neiges Rd, Ottawa, ON, K2G 2E 1	2022/09/20	200.00	
Mitchell Lim	16 Windance Cres, Stittsville, ON, K2W 0A7	2022/09/23	250.00	
Hana Pika	50 Fulton Ave, Ottawa, ON, K1S 4Y6	2022/10/14	100.00	
Elias Papadolas	1703-90 Landry St., Ottawa, ON, K1L 0A9	2022/09/15	200.00	
Terry Morrish	553 Gilmour St., Ottawa, ON, K1R 5L5	2022/09/27	150.00	
Steffan Hammonds	259 Carleton Ave, Ottawa, ON, K1Y 0J5	2022/10/20	100.00	
Jessica Romeo	63 Granton Ave, Ottawa, ON, K2G 1W9	2022/10/24	100.00	
Rick Chiarelli	6 Tanglewood Dr., Nepean, ON, K2H 6P3	2022/10/16	120.00	
Jill Prot	63 Canter Blvd, Nepean, ON, K2G 2M4	2022/10/14	120.00	
Bernard Prot	63 Canter Blvd, Nepean, ON, K2G 2M4	2022/10/14	120.00	
Nicole Rochford	117 David Dr., Ottawa, ON, K2G 2N6	2022/10/14	110.00	
<b>Total</b>			<b>3,090.00</b>	

☐ Additional information is listed on separate supplementary attachment, if completed manually.

**Table 4: Contributions in goods or services from individuals other than candidate or spouse**

(Note: Must also be recorded as Expenses in Box C.)

Name	Full Address	Description of Goods or Services	Date Received (yyyy/mm/dd)	Value (\$)
N/A				
<b>Total</b>				

☐ Additional information is listed on separate supplementary attachment, if completed manually.

**Total for Part III – Contributions exceeding \$100 per contributor**

(Add totals from Table 3 and Table 4 and record the total in Part 1 – Summary of Contributions) \$ **3,090.00** 1B

## Schedule 2 – Fundraising Events and Activities

Complete a separate schedule for each event or activity held.

☐ Additional schedule(s) attached, if completed manually.

### Fundraising Event/Activity 1

Description of fundraising event/activity Fundraiser Event at Local Heroes

Date of event/activity (yyyy/mm/dd) 2022/10/14

#### Part I – Ticket revenue

Admission charge (per person) \$ 30.00 2A

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

Number of tickets sold x 51 2B

Total Part I (2A X 2B) (include in Part I of Schedule 1) = \$ 1,530.00

#### Part II – Other revenue deemed a contribution

Provide details (e.g., revenue from goods sold in excess of fair market value)

1. Auction of Goods + \$ 510.00

Total Part II (include in Part I of Schedule 1) = \$ 510.00

#### Part III – Other revenue not deemed a contribution

Provide details (e.g., contribution of \$25 or less; goods or services sold for \$25 or less)

1. N/A + \$ 0.00

Total Part III (include under Income in Box C) = \$ \_\_\_\_\_

#### Part IV – Expenses related to fundraising event or activity

Provide details

1. N/A + \$ 0.00

Total Part IV Expenses (include under Expenses in Box C) = \$ \_\_\_\_\_



**Auditor's Report – Municipal Elections Act, 1996 (Section 88.25)**

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Municipality

CGA, CPA (retired)  
NEPEAN

Date (yyyy/mm/dd)

**Contact Information**

Last Name or Single Name

ZYTVELD

Given Name(s)

EVERARD

Licence Number

Address

Suite/Unit Number

85

Street Number

Street Name

COTE DES NEIGES ROAD

Municipality

NEPEAN

Province

ON

Postal Code

K2G2C7

Telephone Number

613 224 7225

Email Address

EZYTVELD@GMAIL.COM

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

☒ Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 88.25 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Everard Zytveld, CGA and Associates

85 Cote des Neiges Road, Nepean, ON K2G 2C7

Tel : 613-224-7225

## Review Engagement Report

We have reviewed the financial statements of Wendy Davidson, Candidate for College Ward Elections in Ottawa in Oct 2022 and the statements of donations and expenses for the period ending 31 January 2023, and a summary of significant accounting policies and any other explanatory information.

Management is responsible for the preparation and presentation of these financial statements in accordance with Canadian accounting standards for private enterprises and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement.

Our responsibility is to express a conclusion on the accompanying financial statements based on our review..We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity , as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards.  

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Accordingly we do not express an audit opinion on these financial statements.

### CONCLUSION

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly , in all material respects, the financial position of Wendy Davidson , Candidate in Ottawa's 2022 Election, as at January 31, 2023 , and the results of its operations and cash flow for the election period and months following then ended in accordance with Canadian accounting standards for private enterprises.



EVERARD ZYTVELD, CGA

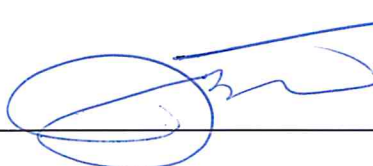
Date : 8 February 2023



**Explanation**

By-law No. 2022-76 authorizes the payment of rebates to individuals who make contributions to participating candidates for office on the municipal council who comply with the provisions of the by-law. Under Subsection 7(d) of the by-law, "a participating candidate shall submit an additional form, one established for that purpose by the City Clerk, upon which the auditor confirms that he or she has verified all contributions against a bank statement for the campaign account."

Name of Auditor: \_\_\_\_\_

 EVERARD ZYTVELD

Professional Designation of Auditor: \_\_\_\_\_

C.G.A.

Name of Candidate: \_\_\_\_\_

Wendy Davidson

(Please print candidate's full name)

Nominated candidate for the office of:

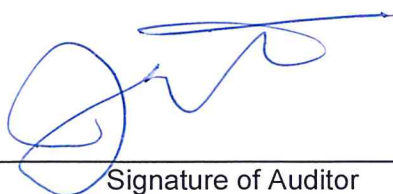
☐ Mayor



Councillor, Ward

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I, the undersigned, confirm that I have verified all contributions against the bank statement for the campaign account.

  
\_\_\_\_\_  
Signature of Auditor

2023/03/09  
\_\_\_\_\_  
Date (yyyy/mm/dd)